

READING BOROUGH COUNCIL
COUNCIL MEETING - 23 MAY 2018

AGENDA/PROCEDURE

At 6.29pm, the Mace Bearer will ask everyone to rise for the entrance of the Mayor and Freemen.

The Mayor and Freemen will process via the Centre Doors to the Auditorium.

EVERYONE WILL REMAIN STANDING WHILST THE NATIONAL ANTHEM IS PLAYED.

AGENDA ITEM 1 - ELECTION OF MAYOR

1. The retiring Mayor will announce that the first item of business is the election of the Mayor.
2. The retiring Mayor will invite nominations. If there is more than one nomination a ballot will take place. The retiring Mayor will then announce the result.
3. The retiring Mayor will ask the newly-elected Mayor to make the statutory Declaration of Acceptance of Office. The new Mayor will then read the statutory declaration and sign it. The declaration will be witnessed by the Chief Executive.
4. The newly elected Mayor will take the chair.

AGENDA ITEM 2 - APPOINTMENT OF DEPUTY MAYOR

5. The newly-elected Mayor will proceed with Item 2 on the Agenda and ask for nominations for Deputy Mayor and a seconder. If there is more than one nomination a ballot will take place. The newly-elected Mayor will then announce the result.
6. The newly-elected Mayor and the newly-appointed Deputy Mayor will retire to an adjoining room, where they will robe.
7. **All will STAND** while the procession leaves the Auditorium.
8. There will be an interval while the Mayoral party changes robes.

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9. The Mace Bearer will announce the return of the Mayoral party.
10. **On the return of the newly-elected Mayor, Members of the Council will STAND in their places, and WILL REMAIN STANDING until the newly-elected Mayor has received the Mace.**

11. The newly-elected Mayor will receive the Mace from the outgoing Mayor, who will repeat the customary words.

12. All will then be SEATED.

AGENDA ITEM 3 - ADDRESS BY NEWLY-ELECTED MAYOR

13. The newly-elected Mayor will address the Council.

AGENDA ITEM 4 - MINUTES OF THE COUNCIL MEETING ON 27 MARCH 2018
(Pages 1-6)

14. The Mayor will sign the Minutes, with the agreement of the Council.

AGENDA ITEM 5 - VOTE OF THANKS TO COUNCILLOR R WILLIAMS AND ED WILLIAMS AND TRISH NORRIE

15. The vote of thanks will be moved and seconded.

16. Councillor R Williams and Ed Williams and Trish Norrie to receive past Mayors' badges, presented by the Mayor.

AGENDA ITEM 6 - ADDRESS BY RETIRING MAYOR

17. Councillor R Williams will address the Council.

AGENDA ITEM 7 - REPORT ON THE RESULTS OF THE MUNICIPAL ELECTIONS HELD ON 3 MAY 2018 (Pages 7-8)

18. Monitoring Officer to report.

AGENDA ITEM 8 - APPOINTMENT OF LEADER OF THE COUNCIL

19. A motion will be moved at the meeting.

AGENDA ITEM 9 - REPORT ON CONSTITUTION; POWERS AND DUTIES OF THE COUNCIL AND COMMITTEES; SCHEME OF MEMBERS' ALLOWANCES; AND DELEGATIONS (Pages 9-47)

20. Monitoring Officer to report. The Council will consider a motion, moved by the Leader of the Council.

AGENDA ITEM 10 - APPOINTMENT OF DEPUTY LEADER & LEAD COUNCILLORS AND ALLOCATION OF PORTFOLIOS

21. The Council will consider a motion, moved by the Leader of the Council.

AGENDA ITEM 11 - APPOINTMENT OF COUNCIL COMMITTEES AND OTHER BODIES

22. The Council will consider a motion, moved by the Leader of the Council.

AGENDA ITEM 12 - APPOINTMENT OF CHAIRS/VICE-CHAIRS OF COMMITTEES

23. The Council will consider a motion, moved by the Leader of the Council.

AGENDA ITEM 13 - DATES OF COUNCIL MEETINGS FOR 2018/19

24. The Mayor will move a motion setting the dates of Council Meetings for 2018/19.

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MEETINGS OF COMMITTEES

At the conclusion of the Council Meeting, the following meetings will take place:

- (a) A meeting of the Policy Committee. The Mayor will invite the Chair of the Committee to move a motion.
- (b) A meeting of the Licensing Applications Committee. The Mayor will invite the Chair of the Committee to move a motion.
- (c) A meeting of the Strategic Environment, Planning & Transport Committee. The Mayor will invite the Chair of the Committee to move a motion.

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EVERYONE WILL STAND AS THE MAYOR LEAVES THE AUDITORIUM.

The Mayor, Deputy Mayor, Retiring Mayor and Freeman will process out, passing by the Mayor's Escort, Deputy Mayor's Escort and Retiring Mayor's Escort who will join the procession. The procession will leave by the Centre Doors. Councillors will follow the procession.

All guests will stay seated for a few minutes.

