

APPENDIX 1 – Adult Children’s Education REPORT

Reading Borough Council

Safeguarding Annual Report Delivery Plan

No.	Action	What we will do	Outcome/Impact	By who	By When	Date completed
1	Management of safeguarding referrals	We will manage referrals through a single point of contact using the Council’s front door	Improved pathways and referral routes for partners, individuals and carers	Contact Centre	July 22	July 22 Service Level Agreement in place
2	Prevention of harm	Engage with Public Health prevention programmes and provide information and advice on support available	Harm from abuse or neglect is prevented or minimised	Assistant Director Team Manager	December 22	
3	Equity of access	Engage with community groups and representatives from seldom heard groups through community safety, healthwatch and the advocacy people Work with NHS colleagues to approach GPs	Improved awareness and understanding of the barriers and reasons for inequalities in the black, Asian and minority ethnic communities	Team Manager	October 22	
4	Interface between quality and safeguarding	Appoint dedicated Quality Officers and oversee quality assurance of providers in the Quality & Safeguarding Team	Address the continuum of quality and safeguarding with an emphasis on preventing harm	Team Manager	November 22	
5	Understanding of safeguarding thresholds	Address the volume of concerns received from partner agencies which are out of scope through action planning with agencies, particularly the Police and South-Central Ambulance Service	Improved targeting of service and proportionate use of resources	Assistant Director Team Manager Principal Social Worker	July 22	Initial meetings have taken place, actions agreed.

		Regular meetings with safeguarding leads in NHS to address themes and trends				
6	Making safeguarding personal	Ensure all safeguarding activity is focused around the person	Improved feedback and involvement of people accessing safeguarding	Safeguarding Development Group	November 22	
7	Safeguarding training	Revisit the safeguarding training pathway for RBC staff, particularly decision makers and audit compliance	Compliant with requirements	Workforce Board	December 22	
8	Audit	Confirm a programme of audits safeguarding contact	Ensure continuous professional practice	Principal Social Worker to lead	December 22	
9	Risks for young people transitioning to adults	Introduce a transition protocol	Smooth transition between child and adult services	Team Manager (with Preparing for Adulthood Team Manager)	March 23	
10	Implement any new policy and guidance	Network nationally and regionally to keep up to date with best practice and any new or emerging legislation	Ensure staff are conversant with new or emerging legislation and policy in relation to safeguarding	Principal Social Worker	Ongoing	
11	Embed Safeguarding Adult Board priorities	SAB priorities reflected in Directorate strategies, policies and guidance	Ensure SAB priorities are fully embedded	Directorate Management Team	March 23	