

To: Councillor Hoskin (Chair)
Councillors Brock, Challenger, Jones,
McEwan, McGonigle, O'Connell,
Robinson, Stanford-Beale and Terry

Our Ref:
Your Ref:

Direct: ☎ 0118 937 2112
e-mail:
nicky.simpson@reading.gov.uk

26 August 2020

Your contact is: Nicky Simpson - Committee Services

NOTICE OF MEETING - READING COVID-19 OUTBREAK ENGAGEMENT BOARD 4 SEPTEMBER 2020

A meeting of the Reading Covid-19 Outbreak Engagement Board will be held on **Friday, 4 September 2020 at 2.00 pm via Microsoft Teams**. The Agenda for the meeting is set out below.

AGENDA	Page No
1. WELCOME	
<u>Introductions, Apologies and Terms of Reference</u>	
The Reading COVID-19 Outbreak Engagement Board was established by the Policy Committee on 3 August 2020. Further information and the Board's Terms of Reference are set out at: https://democracy.reading.gov.uk/documents/s13454/Outbreak%20Engagement%20Board.pdf	
2. QUESTIONS FROM MEMBERS OF THE PUBLIC	
Consideration of formally submitted questions from members of the public under Standing Order 36 in relation to matters falling within the Board's Powers & Duties, which have been submitted in writing and received by the Head of Legal & Democratic Services no later than four clear working days before the meeting.	
3. LOCAL COVID-19 DATA UPDATE	Verbal Report
David Munday, Consultant in Public Health, will give an update at the meeting.	
4. LOCAL COVID-19 OUTBREAK CONTROL PLAN COMMUNICATIONS UPDATE	Verbal Report

Niki Barton, Strategic Communications Manager, will give an overview of communication plans and activities to prevent and respond to local outbreaks.

5. RECENT COVID-19 OUTBREAKS - LESSONS LEARNED (STANDING ITEM) Verbal Report

6. COVID-19 IMPACTS ON BLACK ASIAN AND MINORITY ETHNIC COMMUNITIES: HOW THIS INFORMS OUR LOCAL PLANNING Verbal Report

Yasmine Illsley, Public Health Programme Officer, will present information at the meeting on COVID-19 impacts on Black Asian and Minority Ethnic Communities and how this informs our local planning.

7. LOCAL OUTBREAK CONTROL PLAN DEVELOPMENT Verbal Report

David Munday, Consultant in Public Health, will give an update on the development of Reading's Outbreak Control Plan.

The executive summary of the Plan can be seen here: www.reading.gov.uk/c19outbreakplan

8. DATES OF FUTURE MEETINGS