

HNL Committee November 2021. Allotments self-management update Appendix A.

ACTION	NOTES	DATE	METHOD	STATUS
Lead member briefing		18 Nov 2020	Written and verbal reports	Complete
HNL report		December 2020	Written report	Complete
HNL Progress update report		November 2021	Written report	Complete
Consultation Results & Provisional Conclusions	All tenants	ASAP	Email Website	Complete
Self-Management Information Sources		ASAP	Website	Ongoing
On-Going Communication with Tenants	Site reps and all tenants	When required	Email Notice boards	Ongoing
Meetings with Sites Ready for Self-Management		February 2021	Site meetings	Eight sites already have some form of self-management, and have had regular support during 2021
Provisional Targets - 7 Sites Engaged in Some Self-Management By End March 2021; - Site Audits of Pilot Sites - Winter Clean-Up for Pilot Sites - Winter Works to Other Sites		End Mar 2021 Nov/Dec 2020 Jan/Feb 2021 March 2021	Officer engagement GM supervisor GM teams GM teams	8 sites of 20 engaged by end August 2021 Site audits of pilots were completed in March 2021 Extensive clean-up of pilot sites was completed in July 2021 Winter works to other sites were completed in March 2021
Rents, Fees and Charges	Inflation only Full review	January 2021 Effective June 2022	Electronic invoicing	Not started
Allotments Plan	Appoint Project Officer	October 2021	Project officer	Project Officer starts work 01.10.21

	Finalised allotment plan to HNL Committee for approval	March 2022		
	Further tenant consultation	April 2022		
	Self-management starts 1 st June 2022	June 2022		
Monthly Updates		When required	Website	Not started