

## **COUNCIL MEETING – 16 MAY 2002**

**Present:** Councillors Beard, Borgars, Brown, Chaudhri, Geary, Gittings, Green, Grieve, Griffin, Hanley, Hartley, Hendry, Hoskin, Howarth, Janjua, P. Jones, T Jones, Lloyd, Lovelock, Maskell, Morgan, J Orton, M. Orton, Page, Pugh, Ruhemann, Scaife, Silverman, Skeats, R Stainthorp, S Stainthorp, Sutton, Swaine, Thomas, Tickner, M. Waite, S. Waite, Weston, Williams, Willis, Wilton, and Winfield-Chislett.

**Apologies:** Councillor Dymond

### **1. MAYOR'S ANNOUNCEMENTS**

At the commencement of the meeting, the Mayor referred to the recent death of Bunty Nash, who had served on both the Council and the former Berkshire County Council for a number of years. The Council then stood in silence as a tribute to her memory.

The Mayor also congratulated Councillor Sutton on his recent award of the Benson Medal by the Royal Society of Literature.

The Mayor also announced a proposal for Reading to establish a formal twinning link with Speightstown, Barbados during the course of the next year.

### **2. ELECTION OF MAYOR**

The first business to be transacted being the election of the Mayor, it was **MOVED** by Councillor S. Stainthorp and **SECONDED** by Councillor Lovelock and **CARRIED**:

“That Councillor L. Winfield-Chislett be elected Mayor of this Borough”.

No other candidate having been nominated, Councillor Winfield-Chislett was duly declared elected.

### **3. APPOINTMENT OF DEPUTY MAYOR**

It was **MOVED** by Councillor Willis and **SECONDED** by Councillor Borgars and **CARRIED**:

“That Councillor J. Skeats be appointed Deputy Mayor of this Borough”.

### **4. ADDRESS BY MAYOR**

Councillor Winfield-Chislett addressed the Council.

### **5. MINUTES**

The Minutes of the meeting held on 23 April 2002, were confirmed as a correct record and signed by the Mayor.

### **6. VOTE OF THANKS TO RETIRING MAYOR AND MAYORESS**

It was **MOVED** by Councillor Sutton and **SECONDED** by Councillor Lovelock and **CARRIED**:

## **COUNCIL MEETING – 16 MAY 2002**

“That the Council record their sincere appreciation of the ability, courtesy and diligence with which Councillor Tony Jones has discharged his duties attached to the office of Mayor since 19 June 2001. They also record their grateful thanks to Ms Angela Walkden for the support and assistance she rendered in the capacity of Mayoress throughout his term of office.”

Councillor Jones then addressed the Council.

### **7. MUNICIPAL ELECTIONS**

The Acting Chief Executive submitted a report on the results of the Municipal Elections held on 2 May 2002, and stating that all those elected had signed the Declaration of Acceptance of Office.

### **8. CONSTITUTION, POWERS AND DUTIES OF THE COUNCIL AND COMMITTEES; EXECUTIVE APPOINTMENTS; AND DELEGATIONS.**

Further to Minute 110 of the Council meeting on 23 May 2001, the Acting Chief Executive submitted a report making recommendations, for the Municipal Year 2002/03, to:

- (1) appoint the Committees of the Council, including Overview and Scrutiny Panels: (the allocation of seats between Groups had to be calculated in accordance with Sections 15-17 of the Local Government and Housing Act 1989 and details had been circulated to Group Leaders before the meeting);
- (2) appoint the Standards Committee for the authority
- (3) appoint the Leader of the Council
- (4) appoint the Deputy Leader and Lead Councillors who will form the Cabinet of the Council, and agree their portfolios under Part 3 of the constitution;
- (5) appoint Liaison Councillors under Article 10 of the constitution
- (6) agree the powers and duties of Committees, Overview and Scrutiny Panels and consultative Working Parties;
- (7) confirm those Councillors who meet the definition of Members having significant responsibilities in relation to the discharge of the Council's functions in terms of entitlement to Special Responsibility Allowance at Tier Three (£1,030 a year) for the remainder of the financial year 2002/03;
- (8) confirm that the delegations and proper officer appointments made to the Head of Central Administration and Head of Corporate Policy will be exercised by the Head of Policy and Administration; and to amend all references in the constitution to the Head of Central Administration to read, Head of Policy and Administration
- (9) make Proper Officer appointments in respect of the following functions as set out in the constitution:

## COUNCIL MEETING – 16 MAY 2002

- Access to information
- Appointment to posts of Deputy Chief Officer and above

(10) re-establish the Remuneration Panel for the financial year 2002/03.

The report stated that the Constitution for the authority had been circulated under separate cover. This included, at Part 4, the updated procedural Standing Orders for the Council and its Committees (Council Procedure Rules); the Standing Orders relating to Cabinet (Cabinet Procedure Rules); and the Standing Orders relating to Overview and Scrutiny Panels (Overview and Scrutiny Procedure Rules).

The report had attached:

- (a) the powers and duties of the Committees and Overview and Scrutiny Panels (Appendix A);
- (b) the portfolios for Lead Councillors for the Municipal Year 2002/03 (Appendix B).

The recommendations set out in the report were:

### **A. Constitution**

2.1 That the constitution for the authority, as circulated to all Councillors, be adopted as amended.

### **B. General Reservation of Powers to the Council**

2.2 That the following matters be reserved to the Council, in line with Article 4 of the constitution, and any decisions of the Cabinet and Committees in relation to them shall be submitted to the Council as recommendations:

- (a) changing the Constitution;
- (b) approving or adopting the policy framework, the budget and any application to the Secretary of State in respect of any Housing Land Transfer;

The policy framework means the following plans and strategies:

i) those required by the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and regulations proposed under section 32 of the Local Government Act 2000 to be adopted by the Council: these currently are:

- Annual Library Plan;
- Best Value Performance Plan;
- Children's Services Plan;
- Community Strategy;
- Crime and Disorder Reduction Strategy;
- Early Years Development Plan;

## COUNCIL MEETING – 16 MAY 2002

- Education Development Plan;
  - Local Transport Plan;
  - Plans and strategies which together comprise the Development Plan;
  - Youth Justice Plan.
- (ii) those other plans and strategies which the Council and the Cabinet consider should be adopted by the Council as a matter of local choice but in accordance with Government guidance.
- Council's Corporate Plan (if any);
  - Food Law Enforcement Service Plan;
  - The plan and strategy which comprise the Housing Investment Programme;
  - Adult Learning Plan;
  - Local Agenda 21 Strategy;
  - Quality Protects Management Action Plan.
- (iii) Other Local Plans etc
- Asset Management Plan
  - Capital Strategy
  - City 2020
  - Cultural Strategy
  - Education Asset Management Plan
  - Environment Strategy
  - Equalities Strategy
  - Lifelong Learning Development Plan
  - Treasury Management Strategy
  - Local Strategic Partnership

The budget framework is as set out in Part 4 of the constitution

- (c) subject to the urgency procedure contained in the Access to Information Procedure Rules in Part 4 of the Constitution, making decisions about any matter in the discharge of an executive function which is covered by the policy framework or the budget where the decision maker is minded to make it in a manner which would be contrary to the policy framework or contrary to/or not wholly in accordance with the budget;
- (d) appointing the Leader and Members of the Cabinet;
- (e) agreeing and/or amending the terms of reference for committees, deciding on their composition and making appointments to them;
- (f) adopting a Members' allowances scheme under Article 2.5 of the constitution;
- (g) changing the name of the area, conferring the title of freedom or freeman of the Borough;
- (h) confirming the appointment of the Head of Paid Service;

## COUNCIL MEETING – 16 MAY 2002

- (i) making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills;
- (j) all local choice functions set out in Part 3 of this Constitution which the Council decides should be undertaken by itself rather than the Cabinet, unless the function has been delegated by the Council to a Committee or an officer;

These local choice matters are as follows:

- Any function under a local Act other than a function specified or referred to in Regulation 2 or Schedule 1 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000
  - Appeals, in conjunction with the Appeals Panel, including:
    - The determination of an appeal against any decision made by or on behalf of the authority
    - The appointment of review boards to determine claims under regulations under Section 34 of the Social Security Act 1998
    - The making of arrangements to hear appeals about admissions to schools, and against the exclusion of pupils, and appeals by governing bodies, under Schedule 19 of the Education Act 1998
  - The making of arrangements to enable questions to be put on the discharge of the functions of the Police Authority under Section 20 of the Police Act 1996
  - Any function related to contaminated land
  - The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area
- (k) setting the strategic vision and corporate objectives of the Council
  - (l) agreeing the Council's capital strategy and asset management plan
  - (m) determining and resolving the Council's position on planning, strategic minerals and waste, and other matters under consideration by the Berkshire Joint Strategic Planning Committee;
  - (n) those matters assigned to the Council in Part 3 of this Constitution
  - (o) all other matters which, by law, must be reserved to Council.

### **C. Powers and Duties of Committees**

#### 2.3 Subject to the Schemes of Delegation to Officers

- a) the Committees listed in 2.7 shall have delegated authority to exercise and perform the Powers and Duties of the Council in relation to the functions set out in Appendix A to this report.

## COUNCIL MEETING – 16 MAY 2002

- b) the Overview and Scrutiny Panels listed in 2.4 below shall undertake the overview and scrutiny functions of the authority, as set out in Article 6 and Part 4 of the constitution, in relation to the functions set out in Appendix A to this report

### **D. Constitution of Committees and Overview & Scrutiny Panels**

- 2.4. That for the Municipal Year 2002/03 there be constituted three Committees and five Overview and Scrutiny Panels of the Council as set out below:

Licensing Applications Committee  
Personnel Committee  
Planning Applications Committee

Corporate, Community and External Affairs Scrutiny Panel  
Culture Scrutiny Panel  
Education Scrutiny Panel  
Environment Scrutiny Panel  
Housing, Health & Social Services Scrutiny Panel

### **E. Standards Committee**

- 2.5 That, further to Minute 96 of the Council meeting on 23 April 2002, the Standards Committee be re-appointed for the Municipal Year 2002/03, to exercise the functions conferred on it by the Local Government Act 2000; and that its size and independent membership be as agreed in that Minute, as follows:

Six Councillors  
Two independent Members, namely Mr F Stroud and Mrs A Lee, MBE

### **F. Establishment of Appeals and Complaints Panels**

- 2.6 That for the Municipal Year 2002/03, the following bodies be set up to handle appeals against decisions made by or on behalf of the authority:

- a) an Appeals Panel from which trained Members will be drawn to hear appeals on matters considered by the following bodies, as required by regulation:
- Curriculum Complaints Panel
  - Social Services Complaints Review Panel
- b) Panels to hear appeals on school awards and school transport, as follows:
- Discretionary Awards Panel
  - School Transport and Awards Appeals Panel
- c) an Education Appeals Panel to deal with schools admission and school exclusion appeals in line with the provisions of the School Standards Framework Act, 1998, to which Members may not be appointed.

## COUNCIL MEETING – 16 MAY 2002

- d) an appeals body to deal with nursery education grant appeals under processes, to be convened by the Early Years Development and Childcare Partnership
- e) a Secure Accommodation Panel

### **G. Partnership Bodies**

2.7 That for the Municipal Year 2002/03, the Council will continue to participate in the following joint consultative partnership bodies:

- Early Years Development and Childcare Partnership
- Healthier Reading Partnership
- Crime and Disorder Partnership
- Safer Reading Campaign
- Reading Compact Group

### **H. Education Bodies**

2.8 That for the Municipal Year 2002/03 the following Education bodies be set up:

- SACRE (Standing Advisory Committee on Religious Education)
- School Organisation Committee
- School Admissions Forum
- School Improvement Panel
- Parenting Panel

### **I. Advisory and Consultative Working Parties, Panels and Forums**

2.9 That for the Municipal Year 2002/023 the following consultative bodies be set up, to report to the Overview and Scrutiny Panels as indicated:

#### Corporate, Community and External Affairs

- Access Forum
- Black Communities Forum
- Young Persons' Forum
- Pensioners' Working Group

#### Culture

- Arts Forum
- Sports Development Forum
- Town Twinning Group
- Woodlands & Waterways Forum

#### Education

#### Environment

## COUNCIL MEETING – 16 MAY 2002

- Transport Users' Forum
- Agenda 21 Forum

### Housing, Health & Social Services

- Healthier Reading Forum

### SRB Steering Groups and Partnerships

2.10 That for the Municipal Year 2002/03 the following steering groups and consultative partnership bodies be established to support the implementation of Single Regeneration Budget projects:

- East Reading Partnership
- SRB Oxford Road Steering Group

2.11 That for the Municipal Year 2002/03, the Council will continue to participate in the following joint partnership steering group to deal with the SRB5 (Katesgrove) project:

- MAP Partnership Steering Group

### Member:Officer Working Parties

2.12 That for the Municipal Year 2002/03 the following advisory Member:Officer consultative Working Parties be established, to report to the bodies set out below:

#### CABINET

- Bear Wharf Section 106 Creative Communities Project Steering Group
- Housing PFI Steering Group
- Rent Arrears Working Party
- Traffic Management Advisory Panel
- Whitley Sure Start Steering Group

#### PERSONNEL COMMITTEE

- Local Joint Forum

#### PLANNING APPLICATIONS COMMITTEE

- Planning Management Panel

### Area Consultative Committees

2.13 That Area Consultative Committees be set up for the following areas of the Borough, comprising all Councillors from the wards specified below, together with the Leaders of the three political Groups represented on the Council :

- Town Centre & East (Abbey, Park and Redlands wards)



## COUNCIL MEETING – 16 MAY 2002

- Caversham (Caversham, Peppard and Thames wards)
- South (Church, Whitley and Katesgrove wards)
- South-West (Minster and Southcote wards)
- Inner West (Battle and Norcot)
- Outer West (Kentwood and Tilehurst wards)

That the Area Committees meet on an ad hoc basis if there is business to be conducted, and be subject to a review in the autumn on 2002.

- 2.14 That the powers and duties of the above bodies for the Municipal Year 2002/03 be as set out in Appendix A to this report.

### **J. Leader, Deputy Leader and Lead Members**

- 2.15 That for the Municipal Year 2002/03:

- a) The following Councillor be appointed as Leader of the Council, on the nomination of the majority group:

Leader Councillor Sutton

- b) The following Councillor be appointed as Deputy Leader of the Council, on the nomination of the majority group:

Deputy Leader Councillor Lovelock

- c) The following Councillors be appointed to the Cabinet as Lead Councillors for the services listed below, on the nomination of the majority group:

- Community Councillor Lloyd
- Action
- Corporate Councillor Page
- Services
- Cultural Services Councillor Hartley
- Economic & Councillor Silverman
- External Affairs
- Education Councillor Lovelock
- Environment & Councillor J Orton
- Consumer Affairs
- Housing Councillor M Orton
- Social Services Councillor Ruhemann
- & Health
- Strategic Councillor Howarth
- Planning & Transport

- d) That the portfolio responsibilities of Lead Councillors set out in Part 3 of the constitution (Lead Councillor Portfolios) for the Municipal Year 2002/03 be as set out in Appendix B.

## COUNCIL MEETING – 16 MAY 2002

- e) The following Councillors be recognised as Liaison Councillors with the Cabinet for the activities listed below, on the nomination of the majority group:

•	Access	Councillor Scaife
•	Green City	Councillor T Jones
•	Healthier Reading	Councillor Wilton
•	Safer Reading	Councillor Grieve
•	Traffic Management	Councillor Borgars

- 2.16 That the role of Liaison Councillors be as set out in Article 10 of the constitution (para. 10)

### **K. Scrutiny Panels**

- 2.17 That the two Church and two Parent Governor representatives which the Council, by law, is required to appoint to serve as voting members of bodies dealing with education matters will serve on the Education Overview and Scrutiny Panel, where they may vote on matters which relate directly to functions which the Council exercises as local education authority; they may attend as co-opted members for discussion of non-education matters if invited to do so by the Panel (see also Part 4 – Overview and Scrutiny Procedure Rules, and Standing Order 40)

### **L. Standing Orders**

- 2.18 That the procedural Standing Orders for the Council and Committees be as set out in Part 4 of the constitution (Council Procedure Rules), subject to the following amendments:

#### SO 10 – Questions from Councillors

- (5) – add “The Councillor shall ask the question him/herself”. To clarify a reply ...

#### SO 23 – Resolutions already made by the Council or Committees

Add:

- (5) Except where a decision has been referred to the Council by the Corporate, Community and External Affairs Scrutiny Panel under Overview and Scrutiny Procedure Rule 15, the Council may not pass a motion to cancel a decision properly taken within the budget and policy framework of the authority by the Cabinet. Decisions made by Cabinet may only be called in by the Corporate, Community and External Affairs Scrutiny Panel under the provisions of paras. 15 and 16 of the Overview and Scrutiny Procedure Rules.

## COUNCIL MEETING – 16 MAY 2002

The Council may only pass a resolution asking the Cabinet to reconsider a decision that it has taken within the budget and policy framework of the authority if two thirds of the Councillors present at the meeting of the Council, at the time when the vote is taken, vote to give permission to do so.

### SO 28 – Councillors’ Interests in Contracts and Other Matters

Amend to read:

“If any Member has a personal and prejudicial interest, as defined in the Model Code of Conduct, which prevents him/her from speaking or voting on any contract or other matter being discussed by the Council or a Committee or Sub-Committee, that Member must leave the meeting of the Council, Committee or Sub-Committee when it is being considered”

- 2.19 That the procedural Standing Orders for the Cabinet be as set out in Part 4 of the constitution (Cabinet Procedure Rules)
- 2.20 That the procedural Standing Orders for the Overview and Scrutiny Panels be as set out in Part 4 of the constitution (Overview & Scrutiny Procedure Rules)

### **M. Proper Officer Appointments**

- 2.21 That the delegations and proper officer appointments made to the Head of Central Administration and Head of Corporate Policy will be exercised by the Head of Policy and Administration; and all references in the constitution to the Head of Central Administration be amended to read, Head of Policy and Administration
- 2.22 That the following Proper Officer appointments be made in respect of functions set out in the regulations listed below:

Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000  
Access to Information Rules (Part 3 of constitution)

That the Head of Policy and Administration be the Proper Officer for access to information, with specific responsibility for the following activities under the above Regulations and as set out in Part 3 of the constitution:

- Access to agenda and reports before meetings (Rule 5) – where reports are prepared after the summons has been sent out, making such reports available to the public as soon as the report is completed and sent to Councillors
- Supply of copies (Rule 6) – of documents supplied to Councillors to any person on payment of a charge for postage and any other costs
- Exclusion of Access by the Public to Reports (Rule 10) – where these are marked as “not for publication” under Rule 10 of the rules

## COUNCIL MEETING – 16 MAY 2002

- Forward Plan (Rule 14) – the publication of the annual notice under Section 29 of the Local Government Act 2000, stating that a forward plan of key decisions to be taken will be published on a monthly basis, what it will contain, and how it and the documents relating to the key decisions may be inspected
- General Exemption (Rule 15) – the responsibility for informing the Chair of the relevant Overview and Scrutiny Panel, or if there is no such person each member of the Panel, by written notice, of key decisions to be taken by the executive that have not been included in the Forward Plan, and of making copies of the notice available to the public at offices of the Council
- Report to Council (Rule 17) – the authority to require the Cabinet to submit a report to the Council on a key decision which was not included in the Forward plan, or was not the subject of a general exemption procedure, or was not the subject of an agreement with the relevant Overview and scrutiny Panel Chair, or the Mayor or Deputy Mayor, under Rule 16, when this is requested by the Chair or any five members of an Overview and Scrutiny Panel

### Local Authorities (Standing Orders)(England) Regulations 2001 Appointment and Dismissal of Staff

That the Head of Personnel be Proper Officer for the administration of procedures adopted under the above Regulations

#### **N. Scheme of Members' Allowances**

2.23 That, further to Minute 85 of the meeting of Council on 26 March 2002, the following Councillors be regarded as “other members having significant responsibilities in relation to the discharge of the Council’s functions” in respect of entitlement to Special Responsibility Allowance at Tier Three (£1,030 a year) for the remainder of the financial year 2002/03:

- Liaison Councillors appointed to posts under 2.15(e) above
- Vice-Chair of Planning Applications Committee
- Vice-Chairs of Scrutiny Panels

2.24 That the Remuneration Panel be re-established for 2002/03 with the same terms of reference as agreed at Minute 51 of the Council meeting on 13 November 2001, and that its membership remain unchanged.”

It was MOVED by Councillor Sutton and SECONDED by Councillor Lovelock and CARRIED:

#### **Resolved –**

That recommendations 2.1 to 2.24 in the report by the Acting Chief Executive be approved, subject, in Appendix B, to Lifelong Learning falling solely within the portfolio of the Lead Councillor for Education.

## COUNCIL MEETING – 16 MAY 2002

### 9. APPOINTMENT OF COUNCIL COMMITTEES AND SCRUTINY PANELS

It was MOVED by Councillor Sutton and SECONDED by Councillor Lovelock and CARRIED:

#### Resolved –

- (1) That, subject to the provisions of the Local Government and Housing Act, 1989, and Regulations made thereunder, the following Councillors be appointed to serve on Committees and Scrutiny Panels in the Municipal Year 2002/03:

#### COMMITTEES

##### Licensing Applications Committee (5:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Borgars	Morgan		Skeats
Grieve			
T. Jones			
J. Orton			
S. Stainthorp			

##### Named Substitutes (2:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Dymond	Green		Willis
Tickner			

##### Planning Applications Committee (11:2:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Chaudhri	Green		Pugh
Dymond	Weston		
Hanley			

## COUNCIL MEETING – 16 MAY 2002

Hingley

Hoskin

Janjua

Page

Ruhemann

Scaife

R. Stainthorp

S. Waite

### Personnel Committee (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
---------------------------	-------------------------------------	---------------------------------

Lovelock

Green

Pugh

Page

Sutton

(or nominees)

### Standards Committee (4:1:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
---------------------------	-------------------------------------	---------------------------------

Dymond

Green

Skeats

Grieve

Hingley

R. Stainthorp

(Together with the following independent members:

Frank Stroud Angela Lee MBE)

## COUNCIL MEETING – 16 MAY 2002

### Named Substitutes (2:1:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
Scaife	Morgan	Willis
Thomas		

### SCRUTINY PANELS

#### Corporate, Community & External Affairs Scrutiny Panel (10:2:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
Borgars	Green	Pugh
Griffin	Morgan	
Hanley		
Hoskin		
P. Jones		
T. Jones		
Maskell		
Scaife		
Thomas		
Wilton		

#### Culture Scrutiny Panel (7:2:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
Dymond	Beard	Skeats
Gittings	Green	
Hingley		

## COUNCIL MEETING – 16 MAY 2002

Scaife

Tickner

Williams

Wilton

### Education Scrutiny Panel (7:2:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
---------------------------	-------------------------------------	---------------------------------

Gittings

Beard

Willis

Janjua

Hendry

P. Jones

R. Stainthorp

Swaine

Tickner

M. Waite

### Environment Scrutiny Panel (7:2:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
---------------------------	-------------------------------------	---------------------------------

Borgars

Brown

Skeats

Chaudhri

Weston

Dymond

Hingley

T. Jones

Maskell

S. Stainthorp



## COUNCIL MEETING – 16 MAY 2002

### Housing, Health & Social Services Scrutiny Panel (7:2:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
Grieve	Hendry	Willis
Hanley	Morgan	
Hoskin		
Janjua		
Swaine		
Thomas		
Wilton		

- (2) That, further to Minute 7(1) of the Education Committee on 7 July 1998, and Minute 141 of the Policy and Implementation Committee on 8 February 2000, one nominee from the Church of England Diocese of Oxford and one nominee from the Roman Catholic Diocese of Portsmouth be co-opted in the capacity of Church Governors and two parent governors be co-opted, following election as non-Councillor members of the Education Scrutiny Panel, for the Municipal Year 2002/03, and with the right to vote on education matters only as set out in Standing Order 40 and in the Overview and Scrutiny Procedure Rules in the Constitution.
- (3) That the following Councillors be appointed to serve on Appeals and Complaints Panels in the Municipal Year 2002/03:

Appeals Pool from which Members will be drawn to serve on the Curriculum Complaints Panel or the Social Services Complaints Review Panel, as required by regulation, or to deal with nursery education grant appeals.

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
Chaudhri	Green	Pugh
Grieve	Hendry	Skeats
Hingley	Morgan	
Hoskin	Weston	
P. Jones		

## COUNCIL MEETING – 16 MAY 2002

Lloyd

Scaife

S. Stainthorp

Swaine

NB - Councillors serving on the Social Services Complaints Review Panel should represent wards in different parts of the Borough.

### Discretionary Awards Panel (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

P. Jones

Hendry

Pugh

Lovelock

S. Stainthorp

(or nominees)

### School Transport and Awards Appeals Panel (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

P. Jones

Hendry

Pugh

Lovelock

S. Stainthorp

(or nominees)

NB – when the School Transport and Awards Appeals Panel is considering appeals against decisions of the Discretionary Awards Panel in relation to Education Awards, the same Councillors as those who determined the original case cannot be involved.

## COUNCIL MEETING – 16 MAY 2002

### Secure Accommodation Panel

Councillor Thomas

(Standing Deputy: Councillor T. Jones)

- (4) That the following Councillors be appointed to represent the Borough Council on the partnership bodies listed below for the Municipal Year 2002/03:

### Early Years Development & Childcare Partnership (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

P. Jones	Hendry		Pugh
----------	--------	--	------

Lovelock

Swaine

### Healthier Reading Partnership (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

Ruhemann	Morgan		Willis
----------	--------	--	--------

Thomas

Wilton

### Crime & Disorder Partnership (4:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

Grieve	Morgan		Pugh
--------	--------	--	------

Lloyd

Maskell

Ruhemann

### Safer Reading Campaign (4:1:1)

## COUNCIL MEETING – 16 MAY 2002

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Dymond	Morgan		Pugh
Grieve			
Hingley			
Lloyd			

### Reading Compact Group (5:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Borgars	Morgan		Willis
Chaudhri			
Hingley			
Lloyd			
Ruhemann			

- (5) That the following Councillors be appointed to serve on education bodies in the Municipal Year 2002/03:

### SACRE (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Griffin	Hendry		Skeats
Hartley			
Hingley			

### School Organisation Committee (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
P. Jones	Hendry		Pugh

## COUNCIL MEETING – 16 MAY 2002

Lovelock

J. Orton

### School Admissions Forum (3:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

P. Jones

Hendry

Pugh

Lovelock

M. Waite

### School Improvement Panel (3:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

P. Jones

Hendry

Pugh

Lovelock

M. Waite

### Parenting Panel (3:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

T. Jones

Morgan

Willis

Lovelock

Thomas

- (6) That the following Councillors be appointed to serve on Advisory and Consultative Working Parties, Panels and Forums in the Municipal Year 2002/03:

### Access Forum (4:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

## COUNCIL MEETING – 16 MAY 2002

Geary	Morgan	Skeats
Goodall		
Griffin		
Scaife		

### Black Communities Forum (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Borgars	Hendry		Pugh
Janjua			
Lloyd			

### Young Persons' Forum (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Griffin	Morgan		Willis
M. Waite			
Williams			

### Pensioners' Working Group (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Chaudhri	Green		Skeats
Goodall			
Williams			

## COUNCIL MEETING – 16 MAY 2002

### Arts Forum (5:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
Dymond	Beard		Skeats
Grieve			
Griffin			
Hartley			
Williams			

### Sports Development Forum (3:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
Gittings	Beard		Willis
Hartley			
Maskell			

### Town Twinning Group (4:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
Dymond	Beard		Skeats
Geary			
T. Jones			
Tickner			
Mayor – ex-officio			

### Woodlands & Waterways Forum (7:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

## COUNCIL MEETING – 16 MAY 2002

Geary	Beard	Pugh
Goodall		
Griffin		
Hartley		
T. Jones		
Scaife		
Tickner		

### Transport Users' Forum (4:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Borgars	Brown		Willis
Dymond			
Hingley			
Howarth			

### Agenda 21 Forum (6:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
Chaudhri	Weston		Skeats
Dymond			
Geary			
Goodall			
Hanley			
T. Jones			

### Healthier Reading Forum (4:1:1)



## COUNCIL MEETING – 16 MAY 2002

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

Gittings	Morgan		Willis
----------	--------	--	--------

Ruhemann

Thomas

Wilton

- (7) That the following Councillors be appointed to serve on SRB Steering groups and partnerships in the Municipal Year 2002/03:

### East Reading Partnership (3:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

Borgars	Brown		Skeats
---------	-------	--	--------

Chaudhri

Tickner

### SRB Oxford Road Steering Group (3:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

Hoskin	Beard		Willis
--------	-------	--	--------

Maskell

Tickner

### MAP Partnership (SRB5) (3:1:1)

<u>Labour Councillors</u>	<u>Liberal</u> <u>Councillors</u>	<u>Democrat</u>	<u>Conservative</u> <u>Councillors</u>
---------------------------	--------------------------------------	-----------------	---

Hingley	Green		Pugh
---------	-------	--	------

Sutton

## COUNCIL MEETING – 16 MAY 2002

Thomas

- (8) That the following Councillors be appointed to serve on Member:Officer Working Parties in the Municipal Year 2002/03:

### Bear Wharf Section 106 Creative Communities Project Steering Group (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

Hartley	Green		Skeats
---------	-------	--	--------

Page

S. Waite

### Housing PFI Steering Group (5:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

Grieve	Hendry		Skeats
--------	--------	--	--------

Hingley

Hoskin

M. Orton

S. Stainthorp

### Rent Arrears Working Party (3:1:1)

<u>Labour Councillors</u>	<u>Liberal Councillors</u>	<u>Democrat</u>	<u>Conservative Councillors</u>
---------------------------	----------------------------	-----------------	---------------------------------

Hoskin	Hendry		Pugh
--------	--------	--	------

S. Stainthorp

Swaine

### Traffic Management Advisory Panel (5:1:1)

## COUNCIL MEETING – 16 MAY 2002

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
Borgars	Brown	Willis
Dymond		
Janjua		
P. Jones		
Page		

### Whitley Surestart Steering Group

Ward Councillors for Church, Katesgrove, Redlands and Whitley Wards, together with the Lead Councillor for Social Services & Health.

### Local Joint Forum (4:1:1)

<u>Labour Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Conservative Councillors</u>
Hoskin	Green	Pugh
Lovelock		
R. Stainthorp		
Sutton		

- (9) That the terms of reference of the above bodies be as set out in Appendix A to the Acting Chief Executive's report on the Powers and Duties of the Council and Committees etc.
- (10) That the terms of reference of the Town Twinning Group be as follows:
- “To provide a forum for liaison with the Reading Town Twinning Associations, for the exchange of information, to work together as joint projects, and to promote town twinning.”
- (11) That the following Councillors be appointed as Chair (and, where indicated, Vice-Chair) of the Council's consultative and advisory Working Parties, Panels and Forums, or as the Council's Lead Councillors on partnership bodies:

#### **Working Party etc**

Access Forum

#### **Chair**

Councillor Scaife

## COUNCIL MEETING – 16 MAY 2002

Agenda 21 Forum	Councillor T. Jones
Arts Forum	Councillor Dymond
Bear Wharf Section 106 Creative Communities Project Steering Group	Councillor Hartley
Black Communities Forum	Councillor Lloyd
Crime and Disorder Partnership	Non-Council appointee
Discretionary Awards Panel	Councillor P. Jones
Early Years Development & Childcare Partnership	Non-Councillor
East Reading Partnership	Councillor Borgars
Healthier Reading Forum	Councillor Wilton
Healthier Reading Partnership	Non-Councillor
Housing PFI Steering Group	Councillor M. Orton
Local Joint Forum	Non-Councillor
MAP Partnership (SRB5)	Non-Councillor
Parenting Panel	Councillor Thomas
Pensioners Working Group	Councillor Williams
Reading Compact Group	Councillor Lloyd
Rent Arrears Working Group	Councillor Hoskin
SACRE	Non-Councillor (Vice-Chair, Councillor Hingley)
Safer Reading Campaign	Councillor Grieve
School Admissions Forum	To be decided
School Improvement Panel	Councillor Lovelock
School Organisation Committee	To be decided
School Transport & Awards Appeals Panel	Councillor P. Jones
Sports Development Forum	Councillor Gittings
SRB Oxford Road Steering Group	To be decided

## COUNCIL MEETING – 16 MAY 2002

Town Twinning Group	Councillor T. Jones
Traffic Management Advisory Panel	Councillor Borgars (Vice-Chair, Councillor Page)
Transport Users Forum	Councillor Howarth
Whitley Surestart Steering Group	Councillor Ruhemann
Woodlands & Waterways Forum	Councillor T. Jones
Young Persons Forum	Councillor M. Waite

(12) That the Chairs and Vice-Chairs of the Area Consultative Committees be as follows:

<u>ACC</u>	<u>Chair</u>	<u>Vice-Chair</u>
Caversham	Councillor S. Waite	Councillor S. Stainthorp
South	Councillor Hingley	To be decided
South-West	Councillor Wilton	To be decided
Town Centre & East	Councillor Borgars	To be decided
Inner West	Councillor Maskell	To be decided
Outer West	Councillor Scaife	To be decided

### 10. APPOINTMENT OF CHAIRS/VICE CHAIRS OF COMMITTEES AND SCRUTINY PANELS

It was MOVED by Councillor Sutton and SECONDED by Councillor Lovelock and CARRIED:

#### Resolved –

That the Councillors named below be appointed Chairs and Vice-Chairs of the following Committees and Scrutiny Panels for the Municipal Year 2002/03:

<b>Committee</b>	<b>Chair</b>	<b>Vice-Chair</b>
Licensing Applications	Councillor S. Stainthorp	Councillor J. Orton
Planning Applications	Councillor S. Waite	Councillor Hingley
Personnel	Councillor Sutton	-
Standards	Councillor R. Stainthorp	Councillor Grieve

## COUNCIL MEETING – 16 MAY 2002

<b>Scrutiny Panel</b>	<b>Chair</b>	<b>Vice-Chair</b>
Corporate, Community & External Affairs	Councillor Hanley	Councillor Hoskin
Culture	Councillor Green	Councillor Wilton
Education	Councillor P. Jones	Councillor M. Waite
Environment	Councillor Maskell	Councillor T. Jones
Housing, Health & Social Services	Councillor Thomas	Councillor Hoskin

### **11. DATES OF COUNCIL MEETINGS FOR 2002/2003**

It was MOVED by the Mayor and SECONDED by the Deputy Mayor and CARRIED:

#### **Resolved –**

That, before the day of the Annual Meeting in May 2003, meetings of the Council be held at half-past six o'clock in the afternoon on 18 June, 16 July, 17 September, 15 October and 12 November 2002, and 21 January, 27 February, 25 March and 23 April, 2003, unless the Mayor shall specify some other date and time.

(The meeting closed at 7.42 pm)

g/council/minutes/020516