

To: Councillor Stevens (Chairman)
Councillors Davies, Gittings, Edwards,
Emberson, Robinson, McElroy and McEwan

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22 September 2021

Your contact is: **Michael Popham - Democratic Services Manager**

NOTICE OF MEETING - AUDIT AND GOVERNANCE COMMITTEE 30 SEPTEMBER 2021

A meeting of the Audit and Governance Committee will be held on Thursday, 30 September 2021 at 6.30 pm in the Council Chamber, Civic Offices, Reading. The Agenda for the meeting is set out below.

	<u>WARDS AFFECTED</u>	<u>Page No</u>
1. DECLARATIONS OF INTEREST		
2. MINUTES OF THE PREVIOUS MEETING HELD ON 19 JULY 2021		5 - 10
3. QUESTIONS		
4. INTERNAL AUDIT QUARTERLY PROGRESS REPORT		11 - 54
This report provides an update on key findings emanating from Internal Audit reports issued since the last quarterly progress report.		
5. STRATEGIC RISK REGISTER	BOROUGH WIDE	55 - 70
To receive a report on the Council's Strategic Risk Register for Quarter 2.		
6. ANNUAL GOVERNANCE STATEMENT 2020/2021	BOROUGH WIDE	71 - 84
To receive a report on the draft Annual Governance Statement for 2020/21 for publication with the Council's accounts.		
7. INFORMATION GOVERNANCE QUARTERLY UPDATE	BOROUGH WIDE	85 - 90

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This report outlines the actions in progress to improve the Council's policies, systems and processes for better Information Governance.

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| 8. | CLOSING FINANCIAL ACCOUNTS UPDATE | BOROUGH
WIDE | Verbal
Update |
| | To receive a verbal update from the Director of Finance on the progress made with the completion of the Council's Final Accounts for 2018/19 and 2019/20. | | |
| 9. | IMPLEMENTATION OF AUDIT RECOMMENDATIONS TRACKER | | 91 - 100 |
| | This report sets out a summary of those high and medium risk Internal Audit recommendations which remain outstanding together with an updated management response. | | |
| 10. | IMPLEMENTATION OF THE FINANCE IMPROVEMENT PROGRAMME - PROGRESS UPDATE | BOROUGH
WIDE | 101 -
106 |
| | This report provides an update on progress of the Programme workstreams and their deliverables against the Plan since the last meeting. | | |
| 11. | EXTERNAL AUDITOR UPDATE | | |

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