

To: Councillor Stevens (Chairman)
Councillors Davies, Brock, Gittings,
McKenna, Terry and Warman

Direct ☎: (0118) 9372153

16 January 2019

Your contact is: **Michael Popham - Democratic Services Manager**
(michael.popham@reading.gov.uk)

NOTICE OF MEETING - AUDIT AND GOVERNANCE COMMITTEE 24 JANUARY 2019

A meeting of the Audit and Governance Committee will be held on Thursday, 24 January 2019 at 6.30 pm in the Council Chamber, Civic Offices, Reading. The Agenda for the meeting is set out below.

	<u>WARDS AFFECTED</u>	<u>Page No</u>
1. DECLARATIONS OF INTEREST		
2. MINUTES OF THE COMMITTEE'S MEETING HELD ON 27 SEPTEMBER 2018		5 - 10
3. QUESTIONS		
4. RECRUITMENT UPDATE - PRESENTATION	BOROUGH WIDE	
To receive a presentation updating the Committee on recruitment.		
5. INTERNAL AUDIT QUARTERLY PROGRESS REPORT	BOROUGH WIDE	11 - 74
This report provides an update on key findings emanating from Internal Audit reports issued since the last quarterly progress report in September 2018.		
6. INTERNAL AUDIT PLAN 2019 - 2020	BOROUGH WIDE	75 - 98
This report sets out the work Internal Audit plans to undertake during the financial year 2019/2020.		
7. STRATEGIC RISK REGISTER Q3	BOROUGH WIDE	99 - 118

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This report provides an update on the Council's 2018/19 Strategic Risk Register, in line with the requirements of the Council's risk management strategy.

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| 8. | TREASURY MANAGEMENT HALF YEARLY REPORT | BOROUGH
WIDE | 119 -
130 |
| | This report provides an update on the activity of the Treasury Management function for 2018/19 as at 30 September 2018. | | |
| 9. | IMPLEMENTATION OF AUDIT RECOMMENDATIONS TRACKER | BOROUGH
WIDE | 131 -
156 |
| | This report sets out a summary of those high and medium risk Internal Audit recommendations which remain outstanding together with an updated management response. | | |
| 10. | UPDATE ON 2016/17 AND 2017/18 ACCOUNTS | BOROUGH
WIDE | 157 -
160 |
| | This report updates the Committee on the progress made towards completing the 2016/17 audit since the last meeting in September 2018. | | |
| 11. | EXTERNAL AUDITOR UPDATE | | |
| | To receive a verbal update from the Council's external auditor EY. | | |
| 12. | EXCLUSION OF THE PRESS AND PUBLIC | | |
| | At this point, the following motion will be moved by the Chair:

"That, pursuant to Section 100A of the Local Government Act 1972 (as amended) members of the press and public be excluded during consideration of the following item on the agenda, as it is likely that there would be disclosure of exempt information as defined in the relevant Paragraphs of Part 1 of Schedule 12A (as amended) of that Act" | | |
| 13. | HOUSING BENEFITS AND COUNCIL TAX SUPPORT SCHEME -
RISK-BASED VERIFICATION POLICY 2019/20 | BOROUGH
WIDE | 161 -
172 |

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Members of the public who participate in the meeting will be able to speak at an on-camera or off-camera microphone, according to their preference.

Please speak to a member of staff if you have any queries or concerns.