

To: Councillor Davies (Chair)  
Councillors Emberson, Eden, Ennis, Gavin,  
Grashoff, Hacker, Hoskin, James,  
Manghnani, McDonald, McGonigle,  
Rowland, Stanford-Beale and R Williams

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**NOTICE OF MEETING - HOUSING, NEIGHBOURHOODS AND LEISURE COMMITTEE 14 NOVEMBER 2018**

A meeting of the Housing, Neighbourhoods and Leisure Committee will be held on Wednesday, 14 November 2018 at 6.30 pm in the Council Chamber, Civic Offices, Bridge Street, Reading. The Agenda for the meeting is set out below.

	<b><u>WARDS AFFECTED</u></b>	<b><u>Page No</u></b>
<b>1. DECLARATIONS OF INTEREST</b>		
Councillors to declare any disclosable pecuniary interests they may have in relation to the items for consideration.		
<b>2. MINUTES OF THE MEETING OF THE HOUSING, NEIGHBOURHOODS AND LEISURE COMMITTEE HELD ON 4 JULY 2018</b>		<b>5 - 10</b>
<b>3. MINUTES OF OTHER BODIES</b>		<b>11 - 16</b>
Community Safety Partnership - 26 April 2018		
<b>4. PETITIONS</b>		
Petitions submitted pursuant to Standing Order 36 in relation to matters falling within the Committee's Powers & Duties which have been received by Head of Legal & Democratic Services no later than four clear working days before the meeting.		

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**5. QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS**

Questions submitted pursuant to Standing Order 36 in relation to matters falling within the Committee's Powers & Duties which have been submitted in writing and received by the Head of Legal & Democratic Services no later than four clear working days before the meeting.

**6. DECISION BOOK REFERENCES**

To consider any requests received by the Monitoring Officer pursuant to Standing Order 42, for consideration of matters falling within the Committee's Powers & Duties which have been subject of Decision Book reports.

**7. FOOD SERVICE PLAN 2018/19**

**ALL  
WARDS 17 - 62**

This report provides the Committee with an opportunity to review the Council's Food Service Plan 2018/19. The plan sets out how the Council undertakes its statutory duties to deliver safe food for Reading's residents. The report also sets out progress against an action plan agreed with the Food Standards Agency following their audit.

**8. FIRE SAFETY IN TALL BUILDINGS**

**ALL  
WARDS 63 - 70**

This report updates the Committee on the Council's response following Grenfell Tower fire in Kensington on 14 June 2017. This includes action taken in relation to the Authority's own housing stock, other corporate buildings and schools, as well as wider work in partnership with the Royal Berkshire Fire and Rescue Service in respect of privately owned high rise residential blocks within the Borough boundaries.

**9. 'READING, PLACE OF CULTURE' (GREAT PLACE SCHEME)**

**ALL  
WARDS 71 - 96**

This report updates the Committee on the progress in delivering year 1 activities as part of 'Reading, place of culture' funded through the Great Place Scheme.

**10. WINTER PROVISION FOR ROUGH SLEEPERS**

**ALL  
WARDS 97 - 100**

This report informs the Committee of the ongoing provisions and new interventions under the Ministry for Housing and Local Government Rough Sleeping Initiative for those sleeping rough in the Reading borough over the cold weather/winter period.

**11. REDUCTION IN BED AND BREAKFAST USE**

**ALL  
WARDS 101 -  
104**

This report informs the Committee of the measures the Housing Service has taken to bring about a reduction in the use of Bed and Breakfast as emergency accommodation for homeless households.

**12. UNAUTHORISED ENCAMPMENTS UPDATE**

**ALL  
WARDS**

**105 -  
112**

This report informs the Committee of the action taken and planned to protect Reading Borough Council's land from unauthorised encampments. The report also notes the position in respect of the provision of transit or permanent pitches for travellers.

**13. INSTALLATION OF FIRE SPRINKLER SYSTEMS TO COUNCIL HOUSING PROPERTIES**

**ALL  
WARDS**

**113 -  
116**

This report seeks approval for the award of a contract for the installation of fire sprinkler systems to circa 280 Council properties in flatted blocks.

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