


To: Councillor Williams (Chair)  
Councillors G Dennis, Edwards, Emberson,  
Gittings, Mitchell, Thompson and Yeo

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**NOTICE OF MEETING - AUDIT AND GOVERNANCE COMMITTEE 20 JULY 2023**

A meeting of the Audit and Governance Committee will be held on Thursday, 20 July 2023 at 6.30 pm in the Council Chamber, Civic Offices, Reading. The Agenda for the meeting is set out below.

	<b><u>WARDS AFFECTED</u></b>	<b><u>Page No</u></b>
1. <b>DECLARATIONS OF INTEREST</b>		
2. <b>MINUTES OF THE PREVIOUS MEETING HELD ON 12 APRIL 2023</b>		<b>5 - 10</b>
3. <b>QUESTIONS</b>		
4. <b>CLOSING FINANCIAL ACCOUNTS UPDATE</b>		<b>11 - 14</b>
This report updates the Committee with progress on completion of the audit of the Council's Final Accounts for 2019/20, 2020/21 and preparation for the 2021/22 accounts.		
5. <b>INTERNAL AUDIT ANNUAL ASSURANCE REPORT</b>		<b>15 - 38</b>
This report presents the annual assurance report of the Chief Auditor required by the Accounts and Audit Regulations and the Public Sector Internal Audit Standards.		
6. <b>INTERNAL AUDIT QUARTERLY PROGRESS REPORT</b>		<b>39 - 90</b>
This report provides an update on key findings emanating from Internal Audit reports issued since the last quarterly progress report.		
7. <b>STRATEGIC RISK REGISTER 2023/24</b>		<b>91 - 106</b>

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This report provides the latest update on the Strategic Risk Register 2023/24.

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| <b>8.</b>  | <b>ANNUAL TREASURY MANAGEMENT REVIEW 2022/23</b>  | <b>107 - 120</b> |
|            | <p>This report fulfils the requirement in the Treasury Management Strategy to produce an Annual Outturn Report to review the Treasury Management activity which took place from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.</p>                                    |                  |
| <b>9.</b>  | <b>2022/23 QUARTER 4 PERFORMANCE REPORT</b>   | <b>121 - 194</b> |
|            | <p>This report sets out the provisional revenue and capital outturn positions for the Council's General Fund and Housing Revenue Account (HRA) for 2022/23. The report also sets out performance against the measures of success published in the Council's Corporate Plan.</p> |                  |
| <b>10.</b> | <b>IMPLEMENTATION OF AUDIT RECOMMENDATIONS TRACKER</b>  | <b>195 - 208</b> |
|            | <p>This report sets out a summary of those high and medium risk Internal Audit recommendations which remain outstanding together with an updated management response.</p>   |                  |
| <b>11.</b> | <b>INFORMATION GOVERNANCE QUARTERLY UPDATE</b>  | <b>209 - 214</b> |
|            | <p>This report provides an update on the actions in progress to improve the Council's policies, systems and processes around Information Governance.</p>  |                  |

## WEBCASTING NOTICE

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Members of the public who participate in the meeting will be able to speak at an on-camera or off-camera microphone, according to their preference.

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