

To: Councillor Gittings (Chair)  
Councillors Carnell, Challenger, Cross,  
Griffith, Hornsby-Smith, Keeping, Leng,  
McElroy, McGonigle, Moore, Page,  
Robinson, Terry and Yeo

Direct: ☎ 0118 937 2332  
e-mail:  
richard.woodford@reading.gov.uk

8 November 2022

Your contact is: **Richard Woodford - Committee Services**

**NOTICE OF MEETING - STRATEGIC ENVIRONMENT, PLANNING AND TRANSPORT COMMITTEE**  
**16 NOVEMBER 2022**

A meeting of the Strategic Environment, Planning and Transport Committee will be held on Wednesday, 16 November 2022 at 6.30 pm in the Council Chamber, Civic Offices, Reading. The Agenda for the meeting is set out below.

	<b><u>WARDS</u></b> <b><u>AFFECTED</u></b>	<b><u>Page No</u></b>
1. DECLARATIONS OF INTEREST		
2. MINUTES		5 - 16
3. MINUTES OF THE MEETING OF THE TRAFFIC MANAGEMENT SUB-COMMITTEE - 14 SEPTEMBER 2022		17 - 28
4. MINUTES OF OTHER BODIES		29 - 62
• Joint Waste Disposal Board - 7 July 2022		
• AWE Local Liaison Committee - 5 July 2022		
• Reading Climate Change Partnership - 26 April and 14 July 2022		
5. PETITIONS		

Petitions submitted pursuant to Standing Order 36 in relation to matters falling within the Committee's Powers & Duties which have been received by Head of Legal & Democratic Services no later than four clear working days before the meeting.

**6. QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC**

Questions submitted pursuant to Standing Order 36 in relation to matters falling within the Committee's Powers & Duties which have been submitted in writing and received by the Head of Legal & Democratic Services no later than four clear working days before the meeting.

**7. DECISION BOOK REFERENCES**

To consider any requests received by the Monitoring Officer pursuant to Standing Order 42, for consideration of matters falling within the Committee's Powers & Duties which have been the subject of Decision Book reports.

**8. STREET WORKS PERMIT SCHEME**

**BOROUGHWIDE**

**63 - 70**

A report informing the Committee of the statutory obligation on the Council to manage all works within the public highway under a 'Street Works Permit' scheme and of the procurement process to secure a suitably qualified and experienced consultant to deliver a 'Street Works Permit' scheme for Reading and to seek delegated authority to enter into a contract with the successful tenderer after the tendering process in accordance with the Public Contracts Regulations 2015.

**9. BRIDGES AND STRUCTURAL TERM CONSULTANCY CONTRACT**

**BOROUGHWIDE**

**71 - 78**

A report informing the Committee of the procurement process for the Bridges and Structural Term Consultancy Contract and to seek authority to enter into a framework arrangements using the SCAPE/Perfect Circle Framework Contract to deliver the essential maintenance of the Council's bridges and structural assets and to grant delegated authority to enter into the SCAPE/Perfect Circle Contract.

**10. ANNUAL REPORTS ON THE READING CLIMATE EMERGENCY STRATEGY AND READING BOROUGH COUNCIL CORPORATE GREENHOUSE GAS EMISSIONS**

**BOROUGHWIDE**

**79 - 162**

A report presenting Annual Reports for 2021/22 on two key elements of Reading's response to the climate emergency:

- (i) An Annual Report on the Reading Climate Emergency Strategy 2020-25 for the year 2021/22
- (ii) An Annual Report on the Council's corporate Greenhouse Gas Emissions (for the year 2021/22)

<b>11.</b>	<b>INTRODUCTION OF CIVIL ENFORCEMENT OF MOVING TRAFFIC CONTRAVENTIONS</b>	<b>BOROUGHWIDE</b>	<b>163 - 170</b>
------------	---	--------------------	----------------------

A report providing the Committee with an update on the introduction of civil enforcement of moving traffic contraventions across the Reading Borough Council area.

<b>12.</b>	<b>RIGHTS OF WAY IMPROVEMENT PLAN - DRAFT FOR PUBLIC CONSULTATION</b>	<b>BOROUGHWIDE</b>	<b>171 - 222</b>
------------	---	--------------------	----------------------

A report providing the Committee with update on progress with developing the new Public Rights of Way Improvement Plan for Reading, following feedback received from the initial public consultation that was carried out during the summer and which has been incorporated in the updated draft plan.

<b>13.</b>	<b>STRATEGIC TRANSPORT SCHEMES UPDATE</b>	<b>BOROUGHWIDE</b>	<b>223 - 236</b>
------------	---	--------------------	----------------------

A report providing the Committee with an update on progress with the delivery of the current programme of strategic transport schemes in Reading.

<b>14.</b>	<b>READING BUS SERVICE IMPROVEMENT PLAN (BSIP) - UPDATE</b>	<b>BOROUGHWIDE</b>	<b>237 - 270</b>
------------	---	--------------------	----------------------

A report providing the Committee with an update on progress with development of the schemes and initiatives included within the Bus Service Improvement Plan (BSIP), following the announcement by the Department for Transport of indicative funding allocations for selected local authorities, including up to £26.3m for Reading for the three year period from 2022/23 to 2024/25.

## WEBCASTING NOTICE

Please note that this meeting may be filmed for live and/or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during a webcast will be retained in accordance with the Council's published policy.

Members of the public seated in the public gallery will not ordinarily be filmed by the automated camera system. However, please be aware that by moving forward of the pillar, or in the unlikely event of a technical malfunction or other unforeseen circumstances, your image may be captured. **Therefore, by entering the meeting room, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**