

READING BOROUGH COUNCIL

REPORT BY EXECUTIVE DIRECTOR OF ECONOMIC GROWTH AND NEIGHBOURHOOD SERVICES

TO:	MAPLEDURHAM PLAYING FIELDS TRUSTEES SUB-COMMITTEE		
DATE:	7 APRIL 2022		
TITLE:	MAPLEDURHAM PLAYING FIELDS ACCOUNTS AND UPDATE ON WORKS UNDERTAKEN / SERVICES OPERATING		
LEAD COUNCILLOR:	CLLR DEBORAH EDWARDS	PORTFOLIO:	MAPLEDURHAM PLAYING FIELDS CMANAGEMENT COMMITTEE CHAIR
SERVICE:	MAPLEDURHAM PLAYING FIELDS	WARDS:	MAPLEDURHAM
LEAD OFFICER:	BEN STANESBY	TEL:	0118 937 3276
JOB TITLE:	LEISURE AND RECREATION MANAGER	E-MAIL:	Ben.stanesby@reading.gov.uk

1. PURPOSE AND SUMMARY OF REPORT

- 1.1 To present the revenue accounts for 2020/21 to the Trustees Sub-Committee.
- 1.2 To update the Sub-Committee that the Pavilion is now in use having re-opened in September 2021.
- 1.3 To update the Sub-Committee on the near completion of the Landscape Improvements to the playing fields.
- 1.4 To seek authority to complete four proposed pieces of work.

2. RECOMMENDED ACTION

- 2.1 That it be noted that the Pavilion is now open following completion of the rebuilding works to the pavilion along with support from Warren and District Residents Association (WaDRA) and users in equipping the kitchen.
- 2.2 That the Sub-Committee note that the landscape works are now largely complete. Some final work to pitches is required over the next 5 years and to the entrance at Chazey Road this summer.
- 2.3 That the improvements previously authorised and budgeted for at the Chazey Road entrance be undertaken this summer as identified at point 4.3.1.
- 2.4 That the offer from Caversham Heights Primary school to allow the pavilion to piggy-back on their broadband connection be accepted. To install equipment to extend the school's public Wi-Fi network as identified at point 4.3.2.

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| 2.5 | That two CCTV cameras linked into the central monitoring station be installed covering the car park entrance and rear of pavilion as described in point 4.3.3. |
| 2.6 | That additional acoustic panels be installed in the pavilion should they be required as identified at 4.3.4. |
| 2.7 | That the submission of accounts to the Charity commission be noted. |

3. POLICY CONTEXT

- 3.1 Reading Borough Council holds The Trust Land in its capacity as Charity Trustee. The objective of the Charity is: "the provision and maintenance of a recreation ground for the benefit of the inhabitants of the Parish of Mapledurham and the Borough of Reading without distinction of political, religious or other opinions."
- 3.2 The Sub Committee has delegated authority, with the support of the Officers, to discharge Reading Borough Council's functions as Charity Trustee of the Charity. The Sub Committee has a duty to make all decisions in what it considers to be the best interests of the Charity and in order to advance the object referred to above and any such decision must be in line with all relevant charity law and other legal restrictions.
- 3.3 The duties and powers of the Management Committee are:
- a) The Committee will exercise a general supervision over the activities at the playing fields and ensure that the objects of the charity are achieved.
 - b) The Committee shall conform to the regulations and practices of Reading Borough Council with regard to finance and the conditions of service of employees.
 - c) Subject to the objects of the charity and to Reading Borough Council's statutory and financial requirements, the Management Committee shall determine the charges to be applied to the hire of the Pavilion.
 - d) The Committee shall review on a regular basis the terms and conditions for lettings and monitor the bookings received and the use of the Pavilion.

4. THE PROPOSAL

Current Position

- 4.1.1 Landscape improvements works - sports pitch works.
The last major phase of sports turf works was completed in 2021 installing sand filled grooves cross-connecting with the main drainage pipes previously installed. An additional, up to 5cm of sand, is to be added to the improved pitches over 5 years to complete the installation of the sports turf drainage system and improvements. This work must be undertaken over the 5 years (as an annual programme) to allow the sand to be worked into an established root zone. While involving large amounts of material it does not necessitate closure of the playing fields.
- 4.1.2 In late August 2021, the external sports turf consultant inspected the finished works, assessed the pitches against the FA's Performance Quality Standards (PQS) for turf pitches and confirmed that they have passed these quality standards (turf quality, soil structure and evenness of ground)
- 4.1.3 Other landscape works.

The landscape improvement plan is now largely complete, the only small remaining items is to tidy up the pedestrian entrance at Chazey Road into the playing fields, and addition of sand to the improved sports pitches.

The following other works have been completed:

- The Breedon path around the western section of the playing fields
- The path network includes the lit central avenue and 40 liquid amber trees
- 28 other trees have been planted within the playing fields, including an extra tree planted in front of the school MUGA, four trees along the entrance path between the school and pavilion and three trees planted at the front of the pavilion.
- Benches along the Avenue and on the east side of the playing fields
- Trim trails

A plan showing the extent of the landscape works is shown in appendix 3

4.1.4 The compound around the shed used by Caversham Trents F C has been fenced using 2m high green weld mesh fencing. This was to the satisfaction of Caversham Trents and preferred by the immediate neighbour to the originally proposed 2.4m fencing being higher than their rear fence.

4.1.5 Details of management arrangements for the use of the football pitches, equating to about 4.5 hectares (11 acres) are still to be completed with Caversham Trents. The Trents will manage bookings for matches (as per previous arrangements) ensuring that pitch use does not exceed standards set out by the football associations pitch quality and carrying capacity recommendations. Outside these matches the sports areas are available for general recreation including events and sports training.

4.1.6 Similarly, agreements relating to the use of the compound, shed, and changing rooms are still to be concluded.

4.1.7 Works to the Community overflow carpark have been largely completed by Kier as part of their wider works. A date to replace a fence by Kier that was below the specification agreed is awaited. This work has been undertaken by Kier as an in-kind payment for space being provided for their Cabins. The £35k of enhancement funds originally allocated to this work can now be re-used elsewhere.

4.2 Pavilion Update

4.2.1 The pavilion works were completed on budget in November 2020. Due to the Covid-19 pandemic the pavilion did not reopen for use until September 2021. The first activity followed a few days after the Covid secure procedures and risk assessments were signed off corporately. The first event was the Caversham Trents F.C. awards, which ran successfully on Sunday 5th September 2021. Caversham Trents are the principal user of the sports pitches and continue to manage sports bookings for matches from third parties.

4.2.3 The Kitchen was completed ahead of opening with thanks to WaDRA who fund raised and purchased a new cooker and fridge freezer. These were installed alongside several units and work tops.

4.2.4 At this event Caversham Trents FC unveiled a plaque within the main hall commemorating the naming of the club after Trent Whitehouse and the importance of teaching people the dangers of knife crime.

4.2.5 Terms and conditions of hire for the pavilion and hires fees were agreed by the management committee in 2020 and are in use. These are attached in appendix 2. Fees are being reviewed by the management committee on 29th March 2022, an update will be provided to the Trustee Sub-Committee.

4.2.6 The following organisations are hiring the Pavilion on a regular basis or have events planned.

08/04/21	Mapledurham Playing Fields	Heights Primary Easter Egg Hunt
10/05/22	Mapledurham Playing Fields	WADRA Dementia Day
24/06/22	Mapledurham Playing Fields	WADRA Summer Fete Set Up
25/06/22	Mapledurham Playing Fields	WADRA Summer Fete
26/06/22	Mapledurham Playing Fields	WADRA Summer Fete de rig
02/07/22	Mapledurham Playing Fields	The Heights Summer fete
03/09/22/ 04/09/22	Mapledurham Playing Fields	Caversham Trents Presentation day TBC

CLUB	DAY	Bloc k	Area	START	FINISH
Escape Toddler Group	Monday	Yes	Main hall	9:30am	11:30am
Escape Toddler Group	Tuesday	Yes	Main hall	9:30am	11:30am
Escape Toddler Group	Thursday	Yes	Main hall	9:30am	11:30am
WADRA	Thursday	Yes	Main hall & Kitchen	12pm	5pm
69th Scouts Group	Monday	Yes	Main hall & Kitchen	5:30pm	9pm
Caversham Older Adults Fitclub	Tuesday	Yes	Main hall	2pm	3pm
Caversham Older Adults Fitclub	Friday	Yes	Main hall	11am	1pm
Bakery	Saturday	Yes	Main hall & Kitchen	1pm	5pm
Bakery	Wednesday	Yes	Main hall & Kitchen	9am	1pm
Caversham Trents FC	Saturday	Yes	Main hall & Kitchen	8:30am	12:30pm
Bridge Club	Thursday	Yes	Main hall	7pm	11pm

4.2.7 The Management Committee at its meeting 13th October 2021 concluded it would be appropriate for the Pavilion to retain its existing name and a plaque commemorating Robin Bentham mounted in the Pavilion.

4.2.8 Storage provided at the Pavilion is currently proving insufficient. The management Committee at its meeting on 29th March 2022 meeting considered options. An update on this meeting will be provided to the Trustee Sub-Committee.

4.2.9 Wi-Fi

There have been some enquiries about the lack of availability of Wi-Fi within the pavilion. The lack of connectivity to internet also prevented the installation of a proximity access card system to control door locks and controlling access. An option for provision of Wi-Fi has been identified. Thanks to the Heights School offer there is an opportunity to cost-effectively extend the School's Wi-Fi into the Pavilion. The cost is anticipated to be £1,500.

4.2.10 CCTV

Following the request of the management committee, it is proposed to install a CCTV camera in the community car park to one of the new lamp columns to monitor cars

entering the car ark. Advice has been sought from officers who manage the Council's CCTV network to ensure that the camera can provide digital images at the level of detail to be able to read car number plates. It would be linked to the central CCTV monitoring station which is accessed by Thames Valley Police. There is also a request to investigate providing a camera that can monitor the rear of the pavilion, possibly located on one of the basketball lamp columns. This is substantially more expensive than standalone cameras but there are significant advantages in this additional functionality. The cost is estimated at £12K per camera.

4.2.11 Acoustic Performance

The hall when in use suffers from excessive reverberation negatively impacting on the usability of the hall for some activities and negatively impacting on the quality of experience for many users.

The school has donated approximately 10m² of acoustic boards. The intention is to mount these at one end of the hall and reassess the acoustic performance of the hall, and whether more panels are required.

4.3 Proposal

4.3.1 Chazey Road Entrance

The entrance to Chazey Road is the last element of the planned landscape work to be undertaken. The way in is through a space between failing and rusted chain link fencing, and poor-quality concrete posts. A path then runs through a woodland before emerging into playing fields. It is proposed to replace sections of the fencing and improve the ground immediately at the entrance. The budget allocated for this work is £5,000.



4.3.2 The offer from the school to allow their public Wi-Fi to be extended into the pavilion provides a cost-effective option for a service that is seen as a fairly standard minimum level of provision into the building. It is proposed to work with the Heights Primary School to extend their Wi-Fi.

4.3.3 CCTV

In response to periodic antisocial behaviour and disturbance to neighbours it is proposed to install 2 x CCTV cameras covering the entrance to the car park and rear of the pavilion. These will link to a central monitoring station to allow police and other services access to the images. The quality will allow identification of vehicles. While this is unlikely to illicit immediate intervention, it will support identification of problem vehicles and people who may be present during instances of ASB and subsequent action. Most importantly this will act as a deterrent.

4.3.4 Acoustic Performance

The donation of the acoustic panels from the School is appreciated and helpful. If as suspected panels are required at both ends of the pavilions an order for additional panels to be supplied and fitted is proposed to be made.

ACCOUNTS

4.4.1 The draft accounts for 2020/21 are laid out at in section 9.6 of this report. This includes detailed transaction reports.

4.4.2 The cost of electricity does not include a recharge that is to be made from Kier as access to the pavilion electrical supply was provided to allow the generators to be switched off as this was creating disturbance to neighbours. A credit will appear in this year's accounts.

4.4.3 The Management Committee in October noted the building maintenance expenditure and questioned why there was over £2,000 pounds worth of expenditure when the building was closed during 2020/21. £532 pounds was spent replacing the original fire extinguishers and undertaking legionella monitoring and prevention while awaiting the decision to open post Covid restrictions,

4.4.4 The cost and funds remaining from the Department for Education's lease payment and Section 106 works are detailed in section 9 of this report.

5. CONTRIBUTION TO STRATEGIC AIMS

5.1 Leisure and Recreation services are a key contributor to producing a sustainable environment and economy within the Borough and to meeting the 2015-18 Corporate Plan objective for "Keeping the town clean, safe, green and active."

5.2 Equal Opportunities:

5.2.1 Being mostly free to use and open every day, parks are particularly important to people with limited income and limited open space at home. There is little barrier to use, whether by ethnic origin, social background, physical or financial means. Consequently, parks and open spaces in general are the most frequently used Council service by choice.

5.2.2 Enhancements to the town's leisure and recreational facilities will encourage greater and safer use by the local community. Access to improved local facilities is essential in order to provide everyone with an opportunity to improve their quality of life.

5.3 Sustainability Implications:

5.3.1 Parks and open spaces are a key contributor to a sustainable and healthy environment whilst encouraging an active and healthy lifestyle of those participating.

5.3.2 Well-designed and well-maintained public open spaces and leisure facilities contribute to improved social well-being and help to reduce the fear of crime.

5.3.3 This report identifies the cost of services provided and is not recommending changes to service. There are therefore no climate implications identified within this report.

5.3.4 No climate implications have been identified in relation to this report.

6. COMMUNITY ENGAGEMENT AND INFORMATION

6.1 The works undertaken were organised following extensive consultation including with the Management Committee.

7. EQUALITY IMPACT ASSESSMENT

7.1 Under the Equality Act 2010, Section 149, a public authority must consider whether the decision will or could have a differential impact on: racial groups; gender; people with disabilities; people of a particular sexual orientation; people due to their age; people due to their religious belief.

7.2 Approval of the decisions to carry out any of the improvement work will not have a differential impact on any of the above.

8. LEGAL IMPLICATIONS

8.1 Trustees to formally agree on suggested improvements.

9. FINANCIAL IMPLICATIONS

9.1 Expenditure on the landscape improvement works and pavilion works are within the approved budgets detailed below.

9.2 At the February 2020 Trustees meeting the enhancement funding available was confirmed as:

Funding	Funding source
£1,361,039	DfE lease payment
£ 85,000	s106 pavilion works
£1,446,039	Total

This has increased by £7,754 due to interest accrual on the unspent capital receipt to give a **total enhancement funding of £1,453,793**

9.3 From the £1,453,793 enhancement funds the following approved enhancement costs have been committed:

Cost	Description
£ 235,013	Enhancement funding proportion towards landscape improvements Works (children's play area, specimen trees, footpath lighting, boundary fence, trim trail and fees)
£ 907,000	Pavilion improvement works
£ 3,450	Extra furniture of 3 seats
£1,145,463	Total

9.4 If the Management Committee recommend and the Trustees agree to the request to spend itemised in the other report on the following:

Cost	Description
£ 5,000	Improvements to pedestrian entrance from north Chazey Road

£24,000	New cctv camera in community carpark and camera pavilion patio area
£ 2,000	Acoustic panels in the pavilion main hall
£ 1,500	Extension of Wi-Fi
£32,500	Total

The revised committed enhancement spending would be £1,177,963

9.5 The following are items already approved are yet to be procured:

Budget	Description
£100,000	Maintenance on capital works
£100,000	Total

9.6 On current forecasts, the updated enhancement budget of £1,453,793 with expenditure of £1,145,463, proposed of £32,500 and £100,000 of future commitments detailed above this gives a total spend of £1,277,963.

This currently leaves £175,830 of unallocated enhancement funds for future grant or match funding for future capital schemes.

9.7 The costs of day-to-day repairs and assessment of options is being funded through the Council's revenue budget. Laid out below are the draft accounts for 2020/21.

**Mapledurham
Playing Fields
Income and
Expenditure
Account**

**Year Ended 31st
March 2021** **2020/
2021** **2019/20**

Notes

Expenditure			
Grounds Maintenance	Scheduled	19710.84	22,483
	Playground works	55.58	186
Building Maintenance	Programmed Repairs	532.14	3,179
	Reactive Repairs	1555.00	3,915
	Insurance	326.45	305
Utilities	Water	2.35	581
	Electricity	4068.47	1,336
	Gas	669.26	905
Cleaning	Building Cleaning	0.00	1,039
	Inspection & Survey	0.00	0
	Football renovations & supplies	948	935
	Commercial Waste Collection	0.00	815
	Removal of equipment	0.00	100
	Rat survey	70.00	0
Rates	NNDR	448.56	449
	Total	28386.65	36,229

A credit for electricity supplied to Kier will appear in 21/22 accounts

Pitch 1, 2 and 7 aside

Income			
	Football Renovations & Supplies	0	0
	Parish Income	125	125
	Building Hire	36.00	180
	Tennis Lease	1,933.75	1,019
	Total	2094.75	1,324

Net Subsidy from
Reading B. C.

	26,292 34,905
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Detailed information identifying areas of income and expenditure are identified in Appendix 1 - Mapledurham Transaction Summary 2020/21

10. BACKGROUND PAPERS

10.1 Reading Borough Council revenue accounts

APPENDIX 1

Transaction detail Mapledurham Accounts 2020/21

Expenditure

Accounting Period	Accounting Period Number	Full Account Code	Cost Centre	Subjective	Debit (£)	Credit (£)	Journal Source	Journal Category	Journal Name	Journal Description	Line Description	Accounting Date	Accounting Year	GL Transfer Date
Apr-20-21	1.	R-1306-2000-1306TA-00	1306	2000	70.00		Payables	Purchase Invoices			Rat survey of Mapledurham Playing Fields	16/04/2020	17/04/2020	2,021.
					70.00									
Apr-20-21	1.	R-1302-2400-1302BN-00	1302	2400		134.79	Spreadsheets	Sundry Creditor/Debtor	Reverses AC DENS AF 19-20 Year End 001 Sundry Creditor/Debtor 09-04-20 10:53:16	Reverses journal AC DENS AF 19-20 Year End 001 Sundry Creditor/Debtor of journal batch AC DENS AF 19-20 Year End 001 Spreadsheet A 300000001793531 741803 N from period Adj-19-20.	Sundry creditor accrual to 31/03/20 - MAPLEDURHAM PAVILION - MPAN - 038011272000010407306	09/04/2020	09/04/2020	2,021.
Jul-20-21	4.	R-1302-2400-1302BN-00	1302	2400	908.64		Spreadsheets	Standard	AC DEGNS AF 20-21 014 Standard	British Gas March 20 electricity recharges	MAPLEDURHAM PAVILION Site Bill Reference Number: 601296108 MPAN: 038011272000010407306 01-02-2020 To 28-02-2020 15547	21/07/2020	21/07/2020	2,021.
Jul-20-21	4.	R-1302-2400-1302BN-00	1302	2400	-126.09		Spreadsheets	Standard	AC DEGNS AF 20-21 014 Standard	British Gas March 20 electricity recharges	MAPLEDURHAM PAVILION Site Bill Reference Number: 601296108 MPAN: 038011272000010407306 30-01-2020 To 29-02-2020 9340 E	21/07/2020	21/07/2020	2,021.

Jul-20-21	4.	R-1302-2400-1302BN-00	1302	2400	290.96		Spreadsheet	Standard	AC DEGNS AF 20-21 017 Standard	British Gas March 20 electricity recharges	MAPLEDURHAM PAVILION Site Bill Reference Number: 601296108 MPAN: 038011272000010407306 03-10-2019 To 28-11-2019 1895 350	21/07/2020	21/07/2020	2,021.
Jul-20-21	4.	R-1302-2400-1302BN-00	1302	2400	39.65		Spreadsheet	Standard	AC DEGNS AF 20-21 017 Standard	British Gas March 20 electricity recharges	MAPLEDURHAM PAVILION Site Bill Reference Number: 601296108 MPAN: 038011272000010407306 29-05-2019 To 28-06-2019 19060	21/07/2020	21/07/2020	2,021.
Jul-20-21	4.	R-1302-2400-1302BN-00	1302	2400	229.92		Spreadsheet	Standard	AC DEGNS AF 20-21 017 Standard	British Gas March 20 electricity recharges	MAPLEDURHAM PAVILION Site Bill Reference Number: 601296108 MPAN: 038011272000010407306 29-11-2019 To 31-12-2019 3416 E	21/07/2020	21/07/2020	2,021.
Nov-20-21	8.	R-1302-2400-1302BN-00	1302	2400	236.17		Spreadsheet	Manual	TEAM 20-21 TGP 006 Manual	Total Gas & Power Electricity May-September Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-04-2020 To 30-04-2020 17768 E	10/11/2020	10/11/2020	2,021.
Nov-20-21	8.	R-1302-2400-1302BN-00	1302	2400	178.43		Spreadsheet	Manual	TEAM 20-21 TGP 006 Manual	Total Gas & Power Electricity May-September Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-05-2020 To 31-05-2020 18971 E	10/11/2020	10/11/2020	2,021.
Nov-20-21	8.	R-1302-2400-1302BN-00	1302	2400	243.46		Spreadsheet	Manual	TEAM 20-21 TGP 006 Manual	Total Gas & Power Electricity May-September Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-06-2020 To 30-06-2020 20642 E	10/11/2020	10/11/2020	2,021.
Nov-20-21	8.	R-1302-2400-1302BN-00	1302	2400	249.72		Spreadsheet	Manual	TEAM 20-21 TGP 006 Manual	Total Gas & Power Electricity May-September Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-07-2020 To 31-07-2020 22356 E	10/11/2020	10/11/2020	2,021.
Nov-20-21	8.	R-1302-2400-1302BN-00	1302	2400	246.40		Spreadsheet	Manual	TEAM 20-21 TGP 006 Manual	Total Gas & Power Electricity May-September Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306	10/11/2020	10/11/2020	2,021.

											01-08-2020 To 31-08-2020 24045 E			
Nov-20-21	8.	R-1302-2400-1302BN-00	1302	2400	245.18		Spreadsheet	Manual	TEAM 20-21 TGP 006 Manual	Total Gas & Power Electricity May-September Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-09-2020 To 30-09-2020 25729 E	10/11/2020	10/11/2020	2,021.
Dec-20-21	9.	R-1302-2400-1302BN-00	1302	2400	275.72		Spreadsheet	Manual	TEAM 20-21 TGP 008 Manual	Total Gas & Power Electricity October Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-10-2020 To 31-10-2020 27628 E	02/12/2020	02/12/2020	2,021.
Feb-20-21	11.	R-1302-2400-1302BN-00	1302	2400	303.37		Spreadsheet	Manual	TEAM 20-21 TGP 017 Manual	Total Gas & Power Electricity November & December Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-11-2020 To 30-11-2020 29728 E	09/02/2021	09/02/2021	2,021.
Feb-20-21	11.	R-1302-2400-1302BN-00	1302	2400	325.79		Spreadsheet	Manual	TEAM 20-21 TGP 017 Manual	Total Gas & Power Electricity November & December Consumption 2020	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-12-2020 To 31-12-2020 31986 E	09/02/2021	09/02/2021	2,021.
Mar-20-21	12.	R-1302-2400-1302BN-00	1302	2400	277.00		Spreadsheet	Manual	TEAM 20-21 TGP 021 Manual	Total Gas & Power Electricity February Consumption 2021	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-02-2021 To 28-02-2021 36069 E	22/03/2021	22/03/2021	2,021.
Adj-20-21	13.	R-1302-2400-1302BN-00	1302	2400	278.94		Spreadsheet	Standard	20-21FBP0070 Standard	Recharge of Total Gas & Power Electricity March Consumption 2021	MAPLEDURHAM PAVILION Site Bill Reference Number: 3006282378 MPAN: 038011272000010407306 01-03-2021 To 31-03-2021	31/03/2021	16/04/2021	2,021.

4,203.26 134.79

4,068.47

Apr-20-21	1.	R-1302-2401-1302BN-00	1302	2401		106.50	Spreadsheet	Sundry Creditor/Debtor	Reverses AC DENS AF 19-20 YEAR END 002 Sundry Creditor/Debtor 09-04-20 10:53:18	Reverses journal AC DENS AF 19-20 YEAR END 002 Sundry Creditor/Debtor of journal batch AC DENS AF 19-20 YEAR END 002 Spreadsheet A 300000001793531 742018 N from period Adj-19-20.	Sundry creditor accrual to 31/3/20 - MAPLEDURHAM PAVILION MPR No - 39873043	09/04/2020	09/04/2020	2,021.
Jul-20-21	4.	R-1302-2401-1302BN-00	1302	2401	98.23		Spreadsheet	Standard	AC DEGNS AF 20-21 015 Standard	Corona Gas consumption March 20	MAPLEDURHAM PAVILION Bill Number:15168694MPR No -3987304306 02-03-2020 To 01-04-2020 12679 E	21/07/2020	21/07/2020	2,021.
Jul-20-21	4.	R-1302-2401-1302BN-00	1302	2401	56.59		Spreadsheet	Standard	AC DEGNS AF 20-21 020 Standard	Total Gas & Power April 20 & misc Mar 20 utilities catch up	MAPLEDURHAM PAVILION Bill Number:213537329MPR No -3987304306 02-04-2020 To 30-04-2020 12714 E	23/07/2020	23/07/2020	2,021.
Jul-20-21	4.	R-1302-2401-1302BN-00	1302	2401	45.14		Spreadsheet	Standard	AC DEGNS AF 20-21 020 Standard	Total Gas & Power April 20 & misc Mar 20 utilities catch up	MAPLEDURHAM PAVILION Bill Number:215217117MPR No -3987304306 01-05-2020 To 31-05-2020 12796 E	23/07/2020	23/07/2020	2,021.
Jul-20-21	4.	R-1302-2401-1302BN-00	1302	2401	34.06		Spreadsheet	Standard	AC DEGNS AF 20-21 021 Standard	Total Gas & Power May & June 20	MAPLEDURHAM PAVILION Bill Number:217145637MPR No -3987304306 01-06-2020 To 30-06-2020 12825 E	24/07/2020	24/07/2020	2,021.

Oct-20-21	7.	R-1302-2401-1302BN-00	1302	2401	33.10		Spreadsheet	Manual	TEAM 20-21 TGP 003 Manual	Total Gas & Power July Consumption 2020	MAPLEDURHAM PAVILION Bill Number:219147791MPR No -3987304306 01-07-2020 To 31-07-2020 12844 E	29/10/2020	29/10/2020	2,021.
Oct-20-21	7.	R-1302-2401-1302BN-00	1302	2401	32.51		Spreadsheet	Manual	TEAM 20-21 TGP 004 Manual	Total Gas & Power August Consumption 2020	MAPLEDURHAM PAVILION Bill Number:220559070MPR No -3987304306 01-08-2020 To 31-08-2020 12860 E	29/10/2020	29/10/2020	2,021.
Oct-20-21	7.	R-1302-2401-1302BN-00	1302	2401	36.56		Spreadsheet	Manual	TEAM 20-21 TGP 005 Manual	Total Gas & Power September Consumption 2020	MAPLEDURHAM PAVILION Bill Number:223006855MPR No -3987304306 01-09-2020 To 30-09-2020 12902 E	29/10/2020	29/10/2020	2,021.
Dec-20-21	9.	R-1302-2401-1302BN-00	1302	2401	56.06		Spreadsheet	Manual	TEAM 20-21 TGP 007 Manual	Total Gas & Power October Consumption 2020	MAPLEDURHAM PAVILION Bill Number:224294471MPR No -3987304306 01-10-2020 To 31-10-2020 13042 E	02/12/2020	02/12/2020	2,021.
Jan-20-21	10.	R-1302-2401-1302BN-00	1302	2401	69.25		Spreadsheet	Manual	TEAM 20-21 TGP 012 Manual	Total Gas & Power November Consumption	MAPLEDURHAM PAVILION Bill Number:226560075MPR No -3987304306 01-11-2020 To 30-11-2020 13256 E	19/01/2021	19/01/2021	2,021.
Jan-20-21	10.	R-1302-2401-1302BN-00	1302	2401	86.73		Spreadsheet	Manual	TEAM 20-21 TGP 014 Manual	Total Gas & Power December Consumption 2020	MAPLEDURHAM PAVILION Bill Number:228717648MPR No -3987304306 01-12-2020 To 31-12-2020 13557 E	20/01/2021	20/01/2021	2,021.

Mar-20-21	12.	R-1302-2401-1302BN-00	1302	2401	72.77		Spreadsheet	Manual	TEAM 20-21 TGP 020 Manual	Total Gas & Power February Consumption 2021	MAPLEDURHAM PAVILION Bill Number:232951108MPR No -3987304306 31-01-2021 To 28-02-2021 14169 E	22/03/2021	22/03/2021	2,021.
Adj-20-21	13.	R-1302-2401-1302BN-00	1302	2401	99.36		Spreadsheet	Manual	20-21FBP0001 TEAM TGP 023 Manual	Recharge of Total Gas & Power January Consumption 2021	MAPLEDURHAM PAVILION Bill Number:230878686MPR No -3987304306 01-01-2021 To 31-01-2021 13926 E	31/03/2021	06/04/2021	2,021.

720.36 106.50

669.26 includes £55.40 line 45 as miscoded

Adj-20-21	13.	R-1302-4005-1302BN-00	1302	4005	119.88		Spreadsheet	Standard	AC DEGNS RH 20-21 110 Standard	Paying a PCN & Premises Licence fees several RBC sites plus recharge of tables purchased	Recharge of the purchase of 4 tables for Mapledurham Pavilion from Amazon on 11 Jan 21 by L Daniels	31/03/2021	31/03/2021	2,021.
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119.88

Apr-20-21	1.	R-1302-2450-1302BN-00	1302	2450		138.42	Spreadsheet	Sundry Creditor/Debtor	Reverses AC DENS AF 19-20 YEAR END 011 Sundry Creditor/Debtor 27-04-20 13:53:19	Reverses journal AC DENS AF 19-20 YEAR END 011 Sundry Creditor/Debtor of journal batch AC DENS AF 19-20 YEAR END 011 Spreadsheet A 300000001793531 762977 N from period Adj-19-20.	Sundry creditor Water accrual to 31-3-20 - Mapledurham Playing Fields & Pavilion	27/04/2020	27/04/2020	2,021.
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Jul-20-21	4.	R-1302-2450-1302BN-00	1302	2450	55.40		Spreadsheet	Standard	AC DEGNS AF 20-21 021 Standard	Total Gas & Power May & June 20	MAPLEDURHAM PAVILION 3010174470 12-02-2020 To 11-03-2020 2461 E	24/07/2020	24/07/2020	2,021.
Oct-20-21	7.	R-1302-2450-1302BN-00	1302	2450	177.31		Spreadsheet	Manual	TEAM 20-21 WAV 002 Manual	Anglian Water March-August Consumption 2020	MAPLEDURHAM PAVILION 3010174470 12-03-2020 To 11-06-2020 2584 E	29/10/2020	29/10/2020	2,021.
Oct-20-21	7.	R-1302-2450-1302BN-00	1302	2450	57.90		Spreadsheet	Manual	TEAM 20-21 WAV 002 Manual	Anglian Water March-August Consumption 2020	MAPLEDURHAM PAVILION 3010174470 12-06-2020 To 11-07-2020 2624 E	29/10/2020	29/10/2020	2,021.
Oct-20-21	7.	R-1302-2450-1302BN-00	1302	2450	59.34		Spreadsheet	Manual	TEAM 20-21 WAV 002 Manual	Anglian Water March-August Consumption 2020	MAPLEDURHAM PAVILION 3010174470 12-07-2020 To 11-08-2020 2665 E	29/10/2020	29/10/2020	2,021.
Dec-20-21	9.	R-1302-2450-1302BN-00	1302	2450	-351.73		Spreadsheet	Manual	TEAM 20-21 WAV 009 Manual	Anglian Water September Consumption 2020	MAPLEDURHAM PAVILION 3010174470 12-08-2020 To 09-09-2020 2422	02/12/2020	02/12/2020	2,021.

Dec-20-21	9.	R-1302-2450-1302BN-00	1302	2450	1.45		Spreadsheet	Manual	TEAM 20-21 WAV 010 Manual	Anglian Water October Consumption 2020	MAPLEDURHAM PAVILION 3010174470 10-09-2020 To 09-10-2020 1 E	02/12/2020	02/12/2020	2,021.
Dec-20-21	9.	R-1302-2450-1302BN-00	1302	2450	-1.45		Spreadsheet	Manual	TEAM 20-21 WAV 011 Manual	Anglian Water November Consumption 2020	MAPLEDURHAM PAVILION 3010174470 10-10-2020 To 09-11-2020E	02/12/2020	02/12/2020	2,021.
Jan-20-21	10.	R-1302-2450-1302BN-00	1302	2450	1.45		Spreadsheet	Manual	TEAM 20-21 WAV 013 Manual	Anglian Water December Consumption 2020	MAPLEDURHAM PAVILION 3010174470 10-11-2020 To 09-12-2020 1 E	19/01/2021	19/01/2021	2,021.
					-0.33	57.42								
						2.35								

Income

Accounting Period	Accounting Period	Full Account Code	Cost Centre	Subjective	Further Analysis	Debit (£)	Credit (£)	Journal Source	Journal Category	Journal Name	Journal Description	Line Description	Accounting Date	Accounting Year	GL Transfer Date
Apr-20-21	1.	R-1302-8504-130208-00	1302	8504	130208	0.00	386.75	Debtors	Debtors	Debtors 03-Apr-2020 Debtors	Journal Import 735953:	CRES 3167186 MAPLEDURHAM LAWN TENNIS CLUB 2390268 INV 02-Apr-2020	02/04/2020	03/04/2020	2,021.
Jun-20-21	3.	R-1302-8504-130208-00	1302	8504	130208	0.00	386.75	Debtors	Debtors	Debtors 30-Jun-2020 Debtors	Journal Import 860608:	CRES 3167186 MAPLEDURHAM LAWN TENNIS CLUB 2446222 INV 29-Jun-2020	29/06/2020	30/06/2020	2,021.

Oct-20-21	7.	R-1302-8504-130208-00	1302	8504	130208	0.00	386.75	Debtors	Debtors	Debtors 06-Oct-2020 Debtors	Journal Import 1014331:	CRES 3167186 MAPLEDURHAM LAWN TENNIS CLUB 2500032 INV 05-Oct-2020	05/10/2020	06/10/2020	2,021.
Jan-20-21	10.	R-1302-8504-130208-00	1302	8504	130208	0.00	386.75	Debtors	Debtors	Debtors 06-Jan-2021 Debtors	Journal Import 1172067:	CRES 3167186 MAPLEDURHAM LAWN TENNIS CLUB 2556251 INV 05-Jan-2021	05/01/2021	06/01/2021	2,021.
Mar-20-21	12.	R-1302-8504-130208-00	1302	8504	130208	0.00	386.75	Debtors	Debtors	Debtors 30-Mar-2021 Debtors	Journal Import 1337593:	CRES 3167186 MAPLEDURHAM LAWN TENNIS CLUB 2609072 INV 29-Mar-2021	29/03/2021	30/03/2021	2,021.

1,933.75

Income

Apr-20-21	1.	R-1302-8504-1302BN-00	1302	8504	1302BN	0.00	40.50	Debtors	Debtors	Debtors 08-Apr-2020 Debtors	Journal Import 741464:	ENCA 3487374 Mrs Patricia Mead 2392994 INV 07-Apr-2020	07/04/2020	08/04/2020	2,021.
Apr-20-21	1.	R-1302-8504-1302BN-00	1302	8504	1302BN	4.50	0.00	Debtors	Debtors	Debtors 08-Apr-2020 Debtors	Journal Import 741464:	ENCA 3487374 Mrs Patricia Mead 2393113 CRED 07-Apr-2020	07/04/2020	08/04/2020	2,021.

4.50 40.50

36.00

Parish Council

Apr-20-21	1.	R-1302-8504-1302BN-00	1302	8504	1302BN	0.00	125.00	Cash Receipting	Cash Receipting	Cash Receipting 17-Apr-2020 Cash Receipting	Journal Import 758473:	17/04/20 FUND 06 MOP 11 Payer URHAM PARISH COUNCIL Acc Ref 130285041302BN00 Trans HWPS00218448	17/04/2020	20/04/2020	2,021.
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Appendix 2

Mapledurham Pavilion Hire Fees.

The current hire fees for the pavilion were set in October 2020 and are subject to review by the management committee on 29th March 2022.

Current fees & Charges:

Private Bookings

Main Hall

- Hourly rate: £27.00
- Half Day Rate (max. 4 hours): £54.00 (£13.50 per hour after)

Kitchen

- Hourly rate: £13.50
- Add kitchen to hall or meeting room hire: £13.50 (for duration of booking)

Meeting Room

- Hourly rate: £9.00

Community Bookings

Main Hall

- Hourly rate: £13.50
- Half Day Rate (max. 4 hours): £27.00 (£6.50 per hour after)
- Add Kitchen to Booking: £13.50 (for duration of booking)

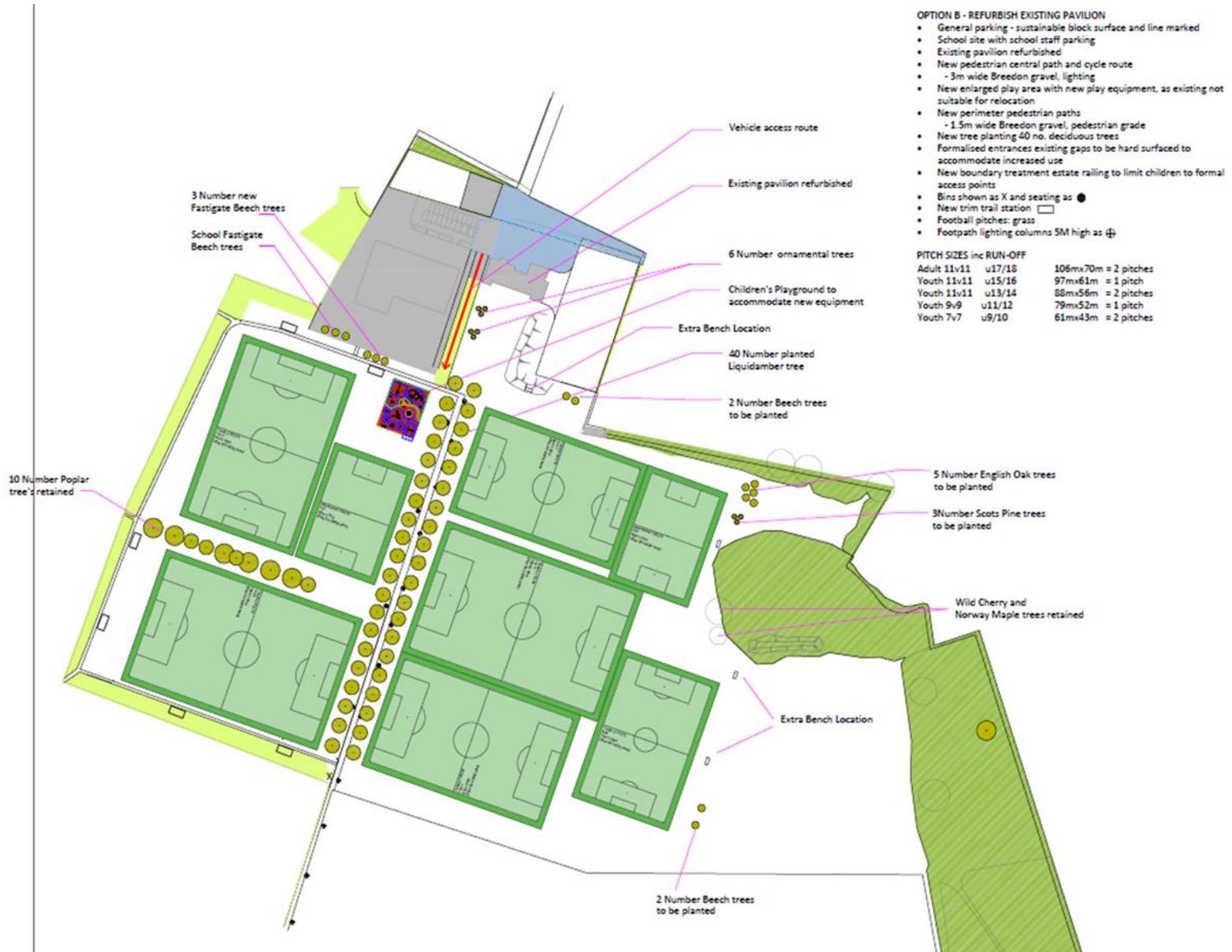
Kitchen

- Hourly rate: £13.50
- Add kitchen to hall or meeting room hire: £13.50 (for duration of booking)

Meeting Room

- Hourly rate: £4.50

Appendix 3 - Mapledurham Playing Fields Landscape Plan



MPF Photos

New pavilion



New trees along the footpath between the school and pavilion rear



New trees between the MUGA and play area



Central Footpath



Trim trail unit

