

COUNCIL MEETING MINUTES - 25 MAY 2010

Present: Councillor Khan (Mayor);

Councillors Ayub, Ballsdon, Bayes, Beard, Benson, Cumpsty, Duveen, Eden, Edwards, Ennis, Epps, Gittings, Goodall, Hacker, Hanley, C Harris, T Harris, Hartley, Hoskin, Hussain, Janjua, Jones, Livingston, Lovelock, Lockett, Maskell, Orton, Page, Pugh, Ralph, Ruhemann, Rye, Rynn, Skeats, Stanway, Steele, Stevens, Swaine, Tickner, Townend, Warman, Watson, White and Willis.

Apologies: Councillor Chowdhary

1. ELECTION OF MAYOR

The first business to be transacted being the election of the Mayor, it was moved by Councillor Page and seconded by Councillor Maskell and CARRIED:

“That Councillor G Khan be elected Mayor of this Borough.”

No other candidate having been nominated, Councillor Khan was duly declared elected.

2. APPOINTMENT OF DEPUTY MAYOR

It was moved by Councillor Bayes and seconded by Councillor Cumpsty and CARRIED:

“That Councillor J Rynn be appointed Deputy Mayor of this Borough.”

3. ADDRESS BY MAYOR

Councillor Khan addressed the Council.

4. MINUTES

The Minutes of the meeting held on 30 March 2010 were confirmed as a correct record and signed by the Mayor.

5. VOTE OF THANKS TO COUNCILLOR F PUGH AND MRS J PUGH

It was moved by Councillor Cumpsty and seconded by Mr Meredith Bevan and CARRIED:

“That the Council record their sincere appreciation of the ability, courtesy and diligence with which Councillor F Pugh has discharged his duties attached to the office of Mayor since 20 May 2009. They also record their grateful thanks to Mrs J Pugh for the support and assistance she rendered in the capacity of Mayoress throughout his term of office.”

6. ADDRESS BY RETIRING MAYOR

Councillor Pugh addressed the Council.

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7. REPORT ON THE RESULTS OF THE MUNICIPAL ELECTIONS

The Chief Executive submitted a report on the results of the Municipal Elections held on 6 May 2010. He also reported that all those elected had signed the Declaration of Acceptance of Office.

8. ELECTION OF LEADER OF THE COUNCIL

It was moved by Councillor Bayes and seconded by Councillor Skeats and CARRIED:

“That Councillor A Cumpsty be elected Leader of the Council”

A Division having been demanded, the voting was as follows:

For the

Motion: (25) Councillors Ballsdon, Bayes, Beard, Benson, Cumpsty, Duveen, Epps, Goodall, C Harris, T Harris, Hussain, Janjua, Lockett, Pugh, Ralph, Rye, Rynn, Skeats, Stanway, Steele, Stevens, Swaine, Townend, Warman and Willis.

Against the

Motion: (20) Councillors Ayub, Eden, Edwards, Ennis, Gittings, Hacker, Hanley, Hartley, Hoskin, Jones, Khan, Livingston, Lovelock, Maskell, Orton, Page, Ruhemann, Tickner, Watson and White.

9. CONSTITUTION, POWERS AND DUTIES OF THE COUNCIL AND COMMITTEES; EXECUTIVE APPOINTMENTS; STANDING ORDERS; DELEGATIONS; AND JOB DESCRIPTION FOR COUNCILLORS

The Monitoring Officer submitted a report making recommendations for the Municipal Year 2010/11 to:

- (1) appoint the Committees of the Council, including Overview and Scrutiny Panels: the allocation of seats between Groups had to be calculated in accordance with Sections 15-17 of the Local Government and Housing Act 1989 and details had been circulated to Group Leaders before the meeting;
- (2) appoint the Standards Committee for the authority;
- (3) appoint the Deputy Leader and Lead Councillors who, together with the Leader, would form the Cabinet of the Council, and agree their portfolios under Part 3 of the Constitution;
- (4) amend the Cabinet procedure rules to recognise the appointment of non-executive Councillors as Policy Advisors;
- (5) agree the powers and duties of Committees, Overview and Scrutiny Panels and consultative Working Parties;
- (6) agree changes to the Standing Orders for the Council and for Overview and Scrutiny Panels;

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- (7) agree changes to the Budget and Policy Framework Procedure Rules;
- (8) amend the Council's scheme of Councillors' Allowances, and confirm those Councillors who met the definition of Members having significant responsibilities in relation to the discharge of the Council's functions in terms of entitlement to Special Responsibility Allowance at Tier 3 for the remainder of the financial year 2010/11;
- (9) re-establish the Remuneration Panel for the Municipal Year 2010/11;
- (10) agree changes to delegations;
- (11) adopt a Job Description for Councillors;
- (12) appoint a Deputy Monitoring Officer and a Deputy Chief Finance Officer & Section 151 Officer.

Attached to the report were:

Appendix A: The powers and duties of the Committees and Overview and Scrutiny Panels;

Appendix B: The portfolios for Lead Councillors for the Municipal Year 2010/11;

Appendix C: A recommended Job Description for Councillors.

The recommendations set out in the report were:

"A. Constitution

- 2.1 That the Constitution for the authority be amended to include the action set out below.

B. General Reservation of Powers to the Council

- 2.2 That the following matters be reserved to the Council, in line with Article 4 of the Constitution, and any decisions of the Cabinet and Committees in relation to them shall be submitted to the Council as recommendations:

- (a) changing the Constitution;
- (b) approving or adopting the policy framework, the budget and any application to the Secretary of State in respect of any Housing Land Transfer;

The policy framework means the following plans and strategies:

- (i) those required by the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and regulations proposed under Section 32 of the Local Government Act 2000 to be adopted by the Council. These currently are:

- Annual Library Position Statement;
- Best Value Performance Plan/Corporate Plan;

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- Children and Young People's Plan;
 - Licensing Authority Policy Statement;
 - Local Transport Plan;
 - Plans and strategies which together comprise the Local Development Framework;
 - Statement of Gambling Licensing Principles;
 - Strategy for Learners with Learning Difficulties and/or Learning Disability
 - Sustainable Community Strategy;
 - Youth Justice Plan.
- (ii) those other plans and strategies which the Council and the Cabinet consider should be adopted by the Council as a matter of local choice but in accordance with Government guidance.
- Adult Learning Plan;
 - Food Law Enforcement Service Plan;
 - The plan and strategy which comprise the Housing Investment Programme;
 - Housing Strategy
 - Local Agenda 21 Strategy;
 - Local Area Agreement;
 - Reading Learning Disability Partnership Strategy
 - Special Education Needs Strategy;
- (iii) Other Local Plans etc
- 14-19 Strategy;
 - Access to Services Strategy;
 - Allotments Management Plan;
 - Anti-Fraud and Corruption Policy;
 - Anti-Social Behaviour Strategy;
 - Biodiversity Action Plan;
 - Capital Strategy;
 - Children in Care Pledge
 - City Centre Strategy;
 - Climate Change Strategy and Action Plan;
 - Community Development Strategy;
 - Corporate Asset Management Plan;
 - Corporate Procurement Strategy;
 - Crime and Disorder Reduction Partnership Plan 2008-11;
 - Cultural Strategy;
 - Cycling Strategy;
 - Domestic Violence and Abuse Strategy;
 - Domiciliary and Intermediate Care Strategy;
 - Emergency Plan;
 - Empty Homes Strategy;
 - Environment Strategy;
 - Equalities Strategy;

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- Fraud Response Plan;
- Graffiti Removal Policy
- Homelessness Strategy;
- Housing Allocations Policy;
- Joint Municipal Waste Management Strategy (with Bracknell Forest and Wokingham Borough Councils);
- Housing Benefit Prosecution Policy;
- Local Preventative Strategy;
- Open Spaces Strategy
- Participation Strategy and Framework;
- Play Strategy;
- Policy and Procedure for Dealing with Unreasonably Persistent Complainants and Unreasonable Complaints Behaviour
- Procurement Strategy;
- Public Art Strategy for Reading;
- Reading “Ageing Well” Strategy;
- Reading 2020;
- Reading Mental Health Strategy;
- Reading Supporting People Commissioning Strategy;
- Risk Management Strategy/Policy Statement;
- Sports Facilities Strategy;
- Sustainable Community Strategy;
- Sustainable Economic Development Strategy;
- Thames Parks Plan;
- Thriving Neighbourhoods Programme;
- Treasury Management Strategy.

The budget framework is as set out in Part 4 of the Constitution

- (c) subject to the urgency procedure contained in the Access to Information Procedure Rules in Part 4 of the Constitution, making decisions about any matter in the discharge of an executive function which is covered by the policy framework or the budget where the decision-maker is minded to make it in a manner which would be contrary to the policy framework or contrary to/or not wholly in accordance with the budget;
- (d) electing the Leader of the Council;
- (e) appointing the Deputy Leader and Lead Councillors as Members of the Cabinet, at the nomination of the Leader;
- (f) agreeing and/or amending the terms of reference for committees appointed by the Council, deciding on their composition and making appointments to them;
- (g) adopting a Members’ allowances scheme under Article 2.5 of the Constitution;

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- (h) changing the name of the area, conferring the title of freedom or freeman of the Borough;
- (i) confirming the appointment of the Head of Paid Service;
- (j) making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills;
- (k) all local choice functions set out in Part 3 of the Constitution which the Council decides should be undertaken by itself rather than the Cabinet, unless the function has been delegated by the Council to a Committee or an officer;

These local choice matters are as follows:

- Any function under a local Act other than a function specified or referred to in Regulation 2 or Schedule 1 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000
- Appeals, in conjunction with the Appeals Panel, including:
 - The determination of an appeal against any decision made by or on behalf of the authority
 - The appointment of review boards to determine claims under regulations under Section 34 of the Social Security Act 1998
 - The making of arrangements in relation to appeals against the exclusion of pupils from maintained schools (see Section 52 of Education Act 2002 and subordinate legislation)
 - The making of arrangements pursuant to Section 94(1), (1A) and (4) of the 1998 (Schools Standards and Framework) Act (admission appeals)
 - The making of arrangements pursuant to Section 95(2) of the 1998 Act (children to whom Section 87 applies; appeals by governing bodies).
- The making of arrangements to enable questions to be put on the discharge of the functions of the Police Authority under Section 20 of the Police Act 1996
- Any function related to contaminated land
- The discharge of any function relating to the control of pollution or the management of air quality
- The service of an abatement notice in respect of a statutory nuisance

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- The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area
 - The investigation of any complaint as to the existence of a statutory nuisance
 - The obtaining of information under Section 330 of the Town & Country Planning Act 1990 as to interests in land
 - Functions relating to local area agreements
- (l) setting the strategic vision and corporate objectives of the Council;
 - (m) agreeing the Council's capital strategy and asset management plan;
 - (n) determining and resolving the Council's position on planning, strategic minerals and waste, and other matters under consideration by the Berkshire Joint Minerals and Waste Planning Committee;
 - (o) those matters assigned to the Council in Part 3 of the Constitution;
 - (p) all other matters which, by law, must be reserved to Council.

C. BUDGET AND POLICY FRAMEWORK PROCEDURE RULES

2.3 That the Budget and Policy Framework Procedure Rules be amended as follows:

After para. A.18, replace the heading "Head of Financial Services" by "Section 151 Officer"

In paras. A.19 to A.22, replace all references to "Director of Finance" or "Head of Financial Services" by "Section 151 Officer".

Add new para. A.22A to say:

"The Director of Resources is the Council's Section 151 Officer, and the Head of Finance is the Deputy Section 151 Officer"

(see also 2.23 below)

D. Powers and Duties of Committees

2.4 Subject to the Schemes of Delegation to Officers

- a) the Committees listed in 2.5 below shall have delegated authority to exercise and perform the Powers and Duties of the Council in relation to the functions set out in Appendix A to this report.
- b) the Overview and Scrutiny Panels listed in 2.5 below shall undertake the overview and scrutiny functions of the authority, as set out in

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Article 6 and Part 4 of the Constitution, in relation to the functions set out in Appendix A to this report.

- c) the Corporate, Community and External Affairs Scrutiny Panel shall be the Council's Crime and Disorder Committee under the provisions of Section 19 of the Police and Justice Act and the Crime and Disorder (Overview and Scrutiny) Regulations 2009.

E. Constitution of Committees and Overview & Scrutiny Panels

- 2.5. That for the Municipal Year 2010/11 there be constituted three Committees, and five Overview and Scrutiny Panels, as set out below:

Licensing Applications Committee
Personnel Committee
Planning Applications Committee
Corporate, Community and External Affairs (CCEA) Scrutiny Panel
Culture and Sport Scrutiny Panel
Education and Children's Services Scrutiny Panel
Environment Scrutiny Panel
Community Care, Housing and Health (CCHH) Scrutiny Panel

F. Standards Committee

- 2.6. That the Standards Committee be reappointed for the Municipal Year 2010/11 to exercise the functions conferred on it by the Local Government Act 2000; that the Committee consist of Councillors and Independent Members (who must comprise at least one quarter of the Committee's membership), namely Mrs T Barnes, Mr J Hicks and Reverend Canon B Shenton.

G. Establishment of Appeals and Complaints Panels

- 2.7. That for the Municipal Year 2010/11, the following bodies be set up to handle appeals against decisions made by or on behalf of the authority:

- a) an Appeals Panel from which trained Councillors will be drawn to hear appeals on matters considered by the following bodies, as required by regulation:
- Curriculum Complaints Panel
 - Removal of Early Years Providers Appeals Panel
- b) a Panel to hear appeals on School Transport and Awards.
- c) an Education Appeals Panel to deal with schools admission and school exclusion appeals in line with the provisions of the School Standards Framework Act, 1998, to which Councillors may not be appointed.
- d) a Social Services Complaints Review Panel to hear individual complaints which reach the third stage of the Council's Social Services Complaints process, to which Councillors may not be appointed.

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- e) a Secure Accommodation Panel.
- f) a Discretionary Parking Permits Appeals Panel to consider and determine appeals against decisions made by the Head of Transport to refuse applications for discretionary parking permits.

H. Partnership Bodies

2.8 That, for the Municipal Year 2010/11, the Authority will continue to participate in the following joint consultative partnership bodies:

- Healthier Reading Partnership
- Safer Reading Campaign
- Reading Compact Group
- Community Safety Partnership
- Children's Trust Board
- Culture, Leisure and Sport Partnership Board
- Urban Challenge Fund Cross-Boundary Councillor Steering Group

I. Education Bodies

2.9 That for the Municipal Year 2010/11 the following Education bodies be set up:

- SACRE (Standing Advisory Committee on Religious Education)
- School Admissions Forum
- School Improvement Panel
- Parenting Panel

J. Advisory and Consultative Working Parties, Panels and Forums

2.10 That for the Municipal Year 2010/11 the following consultative bodies be set up, to report to the Overview and Scrutiny Panels, or other bodies, as indicated:

Corporate, Community and External Affairs (CCEA)

- Access Forum
- Ethnic Minorities Forum
- Pensioners' Working Group

Culture and Sport

- Arts Forum
- Sports Development Forum
- Town Twinning Group

Environment

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Transport Users' Forum
Green City and Open Spaces Forum

Traffic Management Advisory Panel

- Cycling Liaison Group

K. Member:Officer Working Parties

- 2.11 That for the Municipal Year 2010/11 the following advisory Member:Officer consultative Working Parties be established, to report to the bodies set out below:

COUNCIL

- Civic Board
- Diamond Jubilee and City Status Partnership Board

CABINET

(subject to formal approval by Cabinet)

- Building Schools for the Future Programme Board
- Children's Safeguarding Panel
- Strategic Transport Programme Board
- Traffic Management Advisory Panel
- Improvement and Efficiency Programme Board

PERSONNEL COMMITTEE

- Local Joint Forum

PLANNING APPLICATIONS COMMITTEE

- Planning Management Panel

- 2.12 That, for each of the Council's Overview and Scrutiny Panels, a Management Panel be appointed to agree the business to be considered at each meeting, to comprise the Chair and Vice-Chair and the lead spokesperson(s) for the other group(s) on the Panel.

The meetings also to be attended by the relevant Corporate Director and, by invitation, the relevant Lead Councillor(s).

L. Neighbourhood Action Groups

- 2.13 That 13 Neighbourhood Action Groups together with a Town Centre group be set up, as agreed by Cabinet at its meeting on 12 April 2010 (Minute 196 refers), and the Interim Director of Housing and Community Care to report to a future meeting of Cabinet on the terms of reference and operational arrangements for these bodies.

- 2.14 That the powers and duties of the above bodies for the Municipal Year 2010/11 be as set out in Appendix A to this report.

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M. Deputy Leader and Lead Councillors

2.15 That for the Municipal Year 2010/11:

- a) The following Councillor be appointed to the Cabinet as Deputy Leader of the Council, on the nomination of the Leader:

| | |
|---------------|------------------|
| Deputy Leader | Councillor Bayes |
|---------------|------------------|

- b) The following Councillors be appointed to the Cabinet as Lead Councillors for the services listed below, on the nomination of the Leader:

| | | |
|---|--------------|------------|
| • Voluntary Sector, Economic Development & Performance | Communities, | Councillor |
| • Sport | Culture & | Councillor |
| • Service Improvement | Finance & | Councillor |
| • Children's Services | Education & | Councillor |
| • & Sustainability | Environment | Councillor |
| • Care, Housing & Health | Community | Councillor |
| • Planning & Transport | Strategic | Councillor |

- c) That the portfolio responsibilities of Lead Councillors set out in Part 3 of the Constitution (Lead Councillor Portfolios) for the Municipal Year 2010/11 be as set out in Appendix B.

- d) That the following Councillors be recognised as Policy Advisers to provide a partnership link between the Cabinet and the overview and scrutiny process, on the nomination of the Leader:

| | | |
|---|--------------|------------|
| • Voluntary Sector, Economic Development & Performance | Communities, | Councillor |
| • Sport | Culture & | Councillor |
| • Service Improvement | Finance & | Councillor |
| • Children's Services | Education & | Councillor |
| • & Sustainability | Environment | Councillor |
| • Care, Housing & Health | Community | Councillor |
| • Planning & Transport | Strategic | Councillor |

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- e) That the Cabinet Procedure Rules in Part 4 of the constitution be amended to include the following:

Policy Advisers

The Leader will identify non-executive Councillors to liaise with and support Lead Councillors, and lead on and undertake specific projects in areas of activity which the Leader or Lead Councillor chooses to place particular significance as indicated below. The Policy Advisers will have the following general roles:

- 1) To shadow Lead Councillor portfolios in respect of their area of activity
- 2) To provide a link between the Cabinet and other Councillors, including Scrutiny Panels
- 3) To attend Cabinet meetings and to speak - but not vote - on their area of activity

N. Scrutiny Panels

- 2.16 That the two Church and two Parent Governor representatives which the Council, by law, is required to appoint to serve as voting members of bodies dealing with education matters will serve on the Education & Children's Services Overview and Scrutiny Panel, where they may vote on matters which relate directly to functions which the Council exercises as local education authority; they may attend as co-opted members for discussion of non-education matters if invited to do so by the Panel (see also Part 4 - Overview and Scrutiny Procedure Rules, and Standing Order 40). For the Municipal Year 2010/11, they will be as follows:

Church Representatives: (2 vacancies)

Parent Governor Representatives: (2 vacancies)

O. Standing Orders

- 2.17 That the procedural Standing Orders for the Council and Committees be as set out in Part 4 of the Constitution (Council Procedure Rules), subject to the following amendments:

- (A) Standing Order 8 - Petitions

Amend paragraph (1) to read as follows:

“(1) A member of the public may present a petition to the Council, provided the petition has not been previously been considered by Cabinet, a committee, panel or other body established by the Council.”

- (B) Standing Order 23(4) - Resolutions already made by the Council or Committees

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Amend paragraph (4) to read as follows:

“(4) The period of six months will begin from the end of the meeting at which the decision has been made.”

(C) Standing Order 32 - Attendance by Councillors at Committees and Overview and Scrutiny Panels

Amend paragraph (1) to read as follows:

“(1) A Councillor, who is not a member of a particular Committee or Scrutiny Panel, may attend any meeting of that Committee, or Scrutiny Panel as an observer. If the Councillor wishes to make a statement on any of the items on the Agenda, he/she may do so at the invitation of the Chair. He/she must give notice to the Chair before the meeting that he/she wishes to speak on an item. The Councillor may only make a statement on any matter considered by the committee or sub-committee following a resolution to exclude the press and the public if the Chair is satisfied:

- (a) that the item directly affects the Ward which the Councillor represents.
- (b) that the Councillor is the Chair or Vice-Chair of a Committee with an interest in the item.
- (c) **that the Councillor is a Lead Councillor with an interest in the item.”**

(D) Standing Order 36A - Public Speaking at Planning Applications Committee

Re-number paragraph (2) as paragraph (2)(a) and insert a new paragraph 2(b) as follows:

“(b) **The local Reading MP may also give similar notice that he/she wishes to speak on the application at the Planning Applications Committee, subject to the site being within his/her constituency.”**

2.18 That the procedural Standing Orders for the Standards Committee be as set out in Part 2, Article 9 of the Constitution.

P. Scheme of Members' Allowances for the Financial Year 2010/11

2.19 That, further to Minute 63 of the meeting of Council on 30 March 2010:

- (1) The level of Special Responsibility Payments be reduced with immediate effect by 10%, as follows:
 - (a) the annual amount paid to the Leader be reduced from £7,782 to £7,004;

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- (b) the annual amount paid to the Deputy Leader be reduced from £6,358 to £5,722;
- (c) the amount paid to SRA Tier 1 be reduced from £4,240 to £3,816;
- (d) the amount paid to SRA Tier 2 be reduced from £2,386 to £2,147;
- (e) the amount paid to SRA Tier 3 be reduced from £1,193 to £1,074.

No councillor shall receive more than one Special Responsibility Allowance;

- (2) The following Councillors shall be regarded as “other Councillors carrying out other activities in relation to the discharge of the authority’s functions as require the commitment of equivalent time and effort as for other categories of activity which would qualify for Special Responsibility Allowance” at Tier 3 for the remainder of the financial year 2010/11 (and subject to no Councillor receiving more than one Special Responsibility Allowance):

- Vice-Chairs of Planning Applications and Licensing Applications Committees
- Vice-Chairs of Scrutiny Panels

2.20 That the Remuneration Panel be re-established for 2010/11 with the same terms of reference as agreed at Minute 51 of the Council meeting on 13 November 2001; that its membership be Paul Briggs, Francis Connolly, Annette Hendry and Brian Revell.

Q. DELEGATIONS

2.21 That the following changes to delegations be agreed:

- (A) That, further to Minute 48 of Cabinet on 9 July 2007, the Head of Finance and Resources in the Directorate of Housing and Community Care be recognised as the Appointee of the Department of Work and Pensions and Deputy of the Court of Protection set up under Section 45 of the Mental Capacity Act 2005.
- (B) That the Head of Environment and Consumer Services, in conjunction with the Head of Transport, be delegated the authority, where there are no objections, to grant, renew and vary, permissions for the placement of tables and chairs and the designation of smoking areas on the highway, for recreation and refreshment purposes, in accordance with Section 115(E) of the Highways Act 1980, and to exercise the powers and perform the duties pursuant to Section 115(F)(impose conditions), Section 115(G)(public notice of application for permission) and Section 115(K)(require the grantee to remedy the breach) of the Highways Act 1980.
- (C) That the Director of Resources and Head of Finance, in consultation with the relevant Corporate Director and Lead Councillor(s), be delegated authority:

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- To respond to consultation documents relating to finance
- To submit expressions of interest and bids for funding
- To give capital spending approval for schemes up to the level of any Government grant allocations and other external contributions
- To accept capital and revenue funding from external sources, and associated terms and conditions of grants within the context of the Council's approved budget framework.

R. ARTICLE 2 - MEMBERS OF THE COUNCIL

2.22 That the revised Job Description for Councillors as attached at Appendix C, incorporating core skills and competencies for Councillors based on the Councillor competency framework developed by the Local Government Information Unit (LGIU) and the Improvement and Development Agency (IDEA), be adopted and incorporated into the constitution at Article 2

S. ARTICLE 12 - OFFICERS

2.23 That the following Deputy appointments be made in relation to the Council's statutory officers:

Deputy Monitoring Officer - Head of Legal Services

Deputy Chief Finance Officer and Section 151 Officer - Head of Finance"

Resolved -

That recommendations 2.1 to 2.23 in the report by the Monitoring Officer be approved, subject to the following appointments being made at 2.15 (b) and (d):

Deputy Leader

Councillor Bayes

Lead Councillors

Communities, Voluntary Sector, Economic
Development & Performance

Councillor Townend

Culture & Sport

Councillor Stanway

Finance & Service Improvement

Councillor Stevens

Education & Children's Services

Councillor Ralph

Environment & Sustainability

Councillor Swaine

Community Care, Housing & Health

Councillor Benson

Strategic Planning & Transport

Councillor Willis

Policy Advisers

Communities, Voluntary Sector, Economic
Development & Performance

Councillors Chowdhary and
Epps

Culture & Sport

Councillor Skeats

Finance & Service Improvement

[Deputy Leader to
support]

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| | |
|----------------------------------|---------------------------------|
| Education & Children's Services | Councillors C Harris and Rye |
| Environment & Sustainability | Councillor Warman |
| Community Care, Housing & Health | Councillor T Harris and Lockett |
| Strategic Planning & Transport | Councillor Janjua |

10. APPOINTMENT OF COUNCIL COMMITTEES, SCRUTINY PANELS AND OTHER BODIES

It was MOVED by Councillor Cumpsty and SECONDED by Councillor Bayes and CARRIED:

Resolved -

- (1) That, subject to the provisions of the Local Government and Housing Act, 1989, and Regulations made thereunder, the following Councillors be appointed to serve on Committees and Scrutiny Panels in the Municipal Year 2010/11:

COMMITTEES

Licensing Applications Committee (5:3:6)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Chowdhary | Beard | | Edwards |
| T Harris | Duveen | | Gittings |
| Hussain | Goodall | | Jones |
| Lockett | | | Livingston |
| Skeats | | | Page |
| | | | Tickner |

Planning Applications Committee (5:3:6)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Ballsdon | Bayes | | Edwards |
| Janjua | C Harris | | Hanley |
| Pugh | Swaine | | Maskell |
| Steele | | | Page |
| Willis | | | Ruhemann |
| | | | Watson |

Personnel Committee (2:1:2)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Pugh | Bayes | | Lovelock |
| Steele | | | Page |

(or nominees)

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Standards Committee (2:1:2)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|-------------------------------------|--------------------------------|-----------------|---------------------------|
| Rynn Skeats | Beard | | Tickner Watson |

(Together with the following independent members:

Mrs Tina Barnes
Mr J Hicks
Revd. Canon B Shenton)

Named Substitutes (1:1:1)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|-------------------------------------|--------------------------------|-----------------|---------------------------|
| Pugh | Bayes | | Maskell |

SCRUTINY PANELS

Corporate, Community & External Affairs Scrutiny Panel (4:2:4:1)

| <u>Conservative Councillors</u> | <u>Liberal Democrat Councillors</u> | <u>Labour Councillors</u> | <u>Green Councillor</u> |
|---|---|---------------------------------------|-----------------------------|
| Chowdhary T Harris Skeats Warman | Epps Goodall | Hanley Lovelock Page Tickner | White |

Named Substitutes (1:1:1)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|-------------------------------------|--------------------------------|-----------------|---------------------------|
| Rynn | Duveen | | Orton |

Culture and Sport Scrutiny Panel (3:1:3)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|-------------------------------------|--------------------------------|-----------------|------------------------------|
| Chowdhary T Harris Skeats | Beard | | Ayub Hoskin Livingston |

Named Substitutes (1:1:1)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|-------------------------------------|--------------------------------|-----------------|---------------------------|
| Rynn | Goodall | | Maskell |

Education and Children's Services Scrutiny Panel (3:2:3)

COUNCIL MEETING MINUTES - 25 MAY 2010

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Ballsdon Hussain Lockett | C Harris Rye | | Ennis Hartley Jones |

Named Substitutes (1:1:1)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Steele | Goodall | | Hacker |

Environment Scrutiny Panel (3:1:3)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|-----------------------------|
| Hussain Rynn Warman | Duveen | | Eden Gittings Maskell |

Named Substitutes (1:1:1)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Lockett | Epps | | Page |

Community Care, Housing & Health Scrutiny Panel (3:1:3:1)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> | <u>Green Councillor</u> |
|---------------------------------|----------------------------|-----------------|----------------------------|-------------------------|
| T Harris Janjua Steele | Beard | | Edwards Orton Watson | White |

Named Substitutes (1:1:1)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Rynn | C Harris | | Ruhemann |

- (2) That the following Councillors be appointed to serve on Appeals and Complaints Panels in the Municipal Year 2010/11:

Appeals Pool from which Members will be drawn to serve on the Curriculum Complaints Panel or the Removal of Early Years Providers Appeals Panel, as required by regulation.

| <u>Conservative</u> | <u>Liberal</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------|----------------|-----------------|---------------------------|
|---------------------|----------------|-----------------|---------------------------|

COUNCIL MEETING MINUTES - 25 MAY 2010

Councillors

Lockett
Pugh
Ralph
Skeats

Councillors

C Harris
Rye

Jones
Livingston
Lovelock

School Transport and Awards Appeals Panel (2:1:2)

Conservative Councillors

Lockett
Ralph

Liberal Councillors

Rye

Democrat

Labour Councillors

Edwards
Jones

(or nominees)

Secure Accommodation Panel

Councillor Ralph

(Standing Deputy: Councillor C Harris)

Discretionary Parking Permits Appeals Panel (3:1:3)

Conservative Councillors

Janjua
Rynn
Willis

Liberal Councillors

Duveen

Democrat

Labour Councillors

Ayub
Hacker
Page

- (3) That the following Councillors be appointed to represent the Borough Council on the partnership bodies listed below for the Municipal Year 2010/11:

Safer Reading Campaign (2:1:2)

Conservative Councillors

Chowdhary
Townend

Liberal Councillors

Goodall

Democrat

Labour Councillors

Page
Tickner

Reading Compact Group (2:1:2)

Conservative Councillors

Chowdhary
Townend

Liberal Councillors

Beard

Democrat

Labour Councillors

Ruhemann
Tickner

- (4) That the following Councillors be appointed to serve on education bodies in the Municipal Year 2010/11:

SACRE (2:1:2)

Conservative

Liberal

Democrat

Labour Councillors

COUNCIL MEETING MINUTES - 25 MAY 2010

Councillors

Ballsdon
Janjua

Councillors

C Harris

Eden
Livingston

School Admissions Forum

Councillors Ralph and Rye
Observer - Councillor Jones

School Improvement Panel (2:1:2)

Conservative Councillors

Ralph
Steele

Liberal Councillors

Rye

Democrat

Labour Councillors

Hartley
Jones

Parenting Panel (2:1:2)

Conservative Councillors

Ballsdon
Hussain

Liberal Councillors

C Harris

Democrat

Labour Councillors

Edwards
Ennis

- (5) That the following Councillors be appointed to serve on Advisory and Consultative Working Parties, Panels and Forums in the Municipal Year 2010/11:

Access Forum (2:1:2)

Conservative Councillors

T Harris
Hussain

Liberal Councillors

Epps

Democrat

Labour Councillors

Ayub
Orton

Ethnic Minorities Forum (2:1:2)

Conservative Councillors

Hussain
Townend

Liberal Councillors

Epps

Democrat

Labour Councillors

Ruhemann
Tickner

Pensioners' Working Group (2:1:2)

Conservative Councillors

T Harris
Janjua

Liberal Councillors

Beard

Democrat

Labour Councillors

Hoskin
Khan

Arts Forum (2:1:2)

Conservative

Liberal

Democrat

Labour Councillors

COUNCIL MEETING MINUTES - 25 MAY 2010

| | | |
|--------------------|--------------------|----------------------|
| <u>Councillors</u> | <u>Councillors</u> | |
| Rynn Warman | Beard | Hoskin Livingston |

Sports Development Forum (2:1:2)

| | | | |
|---------------------------------|----------------------------|-----------------|---------------------------|
| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
| T Harris Lockett | Beard | | Gittings Hoskin |

Town Twinning Group (2:1:2)

| | | | |
|---------------------------------|----------------------------|-----------------|---------------------------|
| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
| Pugh Skeats | Beard | | Livingston Tickner |

(Mayor - ex-officio)

Transport Users' Forum (2:1:2)

| | | | |
|---------------------------------|----------------------------|-----------------|---------------------------|
| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
| Janjua Willis | Duveen | | Ayub Page |

Green City and Open Spaces Forum (2:1:2)

| | | | |
|---------------------------------|----------------------------|-----------------|---------------------------|
| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
| Warman Willis | Goodall | | Ayub Gittings |

- (6) That the following Councillors be appointed to serve on Member:Officer Working Parties in the Municipal Year 2010/11:

Planning Management Panel (2:1:2)

| | | | |
|---------------------------------|----------------------------|-----------------|---------------------------|
| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
| Ballsdon Pugh | Bayes | | Hanley Page |

(or nominees)

Local Joint Forum (2:1:2)

| | | | |
|---------------------------------|----------------------------|-----------------|---------------------------|
| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|

COUNCIL MEETING MINUTES - 25 MAY 2010

| | | |
|---------|-------|----------|
| Steele | Bayes | Lovelock |
| Stevens | | Page |

Civic Board (4:2:4)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Cumpsty | Bayes | | Hartley |
| Skeats | Swaine | | Hoskin |
| Stanway | | | Lovelock |
| Townend | | | Page |

Diamond Jubilee and City Status Partnership Board (2:1:2)

| <u>Conservative Councillors</u> | <u>Liberal Councillors</u> | <u>Democrat</u> | <u>Labour Councillors</u> |
|---------------------------------|----------------------------|-----------------|---------------------------|
| Cumpsty | Bayes | | Hoskin |
| Skeats | | | Lovelock |

- (7) That the terms of reference of the above bodies be as set out in Appendix A to the Monitoring Officer's report on the Powers and Duties of the Council and Committees etc.

11. APPOINTMENT OF CHAIRS/VICE CHAIRS OF COMMITTEES AND SCRUTINY PANELS

A motion was moved by Councillor Cumpsty and seconded by Councillor Bayes.

The following amendment was moved by Councillor Lovelock and seconded by Councillor Page and LOST:

“After the table of appointments to chairs/vice-chairs of committees add:

‘This Council notes that there are no nominations for chairs and vice-chairs of scrutiny in public this evening as has been the practice for many years.

This Council resolves that the chairs/vice-chairs of scrutiny will be elected at their first meetings by a public call for nominations and a public show of hands in order to maintain the openness of this process.’ ”

The motion was then put to the vote and CARRIED as follows:

Resolved -

That the Councillors named below be appointed Chairs and Vice-Chairs of the following Committees for the Municipal Year 2010/11:

| <u>Committee</u> | <u>Chair</u> | <u>Vice-Chair</u> |
|------------------------|---------------------|--------------------|
| Licensing Applications | Councillor Skeats | Councillor Goodall |
| Planning Applications | Councillor Ballsdon | Councillor Bayes |
| Personnel | Councillor Bayes | Councillor Steele |
| Standards | Mr J Hicks | Councillor Beard |

COUNCIL MEETING MINUTES - 25 MAY 2010

12. DATES OF COUNCIL MEETINGS FOR 2010/11

It was moved by the Mayor and seconded by the Deputy Mayor and CARRIED:

Resolved -

That, before the day of the Annual Meeting in 2011, meetings of the Council be held at half-past six o'clock in the afternoon on 29 June, 19 October and 16 November 2010, and 25 January, 22 February and 29 March 2011, unless the Mayor shall specify some other date and time.

(The meeting closed at 7.45pm).