

To: Councillor Williams (Chair)  
Councillors Dennis, Emberson, Gittings,  
Mitchell, Thompson, Yeo and McGoldrick

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**NOTICE OF MEETING - AUDIT AND GOVERNANCE COMMITTEE 10 APRIL 2024**

A meeting of the Audit and Governance Committee will be held on Wednesday, 10 April 2024 at 6.30 pm in the Committee Room 4a/4b, Civic Offices, Reading. The Agenda for the meeting is set out below.

	<b><u>WARDS AFFECTED</u></b>	<b><u>Page No</u></b>
<b>1. DECLARATIONS OF INTEREST</b>		
<b>2. MINUTES OF THE PREVIOUS MEETING HELD ON 23 JANUARY 2024</b>		<b>5 - 10</b>
<b>3. QUESTIONS</b>		
<b>4. CLOSING FINANCIAL ACCOUNTS UPDATE</b>	<b>BOROUGH WIDE</b>	<b>11 - 14</b>
This report updates the Committee with progress on completion of the audit of the Council's Final Accounts for 2020/21. It also provides an update on the 2021/22 and 2022/23 accounts.		
<b>5. EXTERNAL AUDITOR UPDATE</b>	<b>BOROUGH WIDE</b>	<b>15 - 16</b>
A representative from the Council's External Auditor EY will present an update on the audit of 2020/21 financial statements and provide an update with regard to the following year's statements and Value for Money assessments.		
<b>6. INTERNAL AUDIT QUARTERLY PROGRESS REPORT</b>	<b>BOROUGH WIDE</b>	<b>17 - 76</b>
This report provides an update on key findings emanating from Internal Audit reports issued since the last quarterly progress report.		

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<b>7.</b>	<b>IMPLEMENTATION OF AUDIT RECOMMENDATIONS TRACKER</b>	<b>BOROUGH WIDE</b>	<b>77 - 90</b>
	This report sets out a summary of those high and medium risk Internal Audit recommendations which remain outstanding together with an updated management response.		
<b>8.</b>	<b>INTERNAL AUDIT PLAN</b>	<b>BOROUGH WIDE</b>	<b>91 - 102</b>
	This report sets out the work Internal Audit plans to undertake during the financial year 2024/2025.		
<b>9.</b>	<b>STRATEGIC RISK REGISTER - APRIL 2024</b>	<b>BOROUGH WIDE</b>	<b>103 - 138</b>
	This report provides the latest update on the Strategic Risk Register 2023/24.		
<b>10.</b>	<b>CIPFA FINANCIAL MANAGEMENT CODE</b>	<b>BOROUGH WIDE</b>	<b>139 - 158</b>
	A report on the Chartered Institute of Public Finance & Accountancy Financial Management Code, which sets out the standards of financial management for local authorities to assess themselves against.		
<b>11.</b>	<b>TREASURY MANAGEMENT REVIEW QUARTER 3 2023/24</b>	<b>BOROUGH WIDE</b>	<b>159 - 172</b>
	This report updates Members on the activity of the Treasury Management function during the third quarter of the year for the period 1st October 2023 to 31st December 2023.		
<b>12.</b>	<b>INFORMATION GOVERNANCE QUARTERLY UPDATE</b>	<b>BOROUGH WIDE</b>	<b>173 - 180</b>
	This report provides an update on the actions in progress to improve the Council's policies, systems and processes around Information Governance.		

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