

COUNCIL MEETING MINUTES - 25 MAY 2016

Present: Councillor Hacker (Mayor);

Councillors David Absolom, Debs Absolom, Ayub, Ballsdon, Chrisp, Davies, Dennis, Duveen, Eden, D Edwards, K Edwards, Ennis, Gavin, Hopper, Hoskin, James, Jones, Khan, Lovelock, Maskell, McDonald, McGonigle, McKenna, O'Connell, Page, Pearce, Robinson, Rodda, Singh, Skeats, Stanford-Beale, Steele, Stevens, Tickner, Vickers, White, J Williams, R Williams and Woodward.

Apologies: Councillors Gittings, Grashoff, McElligott and Terry.

1. MAYOR'S ANNOUNCEMENTS

The Mayor referred to the recent sad death of former Mayor, John Oliver, who had represented Redlands Ward. The Council then stood in silence in his memory and as a sign of respect.

2. ELECTION OF MAYOR

The first business to be transacted being the election of the Mayor, it was moved by Councillor Tickner and seconded by Councillor Page and CARRIED:

"That Councillor Ayub be elected Mayor of this Borough."

No other candidate having been nominated, Councillor Ayub was duly declared elected.

3. APPOINTMENT OF DEPUTY MAYOR

It was moved by Councillor Ennis and seconded by Councillor Rodda and CARRIED:

"That Councillor R Williams be appointed Deputy Mayor of this Borough."

4. ADDRESS BY MAYOR

Councillor Ayub addressed the Council.

5. MINUTES

The Minutes of the meeting held on 22 March 2016 were confirmed as a correct record and signed by the Mayor.

6. VOTE OF THANKS TO COUNCILLOR S HACKER AND MR MARCEL HACKER

It was moved by Councillor Khan and seconded by Councillor Eden and CARRIED:

"That the Council record their sincere appreciation of the ability, courtesy and diligence with which Councillor S Hacker has discharged her duties attached to the office of Mayor since 27 May 2015. They also record their grateful thanks to Mr Marcel Hacker for the support and assistance he rendered in the capacity of Mayor's escort throughout her term of office."

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7. ADDRESS BY RETIRING MAYOR

Councillor Hacker addressed the Council.

8. REPORT ON THE RESULTS OF THE MUNICIPAL ELECTIONS

The Managing Director submitted a report on the results of the Municipal Elections held on 5 May 2016. He also reported that all those elected had signed the Declaration of Acceptance of Office.

9. APPOINTMENT OF LEADER OF THE COUNCIL

It was moved by Councillor Page and seconded by Councillor D Edwards and CARRIED:

“That Councillor Lovelock be appointed Leader of the Council for the Municipal Year 2016/17.”

10. CONSTITUTION; POWERS AND DUTIES OF THE COUNCIL AND COMMITTEES; SCHEME OF MEMBERS' ALLOWANCES; AND DELEGATIONS

The Monitoring Officer submitted a report making recommendations for the Municipal Year 2016/17 to:

- (1) appoint the Committees of the Council: the allocation of seats between Groups had to be calculated in accordance with Sections 15-17 of the Local Government and Housing Act 1989 and details had been circulated to Group Leaders before the meeting;
- (2) appoint a local Standards Committee for the authority;
- (3) agree the powers and duties of committees, sub-committees, partnerships and consultative Working Parties (Appendices A, B and C);
- (4) agree changes to the Constitution
 - Part 2: Articles 4 and 8 - To remove the adoption of the Joint Strategic Needs Assessment from the list of matters reserved to full Council in Article 4 of the Constitution.
 - Part 4: Rules of Procedure
 - (a) Contracts Procedure Rules - To adopt formally the Contracts Procedure Rules, which had been considered at the Council meeting on 26 January 2016 (Appendix D).
 - (b) Planning Code of Conduct - To amend the Planning Code of Conduct, which had been updated in October 2015, to clarify the position in relation to member site visits in para. 10.2 as set out in 2.15(c) below.
 - Part 5: Protocol for Webcasting and Recording of Council and Committee Meetings - To agree formally the procedure for the

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recording of Council meetings and transmitting them on the Council's website (Appendix E).

- (5) agree the general dispensation granted to all Members as set out in para. 2.18 below, and agree the changes to the Council's scheme of officer delegation as set out in para. 2.19 below relating to:
 - Head of Customer Services - non-domestic rating
 - Head of Legal & Democratic Services - convening education appeals and review panels
 - Director of Environment & Neighbourhood Services -land and property
 - General Delegation to officers - award of contracts
- (6) amend the Council's scheme of Councillors' Allowances, and confirm those Councillors who met the definition of Members having significant responsibilities in relation to the discharge of the Council's functions in terms of entitlement to Special Responsibility Allowance at Tier 3 for the remainder of the financial year 2016/17;
- (7) re-establish the Remuneration Panel for the Municipal Year 2016/17;
- (8) appoint the interim Managing Director.

The Constitution for the authority would be amended in the light of these changes and published on the Council's website.

The powers and duties of the Committees and Sub-Committees were included in **Appendices A and B**. The terms of reference of Partnership and advisory and consultative bodies, and Member:Officer working groups, were included in **Appendix C**.

The recommendations set out in the report were:

"A. Constitution

- 2.1 That the Constitution for the authority be amended to include the action set out below.

B. General Reservation of Powers to the Council

- 2.2 That the following matters be reserved to the Council, in line with Article 4 of the Constitution, and any decisions of Committees in relation to them shall be submitted to the Council as recommendations:
 - (a) changing the Constitution;
 - (b) approving the authority's budget, and any application to the Secretary of State in respect of any Housing Land Transfer;
 - (c) Approving the authority's budget strategy, including plans or strategies for:
 - The control of borrowing and investments

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- Capital expenditure
- Determining the authority's minimum revenue provision

and agreeing the Council's capital strategy and asset management plan;

The budget framework is as set out in Part 4 of the Constitution;

- (d) agreeing and/or amending the terms of reference for committees appointed by the Council, deciding on their composition and making appointments to them;
- (e) making a Members' allowances scheme under Article 2.5 of the Constitution;
- (f) changing the name of the area, conferring the title of freedom or freeman of the Borough;
- (g)
 - (i) confirming the appointment of the Head of Paid Service;
 - (ii) confirming the dismissal of the Head of Paid Service, Chief Finance Officer and Monitoring Officer;
- (h) making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills;
- (i) requesting a change to single-member electoral areas, and passing a resolution to change the Council's scheme of elections;
- (j) reorganisation of community governance - making an order giving effect to recommendations made in a community governance review under Section 86 of the Local Government and Public Involvement in Health Act 2007;
- (k) promoting and maintaining high standards of conduct by Councillors and Co-opted Members, including adopting a local Member code of conduct and establishing a local Standards Committee;
- (l) passing a resolution to make a change in governance arrangements for the authority under Section 9KC(1) of the Local Government Act 2000 as amended by Schedule 2 of the Localism Act 2011;
- (m) those functions set out in Part 3 Schedules 2 and 3 of the Council's Constitution which are shown as being for the Council to exercise, and which the Council has not delegated to a Committee or an officer;
- (n) setting the strategic vision and corporate objectives of the Council;
- (o) making referrals to the Secretary of State, the regulator or the NHS Commissioning Board arising from the exercise of the health scrutiny function of the authority, under Section 22A of the National Health Service Act 2006 (as added under Section 190(3) of the Health & Social Care Act 2012);

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- (p) entering into joint arrangements with other local authorities under sections 101 and 102 of the Local Government Act 1972;
- (q) all other matters which, by law, must be reserved to Council.

C. Powers and Duties of Committees

2.3 Subject to the Schemes of Delegation to Officers,

The Committees listed in 2.4 below shall have delegated authority to exercise and perform the Powers and Duties of the Council in relation to the functions set out in Appendices A and B to this report.

D. Constitution of Committees

2.4. That for the Municipal Year 2016/17 there be constituted four standing Committees, and five Regulatory and Other Committees, as set out below:

Standing Committees

Policy Committee

Adult Social Care, Children's Services & Education Committee

Housing, Neighbourhoods & Leisure Committee

Strategic Environment, Planning & Transport Committee

Regulatory and Other Committees

Audit and Governance Committee

Health & Wellbeing Board

Licensing Applications Committee

Personnel Committee

Planning Applications Committee

2.4.1 That with regard to the Health and Wellbeing Board, under the provision of regulations 6 and 7 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013:

- a) the duty to allocate seats to political groups under Sections 15 and 16 of the Local Government & Housing Act 1989 be disapplied;
- b) the following statutory Members, as officers, be non-voting members of the Board:
 - Director of Children, Education and Early Help Services (or her representative)
 - Director of Adult Care & Health Services (or her representative)
 - Director of Public Health, Berkshire (or her representative)
- c) the Managing Director, as an officer, be a non-statutory co-opted non-voting member of the Board.

E. Codes and Protocols

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2.5 That a local Standards Committee be appointed for the Municipal Year 2016/17; that the Committee will consist of Councillors and at least one Co-opted Member; that Mrs T Barnes be re-appointed as a Co-opted Member for the Municipal Year; and that Mr D Comben be re-appointed as the Independent Person for 2016/17.

F. Constitution of Sub-Committees

2.6 That for the Municipal Year 2016/17 a Traffic Management Sub-Committee will be appointed by the Strategic Environment, Planning & Transport Committee; The Heights Free School Sub-Committee will be appointed by the Policy Committee; and the Licensing Applications Committee will establish a number of sub-committees.

G. Establishment of Appeal, Review and Complaints Panels

2.7 That for the Municipal Year 2016/17, the following bodies be set up to handle appeals against decisions made by or on behalf of the authority:

- a) an Appeals Panel from which trained Councillors will be drawn to hear appeals on matters considered by the following bodies, as required by regulation:
 - Curriculum Complaints Panel
 - Removal of Early Years Providers Appeals Panel
- b) an Education Appeals Panel to deal with schools admission and school exclusion reviews in line with the provisions of the School Standards Framework Act, 1998, to which Councillors may not be appointed.
- c) a Social Services Complaints Review Panel to hear individual complaints which reach the third stage of the Council's Social Services Complaints process, to which Councillors may not be appointed.
- d) a Secure Accommodation Panel.

H. Partnership Bodies

2.8 That, for the Municipal Year 2016/17, the Authority will continue to participate in the following joint consultative partnership bodies:

- Community Safety Partnership
- Children's Trust Board
- Children's Centres Strategic Advisory Board
- Cultural Partnership Board
- Lifelong Learning Board
- Local Sustainable Transport Fund Cross-Boundary Councillor Steering Group
- Safer Reading Neighbourhood Action Group Forum

I. Education Bodies

2.9 That for the Municipal Year 2016/17 the following Education bodies be set up:

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- SACRE (Standing Advisory Council on Religious Education)
- School Admission Forum
- School Improvement Panel

J. Safeguarding Bodies

2.10 That for the Municipal Year 2016/17 the following safeguarding bodies be set up:

- Adult Safeguarding Panel
- Children's Safeguarding Panel
- Parenting Panel

K. Advisory and Consultative Working Parties, Panels and Forums

2.11 That for the Municipal Year 2016/17, Councillors will be appointed to serve on the following advisory and consultative bodies, which may not meet formally, and which may operate as special interest groupings with whom partners and stakeholders may liaise and consult:

Equality Groups

- Access and Disabilities Working Group
- Alliance for Cohesion & Racial Equality
- Older People's Working Group

Special Interest Groups

- Arts and Heritage Forum
- Cycle Forum
- Olympic Legacy Forum
- Town Twinning Group

L. Member:Officer Working Parties

2.12 That for the Municipal Year 2016/17 the following advisory Member:Officer consultative Working Parties be established, to report to the bodies set out below:

COUNCIL

- Civic Board

PERSONNEL COMMITTEE

- Local Joint Forum

PLANNING APPLICATIONS COMMITTEE

- Planning Management Panel

2.13 That the powers and duties of the above bodies listed in H-L above for the Municipal Year 2016/17 be as set out in Appendix C to this report.

M. Neighbourhood Action Groups

2.14 That the Council continue to participate in 13 Neighbourhood Action Groups

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and a Town Centre group, as previously agreed by Cabinet at its meeting on 12 April 2010.

N. The Council's Constitution

2.15 That the following amendments be made to the Council's Constitution for 2016/17:

a) Council and Health and Wellbeing Board

In Part 2, Article 4 of the Constitution, The Council, the adoption of the Joint Strategic Needs Assessment (JSNA), on the recommendation of the Health and Wellbeing Board, has been listed as a reserved matter for full Council to determine. The JSNA is now entirely web-based and individual JSNA modules will be reviewed on an ongoing basis following revised data, from both national and local sets. This will ensure that the JSNA is updated as new data is released and reviewed appropriately before being uploaded onto the JSNA website. As a result, it is considered appropriate that the Health and Wellbeing Board should be given delegated authority to oversee the JSNA and approve its adoption, where necessary.

This change requires the removal of the adoption of the JSNA from the list of matters reserved to full Council in Article 4 of the Constitution; and this function being reflected in the terms of reference of the Health and Wellbeing Board at Article 8 of the Constitution.

b) Contracts Procedure Rules

At its meeting held on 26 January 2016 (Minute 38 refers), the Council agreed to update its Contracts Procedure Rules (CPRs), which are included in Part 4 of the Constitution. The CPRs have been updated to reflect the Public Contracts Regulations 2015 and the Local Government Transparency Code 2014. The revised CPRs as set out in the report to Council on 26 January 2016 were agreed for formal adoption and inclusion in the Council's Constitution from the date of this meeting on 25 May 2016. The revised CPRs are attached to the report at Appendix D.

c) Planning Code of Conduct

The Planning Code of Conduct, which was updated by Council on 20 October 2015 (Minute 28 refers), requires clarification in relation to member site visits. In practice there are unaccompanied site visits where Members, perhaps on the recommendation of officers, attend to view the application site from the public highway or other public land. There are other visits that are accompanied by an officer where the Members and the officer attend the application site itself and assess the proposed development. The planning merits are not discussed with the Applicant or any objectors that may be present.

These visits are not formal sub-committee meetings and thus formal records are not taken. However if something relevant arose as a result of the site visit officers would include this in the Update Report and / or their verbal

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presentation to Committee. Accordingly, the following amendment to paragraph 10.2 of the Code is required:

That the wording of paragraph 10.2 of the Planning Code of Conduct be changed from: "They consist simply of an inspection by a Viewing Sub-Committee, with officer assistance,...." to: "They consist simply of an inspection by members of the Planning Applications Committee, with officer assistance".

d) Protocol for Webcasting and Recording of Council and Committee Meetings

The Council has been recording meetings and broadcasting them on its website since the Council meeting on 7 July 2015. The Council is asked to approve the Protocol for Webcasting and Recording of Council and Committee Meetings (Appendix E), which describes the procedure to be followed when a meeting is being recorded and broadcast. The revised document also includes provisions previously covered in the protocol for Recording Proceedings of Council and Committee Meetings. The Protocol will be included in Part 5 of the Council's Constitution.

O. Scheme of Members' Allowances for the Financial Year 2016/17

2.16 That, further to Minute 59 of the meeting of Council on 22 March 2016, the following persons shall be regarded as, or equivalent to, "other Councillors carrying out other activities in relation to the discharge of the authority's functions as require the commitment of equivalent time and effort as for other categories of activity which would qualify for Special Responsibility Allowance" at Tier 3 for the remainder of the financial year 2016/17 (and subject to no Councillor receiving more than one Special Responsibility Allowance):

- Vice-Chairs of Committees
- Independent Person appointed in accordance with Section 28 of the Localism Act 2011

2.17 That the Remuneration Panel be re-established for 2016/17 with the same terms of reference as agreed at Minute 51 of the Council meeting on 13 November 2001; that its membership be Francis Connolly, Annette Hendry and Brian Revell.

P. DELEGATIONS

2.18 That the general dispensation, granted to all Members of the authority at the Annual Council Meeting on 27 May 2015, to take part and vote on decisions related to the functions of the authority in respect of:

- "(i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
- (ii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or

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are a parent governor of a school, unless it relates particularly to the school which the child attends;

- (iii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
- (iv) an allowance, payment or indemnity given to members;
- (v) any ceremonial honour given to members; and
- (vi) setting Council Tax or a precept under the Local Government Finance Act 1992;
- (vii) any other business which might reasonably be regarded as affecting the financial position of the Member and/or his/her spouse or partner to a greater extent than the majority of other Council Tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision”;

be renewed for the Municipal Year 2016/17.

2.19 That the following delegations be added to the Council’s Delegations Register; and the Monitoring Officer be authorised to update the register to reflect accurately all delegations taken by Committees, and to re-publish the Register on the Council’s website:

(a) Delegation to the Head of Customer Services (in consultation with the Head of Finance where a discretion is being exercised):

“(4) To exercise the authority’s functions under the legislation and Regulations governing non-domestic rating, including:

Local Government Finance Act 1988

All relevant provisions in Part III (Non-Domestic Rating), including:

- SS 41 and 42 Compilation and maintenance of local rating list;
- SS 43-44 Calculation of the chargeable amount for occupied hereditaments;
- A44A Partly-occupied hereditaments - apportionment of rateable value;
- S45A Charities and community amateur sports clubs;
- S46A and Schedule 4A Unoccupied hereditaments - new buildings - service of completion notice;
- SS 47-48 Discretionary Relief;
- S49 Hardship Relief - reduction or remission of liability;
- S51 and Schedule 5 Other exemptions.

Local Government & Housing Act 1989 - Schedule 9

Business Rate Supplements Act 2009

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Non-Domestic Rating (Collection and Enforcement)(Local Lists) Regulations 1989

Non-Domestic Rating (Collection and Enforcement)(Miscellaneous Provisions) Regulations 1990

Council Tax and Non-Domestic Rating (Demand Notices)(England) Regulations 2003

Non-Domestic Rating (Unoccupied Property) (England) Regulations 2008

(4A) Retrospective Rate Refunds

Power to make retrospective rate refunds for commercial properties."

(b) Delegation to Head of Legal & Democratic Services

To update the delegation to the Head of Legal & Democratic Services to convene education appeal and review panels and associated matters as set out below:

Panel Members

Convening Education Appeal and Review Panels

- 1) To convene Appeal Panels under Section 94 of the Schools and Standards Framework Act 1998, including appointing independent panel members and clerks who have satisfied the specific training requirements; (schedules 18 and 24 repealed by Education Act 2002)
- 2) To convene Exclusion Review Panels in accordance with Schedule 1 of The School Discipline (Pupil Exclusion and Reviews)(England) Regulations 2012, including appointing independent panel members and clerks who have satisfied the specific training requirements;
- 3) To advertise for lay members to serve on Appeal and Review Panels under the provision of the Education (Lay Members of Appeals Committees) Regulations 1994;
- 4) To pay travel and subsistence allowances to Appeals and Review Panel members in line with Sections 173 and 174 of the Local Government Act 1972.

(c) Delegation to Director of Environment and Neighbourhood Services

That the delegations to the Director in respect of land and property functions may be exercised on a day-to-day basis by the Chief Valuer or the Head of Planning, Development & Regulatory Services.

(d) General Delegation as described in the Contracts Procedure Rules in Part 4 of the Constitution

To amend the wording of the delegation under: "General Powers, Policy Committee (4) Miscellaneous at point (8)" to the following:

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“(8) To authorise the award of Council contracts under Contracts Procedure Rule 20, and to exercise any other functions ascribed to the Service Head or Project Officer in the Council’s Contracts Procedure Rules. [Delegation to Heads of Service and Project Officers as described in the Contracts Procedure Rules in Part 4 of the Constitution]

Q APPOINTMENTS

2.20 In accordance with the Council’s Officer Employment Procedure Rules and Article 4 of the Constitution, to approve Simon Warren’s appointment to the post of interim Managing Director (Head of Paid Service) on the recommendation of the Personnel Panel.”

An additional recommendation was included in Section P “Delegations, 2.19(e)” to update the Delegations Register to reflect the appointment of the Head of Wellbeing as the successor to the Consultant in Public Health.

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

That recommendations 2.1 to 2.20 in the report by the Monitoring Officer be approved with the additional insertion to paragraph 2.19 of the report, as follows:

(e) Head of Wellbeing

To delete all references in the Council’s Delegations Register to the ‘Head of Health’ and the ‘Public Health Consultant’ and replace with the ‘Head of Wellbeing’, being the proper officer to discharge the functions contained within the Delegations Register currently assigned to the ‘Head of Health’ and the ‘Public Health Consultant’.

11. **APPOINTMENT OF DEPUTY LEADER AND LEAD COUNCILLORS AND ALLOCATION OF PORTFOLIOS**

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

- (1) That Councillor Page be appointed the Deputy Leader of the Council for the Municipal Year 2016-17;
- (2) That for the Municipal Year 2016-17, the following Councillors be appointed as Lead Councillors for the services listed below:

Adult Social Care	Councillor Eden
Children’s Services & Families	Councillor Gavin
Culture, Sport & Consumer Services	Councillor Gittings

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Education	Councillor Jones
Health	Councillor Hoskin
Housing	Councillor Davies
Neighbourhoods	Councillor Terry
Strategic Environment, Planning & Transport	Councillor Page

12. APPOINTMENT OF COUNCIL COMMITTEES AND OTHER BODIES

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

- (1) That, subject to the provisions of the Local Government and Housing Act, 1989, and Regulations made thereunder, the following Councillors be appointed to serve on Committees in the Municipal Year 2015/16:

Adult Social Care, Children's Services & Education Committee (10:3:1:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
Eden	Robinson	O'Connell	J Williams
D Edwards	Stanford-Beale		
Ennis	Vickers		
Gavin			
Hoskin			
Jones			
Livingston			
McElligott			
McKenna			
Pearce			

Audit & Governance Committee (5:2)

<u>Labour Councillors</u>	<u>Conservative</u> <u>Councillors</u>
Lovelock	Steele
McElligott	Stevens
McKenna	
Page	
Terry	

Health & Wellbeing Board

Leader of the Council
Lead Councillor for Health

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Lead Councillor for Adult Social Care
Lead Councillor for Children's Services & Families

Named Substitutes: Councillors D Edwards, McElligott, Tickner and R Williams

Observers: Conservative and Liberal Democrat Group Spokespersons

Housing, Neighbourhoods & Leisure Committee (10:3:1:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
David Absolom Debs Absolom Davies Dennis K Edwards Gittings James Terry Tickner R Williams	Grashoff McDonald Steele	O'Connell	McGonigle

Licensing Applications Committee (7:3)

<u>Labour Councillors</u>	<u>Conservative</u> <u>Councillors</u>
Chrisp Dennis D Edwards Ennis Livingston Page Woodward	Grashoff Skeats Vickers

Personnel Committee (4:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillor</u>
Gavin Lovelock Page Terry	Skeats

(or nominees)

Planning Applications Committee (9:3:1:1)

<u>Labour</u>	<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Green</u>
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<u>Councillors</u>	<u>Councillors</u>	<u>Councillor</u>	<u>Councillor</u>
Gavin Hacker Lawrence Livingston McKenna Page Pearce Singh R Williams	Ballsdon Hopper Robinson	Duveen	J Williams

Policy Committee (9:3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>	<u>Green Councillor</u>
Davies Eden Gavin Gittings Hoskin Jones Lovelock Page Terry	Hopper Skeats Stevens	Duveen	White

Standards Committee (5:2)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>
Ayub D Edwards Ennis Livingston Terry	Robinson Steele

(Together with the following independent member: Mrs T Barnes)

Named Substitutes (1:1)

<u>Labour Councillor</u>	<u>Conservative Councillor</u>
Eden	Skeats

Strategic Environment, Planning & Transport Committee (9:3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>	<u>Green Councillor</u>
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David Absolom	Ballsdon	Duveen	McGonigle
Ayub	Hopper		
Chrisp	McDonald		
Khan			
Lawrence			
Maskell			
Page			
Rodda			
Singh			

- (2) That the following Councillors be appointed to serve on other bodies in the Municipal Year 2016-17:

Access and Disabilities Working Group (4:1)

<u>Labour</u>	<u>Conservative</u>
<u>Councillors</u>	<u>Councillor</u>

Eden	Grashoff
Khan	
Singh	
R Williams	

Adult Safeguarding Panel (3:1:1)

<u>Labour</u>	<u>Conservative</u>	<u>Liberal Democrat</u>
<u>Councillors</u>	<u>Councillor</u>	<u>Councillor</u>

Eden	Vickers	O'Connell
Gittings		
Hoskin		

Alliance for Cohesion and Racial Equality (1:1:1:1)

<u>Labour</u>	<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Green</u>
<u>Councillor</u>	<u>Councillor</u>	<u>Councillor</u>	<u>Councillor</u>

Lovelock	McDonald	O'Connell	McGonigle
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Appeals Pool from which Members will be drawn to serve on the Curriculum Complaints Panel or the Removal of Early Years Providers Appeals Panel, as required by regulation.

<u>Labour Councillors</u>	<u>Conservative</u>	<u>Liberal Democrat</u>
	<u>Councillor</u>	<u>Councillor</u>

D Edwards	Vickers	O'Connell
Gittings		
Livingston		
Lovelock		

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Arts & Heritage Forum (5:2)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>
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Davies	Grashoff
Gittings	Steele
Hacker	
Livingston	
R Williams	

Children's Centres Strategic Advisory Board

Lead Councillor for Children's Services & Families

Children's Safeguarding Panel (3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>	<u>Liberal Democrat Councillor</u>
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D Edwards Gavin Jones	Stanford-Beale	O'Connell
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Children's Trust Board

Lead Councillors for Children's Services & Families and Education

Observers: Conservative and Liberal Democrat Group Spokespersons

Civic Board (6:3:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
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Eden	Skeats	Duveen
Gittings	Stanford-Beale	
Jones	Stevens	
Lovelock		
Page		
R Williams		

Community Safety Partnership

Councillors Gavin, Page and Terry

Observer: Conservative Group Spokesperson

Cultural Partnership Board

Lead Councillor for Culture, Sport & Consumer Services and other Group Spokespersons.

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Cycle Forum (3:1:1)

Labour
Councillors

Conservative
Councillor

Liberal Democrat
Councillor

Dennis
Gittings
Page

Hopper

O'Connell

Lifelong Learning Board

Lead Councillors for Education and Children's Services & Families

Local Joint Forum (3:1)

Labour Councillors

Conservative
Councillor

Gavin
Lovelock
Page

Steele

(or nominees)

Local Sustainable Transport Fund Cross-Boundary Councillor Steering Group

Group Leaders, Lead Councillor for Strategic Environment, Planning & Transport, and other Group Transport spokespersons.

Older People's Working Group (4:1)

Labour Councillors

Conservative
Councillor

Eden
Khan
Maskell
R Williams

Vickers

Olympic Legacy Forum (2:1:1)

Labour Councillors

Conservative
Councillor

Green Councillor

Gittings
Rodda

Steele

J Williams

Parenting Panel (3:1:1)

Labour Councillors

Conservative
Councillor

Liberal Democrat
Councillor

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D Edwards
Gavin
Jones

Stanford-Beale

O'Connell

Planning Management Panel (3:1:1)

Labour Councillors

Conservative
Councillor

Liberal Democrat
Councillor

Hacker
Livingston
McKenna

Ballsdon

Duveen

(or nominees)

SACRE (3:1:1)

Labour Councillors

Conservative
Councillor

Liberal Democrat
Councillor

Jones
Khan
Livingston

Robinson

O'Connell

Safer Reading Neighbourhood Action Group Forum (3:1)

Labour Councillors

Conservative
Councillor

Ayub
Khan
Terry

McDonald

School Admission Forum

Councillors D Edwards and Jones

Observers - Councillors O'Connell and Robinson

School Improvement Panel (5:1:1)

Labour
Councillors

Conservative
Councillors

Liberal Democrat
Councillor

D Edwards
Jones
Livingston
McKenna
Pearce

Robinson

O'Connell

COUNCIL MEETING MINUTES - 25 MAY 2016

School Transport Appeals Panel (5:2:1)

Labour Councillors

D Edwards
Gittings
Jones
Livingston
Woodward

Conservative Councillors

Grashoff
Vickers

Liberal Democrat Councillor

O'Connell

(or nominees)

Secure Accommodation Panel

Councillor D Edwards

Standing Deputy: Councillor Gavin

Town Twinning Group (2:1)

Labour Councillors

Tickner
R Williams

Conservative Councillor

Grashoff

(Mayor - ex-officio)

- (3) That the terms of reference of the above bodies be as set out in Appendices A, B and C to the Monitoring Officer's report on the Constitution, Powers and Duties of the Council and Committees etc;
- (4) That the following Councillors be appointed/nominated as appropriate as Chairs/Vice-Chairs of the bodies listed at (2) above:

Working Party etc

Access & Disabilities Working Group

Adult Safeguarding Panel
Arts & Heritage Forum

Children's Safeguarding Panel
Children's Trust Board
Civic Board
Community Safety Partnership
Cultural Partnership Board
Cycle Forum
Lifelong Learning Board
Local Joint Forum

Chair/Vice Chair

Councillor R Williams (Chair)
Councillor Eden (Vice-Chair)
Councillor Eden (Chair)
Councillor Hacker (Chair)
Councillor R Williams (Vice-Chair)
Councillor Gavin (Chair)
Councillor Gavin (Chair)
Councillor Page (Chair)
Councillor Terry (nomination)
Councillor Gittings (Chair)
Councillor Page (Chair)
Councillor Jones (Chair)
Councillor Lovelock (Chair)

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Local Sustainable Transport Fund	Councillor Page (Chair)
Cross-Boundary Councillor Steering Group	
Older People's Working Group	Councillor Khan (Chair)
	Councillor Eden (Vice-Chair)
Olympic Legacy Forum	Councillor Gittings (Chair)
Parenting Panel	Councillor D Edwards (Chair)
	Councillor Gavin (Vice-Chair)
Planning Management Panel	Councillor Livingston (Chair)
SACRE	Non-Councillor
Safer Reading Neighbourhood Action Group Forum	Councillor Terry (Chair)
School Admission Forum	Councillor Ayub (Vice-Chair)
School Improvement Panel	Councillor D Edwards (Chair)
School Transport Appeals Panel	Councillor Jones (Chair)
	Councillor D Edwards (Chair)
	Councillor Gittings (Vice-Chair)
Town Twinning Group	The Mayor

13. APPOINTMENT OF CHAIRS/VICE CHAIRS OF COMMITTEES

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

That the following be appointed Chairs and Vice-Chairs of the following Committees for the Municipal Year 2016/17:

Committee	Chair	Vice-Chair
Adult Social Care, Children's Services & Education	Councillor McElligott	Councillor Pearce
Audit & Governance	Councillor Stevens	Councillor Lovelock
Health & Wellbeing Board	Councillor Hoskin	Councillor Lovelock
Housing, Neighbourhoods & Leisure	Councillor James	Councillor Dennis
Licensing Applications	Councillor Woodward	Councillor Livingston
Planning Applications	Councillor Livingston	Councillor Hacker
Personnel	Councillor Lovelock	Councillor Page
Policy	Councillor Lovelock	Councillor Page
Standards	Mrs T Barnes	Councillor D Edwards
Strategic Environment, Planning & Transport	Councillor David Absolom	Councillor Rodda

COUNCIL MEETING MINUTES - 25 MAY 2016

14. DATES OF COUNCIL MEETINGS FOR 2016/17

It was moved by the Mayor and seconded by the Deputy Mayor and CARRIED:

Resolved -

That, before the day of the Annual Meeting in 2017, meetings of the Council be held at half-past six o'clock in the afternoon on 28 June and 18 October 2016, and 24 January, 21 February and 28 March 2017, unless the Mayor shall specify some other date and time.

(The meeting closed at 7.37pm).