

COUNCIL MEETING MINUTES - 25 MAY 2011

Present: Councillor D Edwards (Mayor);

Councillors Anderson, Ayub, Ballsdon, Beard, Benson, Chowdhary, Cumpsty, Duveen, Eastwood, Eden, K Edwards, Ennis, Gavin, Gittings, Goodall, Hacker, Harris, Hartley, Hoskin, Janjua, Jones, Khan, Livingston, Lovelock, Luckett, Maskell, Orton, Page, Pugh, Ralph, Rodda, Ruhemann, Rye, Rynn, Skeats, Stanway, Stevens, Swaine, Tickner, Vickers, Warman, Watson, White, Willis and Woodward.

1. ELECTION OF MAYOR

The first business to be transacted was the election of the Mayor. Two candidates were proposed and seconded, namely:

Councillor Rynn - Proposed by Councillor Cumpsty and Seconded by Councillor Benson

Councillor D Edwards - Proposed by Councillor Ruhemann and Seconded by Councillor Ennis

A Division having been demanded, the voting was as follows:

For Councillor

Rynn: (22) Councillors Anderson, Ballsdon, Beard, Benson, Chowdhary, Cumpsty, Duveen, Goodall, Harris, Janjua, Luckett, Pugh, Ralph, Rye, Rynn, Skeats, Stanway, Stevens, Swaine, Vickers, Warman and Willis.

For Councillor

D Edwards: (22) Councillors Ayub, Eden, D Edwards, K Edwards, Ennis, Gavin, Gittings, Hacker, Hartley, Hoskin, Jones, Khan, Livingston, Lovelock, Maskell, Orton, Page, Rodda, Ruhemann, Tickner, Watson and Woodward.

Absentions: (2) Councillors Eastwood and White.

The voting having resulted in a tie, and in order to break the deadlock, the Retiring Mayor exercised his casting vote in favour of Councillor D Edwards, who was duly declared elected and took the chair.

2. APPOINTMENT OF DEPUTY MAYOR

The Mayor announced that the next item of business was the appointment of the Deputy Mayor. Two candidates were proposed and seconded, namely:

Councillor Janjua - Proposed by Councillor Cumpsty and Seconded by Councillor Benson

Councillor Khan - Proposed by Councillor Page and Seconded by Councillor Lovelock

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A Division having been demanded, the voting was as follows:

For Councillor

Janjua: (22) Councillors Anderson, Ballsdon, Beard, Benson, Chowdhary, Cumpsty, Duveen, Goodall, Harris, Janjua, Lockett, Pugh, Ralph, Rye, Rynn, Skeats, Stanway, Stevens, Swaine, Vickers, Warman and Willis.

For Councillor

Khan: (22) Councillors Ayub, Eden, D Edwards, K Edwards, Ennis, Gavin, Gittings, Hacker, Hartley, Hoskin, Jones, Khan, Livingston, Lovelock, Maskell, Orton, Page, Rodda, Ruhemann, Tickner, Watson and Woodward.

Absentions: (2) Councillors Eastwood and White.

The voting having resulted in a tie, and in order to break the deadlock, the Mayor exercised her casting vote in favour of Councillor Khan, who was duly declared appointed.

3. ADDRESS BY MAYOR

Councillor D Edwards addressed the Council.

4. MINUTES

The Minutes of the meeting held on 29 March 2011 were confirmed as a correct record and signed by the Mayor.

5. VOTE OF THANKS TO COUNCILLOR G KHAN AND MRS F KHAN

It was moved by Councillor Page and seconded by Councillor Lovelock and CARRIED:

“That the Council record their sincere appreciation of the ability, courtesy and diligence with which Councillor G Khan has discharged his duties attached to the office of Mayor since 25 May 2010. They also record their grateful thanks to Mrs F Khan for the support and assistance she rendered in the capacity of Mayoress throughout his term of office.”

6. ADDRESS BY RETIRING MAYOR

Councillor Khan addressed the Council.

7. VOTE OF THANKS TO COUNCILLOR J RYNN

A vote of thanks to Councillor Rynn as Retiring Deputy Mayor was moved by Councillor Pugh and seconded by Councillor Ballsdon and CARRIED.

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8. REPORT ON THE RESULTS OF THE MUNICIPAL ELECTIONS

The Chief Executive submitted a report on the results of the Municipal Elections held on 5 May 2011. He also reported that all those elected had signed the Declaration of Acceptance of Office.

9. ELECTION OF LEADER OF THE COUNCIL

The Mayor announced that the next item of business was the election of the Leader of the Council. Two candidates were proposed and seconded, namely:

Councillor Lovelock - Proposed by Councillor Page and Seconded by Councillor Orton

Councillor Cumpsty - Proposed by Councillor Skeats and Seconded by Councillor Benson

A Division having been demanded, the voting was as follows:

For Councillor

Lovelock: (22) Councillors Ayub, Eden, D Edwards, K Edwards, Ennis, Gavin, Gittings, Hacker, Hartley, Hoskin, Jones, Khan, Livingston, Lovelock, Maskell, Orton, Page, Rodda, Ruhemann, Tickner, Watson and Woodward.

For Councillor

Cumpsty: (22) Councillors Anderson, Ballsdon, Beard, Benson, Chowdhary, Cumpsty, Duveen, Goodall, Harris, Janjua, Luckett, Pugh, Ralph, Rye, Rynn, Skeats, Stanway, Stevens, Swaine, Vickers, Warman and Willis.

Absentions: (2) Councillors Eastwood and White.

The voting having resulted in a tie, and in order to break the deadlock, the Mayor exercised her casting vote in favour of Councillor Lovelock, who was duly declared elected.

10. CONSTITUTION, POWERS AND DUTIES OF THE COUNCIL AND COMMITTEES; RULES OF PROCEDURE; STANDING ORDERS; AND OVERVIEW & SCRUTINY PROCEDURE RULES

The Monitoring Officer submitted a report making recommendations for the Municipal Year 2011/12 to:

- (1) appoint the Committees of the Council, including Overview and Scrutiny Panels: the allocation of seats between Groups has to be calculated in accordance with Sections 15-17 of the Local Government and Housing Act 1989 and details have been circulated to Group Leaders before the meeting;
- (2) appoint the Standards Committee for the authority;

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- (3) agree the powers and duties of Committees, Overview and Scrutiny Commissions and consultative Working Parties;
- (4) agree changes to Standing Orders and Overview & Scrutiny Procedure Rules, and other constitutional changes;
- (5) amend the Council's scheme of Councillors' Allowances, and confirm those Councillors who meet the definition of Members having significant responsibilities in relation to the discharge of the Council's functions in terms of entitlement to Special Responsibility Allowance at Tier 3 for the remainder of the financial year 2011/12;
- (6) re-establish the Remuneration Panel for the Municipal Year 2011/12.

The powers and duties of the Committees and Overview and Scrutiny Panels, together with Partnership and advisory and consultative bodies, and Member:Officer working groups, were attached at Appendix A.

The report also referred to Minute 35 of the meeting of 19 October 2010, at which the Council had formally adopted the indirectly elected ("strong") Leader and Cabinet model of executive governance for the authority from May 2011. The consequent changes to Article 7 of the Council's constitution (The Executive), which that Council meeting had resolved to be agreed and adopted from the Council's Annual Meeting in May 2011, were attached to the Monitoring Officer's report to the meeting of Cabinet, to take place immediately following the Council meeting.

The recommendations set out in the report were:

"A. Constitution

- 2.1 That the Constitution for the authority be amended to include the action set out below.

B. General Reservation of Powers to the Council

- 2.2 That the following matters be reserved to the Council, in line with Article 4 of the Constitution, and any decisions of the Cabinet and Committees in relation to them shall be submitted to the Council as recommendations:
 - (a) changing the Constitution;
 - (b) approving or adopting the policy framework, the budget and any application to the Secretary of State in respect of any Housing Land Transfer;

The policy framework means the following plans and strategies:

- (i) those required by the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and regulations proposed under Section 32 of the Local Government Act 2000 to be adopted by the Council. These currently are:
 - Annual Library Position Statement;

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- Children and Young People's Plan;
 - Corporate Plan;
 - Licensing Authority Policy Statement;
 - Local Transport Plan;
 - Plans and strategies which together comprise the Local Development Framework;
 - Statement of Gambling Licensing Principles;
 - Strategy for Learners with Learning Difficulties and/or Learning Disability
 - Sustainable Community Strategy;
 - Youth Justice Plan.
- (ii) those other plans and strategies which the Council and the Cabinet consider should be adopted by the Council as a matter of local choice but in accordance with Government guidance.
- Adult Learning Plan;
 - Food Law Enforcement Service Plan;
 - The plan and strategy which comprise the Housing Investment Programme;
 - Housing Strategy
 - Reading Learning Disability Partnership Strategy
 - Special Education Needs Strategy;
- (iii) Other Local Plans etc
- 14-19 Strategy;
 - Allotments Management Plan;
 - Anti-Fraud and Corruption Policy;
 - Anti-Social Behaviour Strategy;
 - Biodiversity Action Plan;
 - Capital Strategy;
 - Children in Care Pledge
 - City Centre Strategy;
 - Climate Change Strategy and Action Plan;
 - Community Development Strategy;
 - Corporate Asset Management Plan;
 - Corporate Procurement Strategy;
 - Crime and Disorder Reduction Partnership Plan 2008-11;
 - Cultural Strategy;
 - Customer Services Programme
 - Cycling Strategy;
 - Domestic Violence and Abuse Strategy;
 - Domiciliary and Intermediate Care Strategy;
 - Emergency Plan;
 - Empty Homes Strategy;
 - Environment Strategy;
 - Equalities Strategy;
 - Fraud Response Plan;

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- Graffiti Removal Policy
- Homelessness Strategy;
- Housing Allocations Policy;
- Joint Municipal Waste Management Strategy (with Bracknell Forest and Wokingham Borough Councils);
- Housing Benefit Prosecution Policy;
- Open Spaces Strategy
- Participation Strategy and Framework;
- Play Strategy;
- Policy and Procedure for Dealing with Unreasonably Persistent Complainants and Unreasonable Complaints Behaviour
- Public Art Strategy for Reading;
- Reading “Ageing Well” Strategy;
- Reading 2020;
- Reading Mental Health Strategy;
- Reading Supporting People Commissioning Strategy;
- Risk Management Strategy/Policy Statement;
- Sports Facilities Strategy;
- Sustainable Community Strategy;
- Sustainable Economic Development Strategy;
- Thames Parks Plan;
- Thriving Neighbourhoods Programme;
- Treasury Management Strategy;
- Tree Strategy.

The budget framework is as set out in Part 4 of the Constitution

- (c) subject to the urgency procedure contained in the Access to Information Procedure Rules in Part 4 of the Constitution, making decisions about any matter in the discharge of an executive function which is covered by the policy framework or the budget where the decision-maker is minded to make it in a manner which would be contrary to the policy framework or contrary to/or not wholly in accordance with the budget;
- (d) electing the Leader of the Council;
- (e) agreeing and/or amending the terms of reference for committees appointed by the Council, deciding on their composition and making appointments to them;
- (f) adopting a Members’ allowances scheme under Article 2.5 of the Constitution;
- (g) changing the name of the area, conferring the title of freedom or freeman of the Borough;
- (h) confirming the appointment of the Head of Paid Service;

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- (i) making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills;
- (j) all local choice functions set out in Part 3 of the Constitution which the Council decides should be undertaken by itself rather than the Cabinet, unless the function has been delegated by the Council to a Committee or an officer;

These local choice matters are as follows:

- Any function under a local Act other than a function specified or referred to in Regulation 2 or Schedule 1 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000
 - Appeals, in conjunction with the Appeals Panel, including:
 - The determination of an appeal against any decision made by or on behalf of the authority
 - The appointment of review boards to determine claims under regulations under Section 34 of the Social Security Act 1998
 - The making of arrangements in relation to appeals against the exclusion of pupils from maintained schools (see Section 52 of Education Act 2002 and subordinate legislation)
 - The making of arrangements pursuant to Section 94(1), (1A) and (4) of the 1998 (Schools Standards and Framework) Act (admission appeals)
 - The making of arrangements pursuant to Section 95(2) of the 1998 Act (children to whom Section 87 applies; appeals by governing bodies).
 - The making of arrangements to enable questions to be put on the discharge of the functions of the Police Authority under Section 20 of the Police Act 1996
 - Any function related to contaminated land
 - The discharge of any function relating to the control of pollution or the management of air quality
 - The service of an abatement notice in respect of a statutory nuisance
 - The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area
 - The investigation of any complaint as to the existence of a statutory nuisance
 - The obtaining of information under Section 330 of the Town & Country Planning Act 1990 as to interests in land
 - Functions relating to local area agreements
- (k) setting the strategic vision and corporate objectives of the Council;
- (l) agreeing the Council's capital strategy and asset management plan;

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- (m) determining and resolving the Council's position on planning, strategic minerals and waste, and other matters under consideration by the Berkshire Joint Minerals and Waste Planning Committee;
- (n) those matters assigned to the Council in Part 3 of the Constitution;
- (o) all other matters which, by law, must be reserved to Council.

C. Powers and Duties of Committees

2.3 Subject to the Schemes of Delegation to Officers

- a) the Committees listed in 2.4 below shall have delegated authority to exercise and perform the Powers and Duties of the Council in relation to the functions set out in Appendix A to this report.
- b) the Overview and Scrutiny Commissions listed in 2.4 below shall undertake the overview and scrutiny functions of the authority, as set out in Article 6 and Part 4 of the Constitution, in relation to the functions set out in Appendix A to this report.
- c) the External Scrutiny Commission shall be the Council's Crime and Disorder Committee under the provisions of Section 19 of the Police and Justice Act and the Crime and Disorder (Overview and Scrutiny) Regulations 2009.

D. Constitution of Committees and Overview & Scrutiny Commissions

2.4. That for the Municipal Year 2011/12 there be constituted four Committees, and two Overview and Scrutiny Commissions, as set out below:

Audit and Governance Committee
Licensing Applications Committee
Personnel Committee
Planning Applications Committee

Internal Scrutiny Commission
External Scrutiny Commission

E. Standards Committee

2.5 That the Standards Committee be reappointed for the Municipal Year 2011/12 to exercise the functions conferred on it by the Local Government Act 2000; that the Committee consist of Councillors and Independent Members (who must comprise at least one quarter of the Committee's membership), namely Mrs T Barnes, Mr J Hicks and Reverend Canon B Shenton.

F. Establishment of Appeals and Complaints Panels

2.6 That for the Municipal Year 2011/12, the following bodies be set up to handle appeals against decisions made by or on behalf of the authority:

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- a) an Appeals Panel from which trained Councillors will be drawn to hear appeals on matters considered by the following bodies, as required by regulation:
 - Curriculum Complaints Panel
 - Removal of Early Years Providers Appeals Panel
- b) a Panel to hear appeals on School Transport and Awards.
- c) an Education Appeals Panel to deal with schools admission and school exclusion appeals in line with the provisions of the School Standards Framework Act, 1998, to which Councillors may not be appointed.
- d) a Social Services Complaints Review Panel to hear individual complaints which reach the third stage of the Council's Social Services Complaints process, to which Councillors may not be appointed.
- e) a Secure Accommodation Panel.
- f) a Discretionary Parking Permits Appeals Panel to consider and determine appeals against decisions made by the Head of Transport to refuse applications for discretionary parking permits.

G. Partnership Bodies

2.7 That, for the Municipal Year 2011/12, the Authority will continue to participate in the following joint consultative partnership bodies:

- Reading Compact Group
- Community Safety Partnership
- Children's Trust Board
- Cultural Partnership Board
- Healthier Reading Partnership
- Shadow Health & Well-being Board
- Local Sustainable Transport Fund Cross-Boundary Councillor Steering Group
- Safer Reading Neighbourhood Action Group Forum

H. Education Bodies

2.8 That for the Municipal Year 2011/12 the following Education bodies be set up:

- SACRE (Standing Advisory Committee on Religious Education)
- School Admissions Forum
- School Improvement Panel
- Parenting Panel

I. Advisory and Consultative Working Parties, Panels and Forums

2.9 That for the Municipal Year 2011/12, Councillors will be appointed to serve on the following advisory and consultative bodies, which may not meet

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formally, and which may operate as special interest groupings with whom partners and stakeholders may liaise and consult:

Equality Groups

- Access Forum
- Ethnic Minorities Forum
- Older Persons' Partnership

Special Interest Groups

- Arts Forum
- Cycle Forum
- Green City and Open Spaces Forum
- Sports Development Forum
- Town Twinning Group

And that the Transport Users' Forum merges with the Traffic Management Advisory Panel.

J. Member:Officer Working Parties

2.10 That for the Municipal Year 2011/12 the following advisory Member:Officer consultative Working Parties be established, to report to the bodies set out below:

COUNCIL

- Civic Board
- Diamond Jubilee and City Status Partnership Board

CABINET

(subject to formal approval by Cabinet)

- Children's Safeguarding Panel
- Lifelong Learning Board
- Strategic Transport Programme Board
- Traffic Management Advisory Panel (including the Transport Users' Forum)

PERSONNEL COMMITTEE

- Local Joint Forum

PLANNING APPLICATIONS COMMITTEE

- Planning Management Panel

2.11 That, for each of the Council's Overview and Scrutiny Commissions, a Management Panel be appointed to agree the business to be considered at each meeting, to comprise the Chairman and Vice-Chairman and the lead spokesperson(s) for the other group(s) on the Panel.

The meetings also to be attended by the relevant Corporate Director and, by invitation, the relevant Lead Councillor(s).

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2.12 That the powers and duties of the above bodies for the Municipal Year 2011/12 be as set out in Appendix A to this report.

K. Neighbourhood Action Groups

2.13 That the Council continue to participate in 13 Neighbourhood Action Groups and a Town Centre group, as agreed by Cabinet at its meeting on 12 April 2010.

L. Scrutiny Panels

2.14 That the two Church and two Parent Governor representatives which the Council, by law, is required to appoint to serve as voting members of bodies dealing with education matters will serve on the Internal or External Scrutiny Commissions, where they may vote on matters which relate directly to functions which the Council exercises as local education authority; they may attend as co-opted members for discussion of non-education matters if invited to do so by the Panel (see also Part 4 - Overview and Scrutiny Procedure Rules, and Standing Order 40). For the Municipal Year 2011/12, they will be as follows:

Church Representatives: (2 vacancies)

Parent Governor Representatives: (2 vacancies)

M. New Governance Arrangements

2.15 That, further to Minute 35(2) of the meeting of 19 October 2010, at which the Council agreed to adopt the “strong” Leader and Cabinet model of executive governance, as set out in Section 67 of the Local Government Act 2000 (as amended by Section 44B of the Local Government & Public involvement in Health Act 2007), the following consequential amendments be made to the Parts of the Constitution indicated below:

(A) Part 2 - Articles of the Constitution

Article 4 - The full Council

In Article 4.2, delete (e), relating to the appointment of the Deputy Leader and Lead Councillors as members of the Cabinet.

Article 7 - the Executive

Amend Article 7.2 as follows:

“The Cabinet will consist of the Leader of the Council, together with the Deputy Leader and up to 8 Lead Councillors (appointed by the Leader at the first meeting of Cabinet following the Annual Meeting).”

(B) Part 4 - Council Procedure Rules

In Standing Order 1.1, delete paragraph (vii), relating to agreeing the number of appointment of members to the Cabinet.

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N. Standing Orders

2.16 That the procedural Standing Orders for the Council and Committees be as set out in Part 4 of the Constitution (Council Procedure Rules, and Overview & Scrutiny Procedure Rules), subject to the following amendments (underlined):

(A) Standing Order 32 - Attendance by Councillors at Committees, and Overview and Scrutiny Panels

Amend Standing Order 32 by inserting the words underlined in 32(2)(ii) below:

“32 (1) A Councillor, who is not a member of a particular Committee or Scrutiny Commission, may attend any meeting of that Committee or Scrutiny Commission as an observer. If the Councillor wishes to make a statement on any of the items on the Agenda, he/she may do so at the invitation of the Chair. He/she must give notice to the Chair before the meeting that he/she wishes to speak on an item. The Councillor may only make a statement on any matter considered by the Committee or Commission following a resolution to exclude the press and the public if the Chair is satisfied:

- (a) that the item directly affects the Ward which the Councillor represents.
- (b) that the Councillor is the Chairman or Vice-Chairman of a Committee with an interest in the item.
- (c) that the Councillor is a Lead Councillor with an interest in the item.

(2) Standing Order 32(1) does not apply to:

- (i) a meeting of the Personnel Committee, when a particular post or postholder is under discussion, or to meetings of the Standards Committee. In such cases Standing Order 32(3) below, will apply.
- (ii) a meeting of a Licensing Applications Sub-Committee dealing with applications and reviews under the Licensing Act 2003. In such cases, a councillor can only speak at the Sub-Committee meeting if s/he has submitted a relevant representation to the Licensing Authority or is representing another interested party who has submitted a relevant representation (see the Licensing Guidelines for further details).

(3) When the Standards Committee is meeting, or the Personnel Committee is considering an appointment or matter related

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to a particular post or postholder, the Leaders of each group registered with the Chief Executive under the Local Government (Committees and Political Groups) Regulations 1990 will have the following rights:

- (a) If they are not members of the Committee, the right to attend meetings of the Committee as observers (or the right to nominate other Councillors to attend on their behalf)
- (b) If they are members of the Committee, the right to nominate an additional Councillor to attend the meeting as an observer.”

(B) Standing Order 36 - Questions from Members of the Public

Add a new paragraph 36(4) as set out below, and re-number accordingly:

- (4) At meetings of the Planning Applications Committee, Licensing Applications Committee or their sub-committees, a question may not be asked about any individual application to be determined at that meeting.

(C) Overview & Scrutiny Procedure Rule 15 - Call-in

Add a new Paragraph 15(c) as set out below and re-letter following paragraphs accordingly:

“15(c) Any member of the Internal Scrutiny Commission wishing to propose that a decision of Cabinet be called in shall submit in writing a Motion, for consideration by the Commission, setting out the nature of their concerns, proposing that the matter be referred back to Cabinet (or to full Council, if appropriate), and setting out the action Cabinet (or full Council) is being requested to take. The motion must indicate the seconder and must be sent to and received by the Head of Central Administration by no later than 12 noon two days after the Cabinet meeting (this means that, if the Cabinet meeting is on a Monday, the Motion must be received by 12 noon on the following Wednesday).”

2.17 That the procedural Standing Orders for the Standards Committee be as set out in Part 2, Article 9 of the Constitution.

P. Scheme of Members' Allowances for the Financial Year 2011/12

2.18 That, further to Minute 76 of the meeting of Council on 29 March 2011:

- (1) The existing categorisation of tiers in Minute 76(4) be amended to enable Tier 2 allowance to be paid to “the Chairs of Scrutiny Commissions, Committees and the Leaders of the other political groups”.
- (2) The following Councillors shall be regarded as “other Councillors carrying out other activities in relation to the discharge of the authority’s

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functions as require the commitment of equivalent time and effort as for other categories of activity which would qualify for Special Responsibility Allowance” at Tier 3 for the remainder of the financial year 2011/12 (and subject to no Councillor receiving more than one Special Responsibility Allowance):

- Vice-Chairs of Committees and Scrutiny Commissions

2.19 That the Remuneration Panel be re-established for 2011/12 with the same terms of reference as agreed at Minute 51 of the Council meeting on 13 November 2001; that its membership be Paul Briggs, Francis Connolly, Annette Hendry and Brian Revell.”

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

That recommendations 2.1 to 2.19 in the report by the Monitoring Officer be approved.

11. APPOINTMENT OF COUNCIL COMMITTEES, SCRUTINY PANELS AND OTHER BODIES

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

- (1) That, subject to the provisions of the Local Government and Housing Act, 1989, and Regulations made thereunder, the following Councillors be appointed to serve on Committees and Scrutiny Panels in the Municipal Year 2011/12:

COMMITTEES

Audit & Governance Committee (3:2:1)

Labour Councillors

Eden
Lovelock
Rodda

Conservative Councillors

Ballsdon
Stevens

Liberal Democrat Councillor

Benson

Licensing Applications Committee (5:4:1)

Labour Councillors

K Edwards
Ennis
Jones
Livingston
Woodward

Conservative Councillors

Anderson
Chowdhary
Skeats
Vickers

Liberal Democrat Councillor

Goodall

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Personnel Committee (3:2:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
Jones Lovelock Page	Lockett Pugh	Benson

(or nominees)

Planning Applications Committee (7:5:1:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>	<u>Green Councillor</u>	<u>Ind. Councillor</u>
Gavin Hoskin Maskell Page Ruhemann Watson Woodward	Ballsdon Janjua Pugh Rynn Willis	Beard	Eastwood	Swaine

Standards Committee (2:2:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
Livingston Watson	Rynn Skeats	Beard

(Together with the following independent members:

Mrs Tina Barnes
Mr J Hicks
Revd. Canon B Shenton)

Named Substitutes (1:1:1)

<u>Labour Councillor</u>	<u>Conservative Councillor</u>	<u>Liberal Democrat Councillor</u>
Tickner	Warman	Rye

SCRUTINY BODIES

Internal Overview & Scrutiny Commission (6:4:1:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>	<u>Green Councillor</u>	<u>Ind. Councillor</u>
Ayub Hacker	Chowdhary Cumpsty	Benson	White	Swaine

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Maskell Stanway
Ruhemann Warman
Watson
Woodward

Named Substitutes (1:1:1)

<u>Labour</u> <u>Councillor</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
K Edwards	Anderson	Rye	Eastwood

External Overview & Scrutiny Commission (5:4:1:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
K Edwards Gavin Hoskin Maskell Ruhemann	Harris Ralph Skeats Willis	Duveen	Eastwood

Named Substitutes (1:1:1:1)

<u>Labour</u> <u>Councillor</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
Khan	Pugh	Goodall	White

- (2) That the following Councillors be appointed to serve on Appeals and Complaints Panels in the Municipal Year 2011/12:

Appeals Pool from which Members will be drawn to serve on the Curriculum Complaints Panel or the Removal of Early Years Providers Appeals Panel, as required by regulation.

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
D Edwards Gittings Jones Khan Lovelock	Pugh Ralph Vickers Warman	Rye

School Transport and Awards Appeals Panel (3:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Gittings Jones Livingston	Lockett Vickers	Rye

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(or nominees)

Secure Accommodation Panel

Councillor Gavin

Discretionary Parking Permits Appeals Panel (4:3:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Hacker Page Rodda Woodward	Lockett Rynn Willis	Duveen

- (3) That the following Councillors be appointed to represent the Borough Council on the partnership bodies listed below for the Municipal Year 2011/12:

Safer Reading Neighbourhood Action Group Forum (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Eden Maskell	Anderson Chowdhary	Benson

Reading Compact Group (1:1:1:1)

<u>Labour</u> <u>Councillor</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
Tickner	Chowdhary	Beard	White

- (4) That the following Councillors be appointed to serve on education bodies in the Municipal Year 2011/12:

SACRE (2:2:1)

<u>Labour Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Eden Ennis	Ballsdon Janjua	Rye

School Admissions Forum

Councillors Ennis and Gavin
Observer - Councillor Ralph

School Improvement Panel (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
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Ennis Gavin	Ralph Vickers	Rye
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Parenting Panel (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
D Edwards Ennis	Chowdhary Vickers	Rye

- (5) That the following Councillors be appointed to serve on Advisory and Consultative Working Parties, Panels and Forums in the Municipal Year 2011/12:

Access Forum (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Ayub Ruhemann	Ballsdon Harris	Beard

Arts Forum (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Hacker Livingston	Rynn Stanway	Beard

Ethnic Minorities Forum (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Ayub Tickner	Janjua Skeats	Duveen

Green City and Open Spaces Forum (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
K Edwards Gittings	Ballsdon Warman	Goodall

Older Persons' Partnership (2:2:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Khan Orton	Harris Janjua	Beard

Sports Development Forum (2:2:1)

COUNCIL MEETING MINUTES - 25 MAY 2011

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
Gittings Livingston	Anderson Harris	Beard

Town Twinning Group (2:2:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
D Edwards Livingston	Skeats Vickers	Beard

(Mayor - ex-officio)

- (6) That the following Councillors be appointed to serve on Member:Officer Working Parties in the Municipal Year 2011/12:

Planning Management Panel (2:2:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>	<u>Green Councillor</u>
Maskell Ruhemann	Ballsdon Pugh	Beard	Eastwood

(or nominees)

Local Joint Forum (2:2:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
Lovelock Page	Anderson Stevens	Benson

Civic Board (4:4:2:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillors</u>	<u>Green Councillor</u>
Gittings Hartley Lovelock Page	Cumpsty Skeats Stanway Stevens	Benson Rye	White

Diamond Jubilee and City Status Partnership Board (2:2:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
Eden Livingston	Cumpsty Skeats	Benson

Internal Overview & Scrutiny Commission Management Panel (1:1:1:1)

COUNCIL MEETING MINUTES - 25 MAY 2011

<u>Labour</u> <u>Councillor</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
Watson	Chowdhary	Benson	White

(or nominees)

External Overview & Scrutiny Commission Management Panel (1:1:1:1)

<u>Labour</u> <u>Councillor</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
Maskell	Ralph	Duveen	Eastwood

(or nominees)

- (7) That the terms of reference of the above bodies be as set out in Appendix A to the Monitoring Officer's report on the Powers and Duties of the Council and Committees etc.
- (8) That the following Councillors be appointed as Chairs of the Council's consultative and advisory Working Parties, Panels and Forums, or as the Council's Lead Councillors on partnership bodies:

Working Party etc

Chair

Access Forum	Councillor Ruhemann
Arts Forum	Councillor Hacker
Discretionary Parking Permits Appeals Panel	Councillor Page
Ethnic Minorities Forum	Councillor Tickner
Green City and Open Spaces Forum	Councillor Gittings
Local Joint Forum	Non-Councillor
Older Persons' Partnership	Councillor Orton
Parenting Panel	Councillor D Edwards
Reading Compact Group	Non-Councillor
SACRE	Non-Councillor
Safer Reading Neighbourhood Action Group	Councillor Eden
Forum	
School Admissions Forum	Councillor Ennis
School Improvement Panel	Councillor Ennis
School Transport & Awards Appeals Panel	Councillor Jones
Sports Development Forum	Councillor Gittings
Town Twinning Group	The Mayor

12. APPOINTMENT OF CHAIRS/VICE CHAIRS OF COMMITTEES AND SCRUTINY COMMISSIONS

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

COUNCIL MEETING MINUTES - 25 MAY 2011

That the following be appointed Chairs and Vice-Chairs of the following Committees and Overview & Scrutiny Commissions for the Municipal Year 2011/12:

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Audit & Governance	Councillor Stevens	Councillor Benson
Licensing Applications	Councillor Jones	Councillor Woodward
Planning Applications	Councillor Ruhemann	Councillor Maskell
Personnel	Councillor Lovelock	Councillor Page
Standards	Mr J Hicks	Mrs Tina Barnes
<u>Overview & Scrutiny Commission</u>	<u>Chair</u>	<u>Vice-Chair</u>
Internal	Councillor Cumpsty	Councillor Benson
External	Councillor Maskell	Councillor Hoskin

13. CITY STATUS BID FOR 2012

The Chief Executive submitted a report outlining the requirements, process followed and status of the submission prepared in response to the opportunity for Reading to be considered for City Status to mark the Diamond Jubilee of Queen Elizabeth II in 2012.

The requirements were very prescriptive in terms of submission format. A community group under the stewardship of Reading CIC had prepared the vast majority of the information. The Council was required to submit the bid, and officers had taken over the task of collating the information from the group to prepare the final submission, which had to be delivered to the Cabinet Office by 4pm on Friday 27 May 2011. Bids would be considered by a panel of Ministers, who it was expected would make recommendations to the Palace for an announcement in spring 2012.

A final draft version of the bid had been made available in the Members' Room.

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

- (1) That Council authorise the Chief Executive in consultation with the Leader of the Council to finalise and submit the detailed bid that had been created through the process outlined in the report;
- (2) That Council notes that delivery of the bid documentation was a waypoint in the process and that a communications programme would be set in train to support the bid during the decision-making phase of the process.

14. DATES OF COUNCIL MEETINGS FOR 2011/12

It was moved by the Mayor and seconded by the Deputy Mayor and CARRIED:

Resolved -

COUNCIL MEETING MINUTES - 25 MAY 2011

That, before the day of the Annual Meeting in 2012, meetings of the Council be held at half-past six o'clock in the afternoon on 28 June, 18 October and 15 November 2011, and 24 January, 21 February and 27 March 2012, unless the Mayor shall specify some other date and time.

(The meeting closed at 7.45pm).