

## READING HEALTH & WELLBEING BOARD MINUTES - 17 MARCH 2023

### Present:

Councillor Ruth McEwan (Chair)	Lead Councillor for Education and Public Health, Reading Borough Council (RBC)
Tehmeena Ajmal	Chief Operating Officer, Berkshire Healthcare NHS Foundation Trust (BHFT)
Councillor Jason Brock	Leader of the Council, RBC
Andy Ciecierski (Vice-Chair)	Clinical Director for Caversham Primary Care Network
Tracy Daszkiewicz	Director of Public Health for Berkshire West
Councillor Graeme Hoskin	Lead Councillor for Children, RBC
Councillor Alice Mpofo-Coles	Chair of the Adult Social Care, Children's Services and Education Committee, RBC (substituting for Councillor Ennis)
Lara Patel	Executive Director of Children's Services, Brighter Futures for Children (BFfC)
Belinda Seston	Interim Director of Place Partnership Development, Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board (BOB ICB) (substituting for Sarah Webster)
Eamonn Sullivan	Chief Nurse, RBFT
Melissa Wise	Acting Executive Director of Adult Social Care & Health

### Also in attendance:

Chris Greenway	Assistant Director for Commissioning and Transformation, RBC
Bev Nicholson	Integration Programme Manager, RBC
Amanda Nyeke	Public Health & Wellbeing Manager, RBC
Councillor Simon Robinson	Conservative Group Observer

### Apologies:

Sarah Deason	Healthwatch Reading
Paul Illman	Royal Berkshire Fire & Rescue Service
Alice Kunjappy-Clifton	Lead Officer, Healthwatch Reading
Gail Muirhead	Prevention Manager, Royal Berkshire Fire and Rescue Service (RBFRS)
Sarah Webster	Executive Director for Berkshire West, BOB ICB
Martin White	Consultant in Public Health, RBC
Jackie Yates	Chief Executive, RBC

### 51. MINUTES

The Minutes of the meeting held on 20 January 2023 were confirmed as a correct record and signed by the Chair.

### 52. QUESTIONS IN ACCORDANCE WITH STANDING ORDER 36

The following questions were asked by Tom Lake in accordance with Standing Order 36:

#### a) New Surgery Premises for South Reading:

## READING HEALTH & WELLBEING BOARD MINUTES - 17 MARCH 2023

There has been much talk over new surgery premises for South Reading over a number of years. Church land appears to have been allocated for the purpose, yet no progress has been made. Will there be new premises or a new surgery in South Reading?

**REPLY** by Belinda Seston (Interim Director of Place Partnership Development - Berkshire West) on behalf of the Chair of the Health and Wellbeing Board (Councillor McEwan)

The Integrated Care Board continues to liaise with GP providers regarding the potential development of a new site in Whitley. We are also working with Reading Borough Council to update our assumptions regarding housing growth and population change which will inform decision-making around what is required in the area.

### **b) Primary Care Commissioning**

Under the Berkshire West CCG we had regular meetings in public of the Primary Care Commissioning Committee. Investments in primary care, closing and opening of patient lists, additional services, vaccination campaigns and additional clinical roles in primary care networks were discussed in public, attracting public engagement. There was also a strong and developing quality and performance report on primary care.

None of this is now available to the public. It ceased when the Primary Care Commissioning Committees across BOB amalgamated after the meeting of 14th April 2021, almost two years ago.

Will the BOB ICS seek to engage the public with primary care where they experience much difficulty and frustration?

How and when will this be restored? Will provision be covered to the depth indicated above?

**REPLY** by Belinda Seston (Interim Director of Place Partnership Development - Berkshire West) on behalf of the Chair of the Health and Wellbeing Board (Councillor McEwan):

The requirement to have a Primary Care Commissioning Committee (PCCC) meeting in public related to CCGs' status as a membership organisation made up of its constituent GP practices, and was therefore important for managing potential conflicts of interest. The structure and status of the recently formed ICB (Integrated Care Board) is not the same, and we have taken the opportunity to streamline decision-making processes as a result.

PCCCs were not intended as a sole means of involving the public in decisions. Instead, where appropriate, public service user engagement should have occurred prior to matters being brought to the Committee meeting. This remains the case and we continue to ensure that residents' views have been taken into account when considering issues such as those you mention, working with GP practices to link in with Patient Participation Groups, Healthwatch and other forums as appropriate. Our ICB also holds public Board meetings. In addition this Health and Wellbeing Board is also an important link to the public and we thank you for your question.

## READING HEALTH & WELLBEING BOARD MINUTES - 17 MARCH 2023

In response to a supplementary question from Tom Lake “Will the Board take an interest in Patient Participation Groups and see that they are meeting actively and are patient-led?”, Belinda Seston responded that it was important to ensure that the voices of Reading residents were heard and that this was an important point. She said that she would take this matter back to the BOB ICB Communications Lead to make sure that existing forums were as strong as they could be and that these voices were heard, and she would get back to Mr Lake.

### **53. HEALTH AND WELLBEING STRATEGY QUARTERLY IMPLEMENTATION PLAN NARRATIVE UPDATE**

Amanda Nyeke submitted a report that provided an overview of the implementation of the Berkshire West Health and Wellbeing Strategy 2021-2030 in Reading and gave detailed information on performance and progress towards achieving local goals and actions set out in both the overarching strategy and the locally agreed implementation plans.

The Health and Wellbeing Implementation Plans Update was attached at Appendix A and contained detailed narrative updates on the actions agreed for each of the implementation plans and included the most recent update of key information in each of the five priority areas.

- Priority 1 - Reduce the differences in health between different groups of people;
- Priority 2 - Support individuals at high risk of bad health outcomes to live healthy lives.
- Priority 3 - Help families and children in early years;
- Priority 4 - Promote good mental health and wellbeing for all children and young people;
- Priority 5 - Promote good mental health and wellbeing for all adults.

Paragraph 2.1 of the report set out details of updates to the data and performance indicators which had been included since the last report.

In response to a query, Amanda Nyeke explained the red/amber/green status: red was where no work had commenced in the area, the one area which was amber was because although work had been developed, the data was outdated and needed refreshing, and green meant that all sub-actions were taking place. It was suggested that this information should be included in the narrative for future reports.

#### **Resolved -**

- (1) That the report be noted;
- (2) That further information explaining red/amber/green status be included in future reports.

### **54. INTEGRATION PROGRAMME UPDATE**

Bev Nicholson submitted a report giving an update on the Integration Programme and its performance against the Better Care Fund (BCF) targets covering the period October to December 2022 (Quarter 3) and outlining the spend against the BCF Plan and the Adult Social Care (ASC) Discharge Fund Plan (2022/23), an additional fund provided by NHS England to be used to support hospital discharge over the Winter period.

## READING HEALTH & WELLBEING BOARD MINUTES - 17 MARCH 2023

The report noted that the BCF metrics had been updated for 2022/23 and that targets for each of the metrics had been agreed with system partners during the BCF Planning process. It noted that the 'Length of Stay' target had been removed for 2022/23 but was still being tracked locally. The four remaining metrics and their outcomes as at the end of December 2022 were as follows:

- The number of avoidable admissions (unplanned hospitalisation for chronic ambulatory care) (Met);
- An increase in the proportion of people discharged home using data on discharge to their usual place of residence (Met);
- The number of older adults whose long-term care needs were met by admission to residential or nursing care per 100,000 population (Met);
- The effectiveness of reablement (proportion of older people still at home 91 days after discharge from hospital into reablement or rehabilitation) (Not Met).

Further details of the delivery against each of the targets were set out in the report alongside the performance of the local schemes demonstrating the effectiveness of collaborative work with system partners. Spend against the BCF Plan and the ASC Discharge Fund was also outlined in the report.

### **Resolved -**

- (1) That the Quarter 3 (2022/23) performance and progress made in respect of the Better Care Fund (BCF) schemes as part of the Reading Integration Board's Programme of Work be noted;
- (2) That the spend against the Adult Social Care (ASC) Hospital Discharge Fund Plan for 2022/23, which was subject to fortnightly reporting to NHS England until the end of March 2023, be noted.

### **55. ROYAL BERKSHIRE NHS FOUNDATION TRUST - OPERATING PLAN 2023/24**

Eamonn Sullivan gave a presentation on the Royal Berkshire NHS Foundation Trust Operating Plan 2023/24. The presentation slides had been included in the agenda papers.

The presentation covered the following areas:

- Operating Standards for Acute Trusts - 2023/24 - expectations set by NHS England that the Trust planned to overachieve against and were already delivering to in a number of areas.
- Trust Strategic Metrics for 2023/24
- Improvement Priorities for 2023/24, including the following cross-cutting breakthrough priorities:
  - Recruit to establish - to support delivery of improved quality of care for patients, staff retention and financial performance
  - Reduce the number of stranded patients, supporting the reduction in waiting times for inpatients and improving patient experience and care
  - Reduce the number of 62 day cancer waits to improve patient care, reduce waiting times and improve patient experience.

**Resolved -** That the presentation be noted.

**56. ROYAL BERKSHIRE NHS FOUNDATION TRUST - INTEGRATED PERFORMANCE REPORT**

Eamonn Sullivan submitted a report summarising the Royal Berkshire NHS Foundation Trust's performance as at 31 December 2022 against the eight strategic metrics measured for its five strategic objectives, three breakthrough priorities and a range of watch metrics.

The report stated that, during the period of reporting, the Trust had continued to experience demand pressures in excess of 2019-20 levels across non-elective pathways and had continued to reduce the pandemic-related elective backlog.

Despite the sustained pressure, the staff had continued to provide high quality, safe care, and both the experience and harm indicators remained at normal levels. However, the Trust had not met the national and local targets within the Deliver in Partnership objective resulting in all the metrics alerting. The same pressures were limiting the Trust's progress in delivering care closer to home.

Good progress continued to be made in reducing the average wait for elective care, but high levels of demand and challenges in maintaining flow through the hospital continued to impact performance against the four hour standard. Waiting times for diagnostic services and especially MRI, Endoscopy and Pathology, continued to be challenged and were impacting on cancer performance. Actions to address this were set out in the Breakthrough priority on cancer.

The Trust's workforce turnover rate and vacancy rates had remained above target, having been suppressed during the pandemic. The Trust had invested in additional resources to support recruitment and retention and this would be a focus of the People directorate for the next few months.

The combination of elevated demand for services, challenges in recruiting and retaining staff and inflationary pressures had resulted in the Trust recording a financial deficit of £14.3m in the year to December 2022. Remedial actions were in place to mitigate this but the Trust did not expect to deliver its planned surplus for the year.

A range of watch metrics had been alerting in December 2022 which would be discussed by the quality, workforce and finance committees. The majority of alerting metrics were closely related to strategic metrics. A further set related to action the Trust had in place to enhance completion of mandatory training and timely appraisals.

The report gave further details of performance against each of the metrics, also setting out actions and risks.

It was noted at the meeting that the Reading Urgent Care Centre had opened in December 2022 and it was queried how much difference this had made to the extreme pressure on the Trust. Eamonn Sullivan said that the impact of the Urgent Care Centre was currently being evaluated and the Trust was working closely with partners to ensure the best use was made of the Centre and digital systems in order to help reduce the pressures, but on initial analysis it did seem to have made a positive difference.

**Resolved** - That the report be noted.

**57. BOB INTEGRATED CARE SYSTEM - UPDATE**

Belinda Seston gave a presentation on the development of the BOB Integrated Care System. The presentation slides had been included in the agenda papers.

The presentation covered:

- The BOB ICS Construct
- The Draft BOB Integrated Care Strategy
- The BOB ICB Joint Forward Plan
- The development of the Berkshire West Place Based Partnership (PBP)

It was noted that there was a senior officer joint Working Group established to develop the PBP which was meeting weekly and involved NHS Directors and the Directors of Adult Social Care and good progress was being made.

**Resolved** - That the position be noted.

**58. PROCEDURAL REPORT ON BOB ICB PLANNED CONSULTATIONS**

Melissa Wise submitted a report giving details of four strategic documents that the Integrated Care Board planned to consult with the Health and Wellbeing Board on, in line with the statutory requirements set out in the report:

- Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board (BOB ICB) Joint Forward Plan
- The BOB ICB Annual Report
- NHS England Performance Assessment of the ICB
- The BOB ICB Joint Capital Resource Use Plan

Each of the documents had specific timescales for consultation which did not easily coincide with the programme for meetings of the Board. To manage this, the report proposed that officer delegation was given to allow for timely responses to the consultations on the ICB Annual Report and NHSE performance assessment of the ICB on behalf of the Board each year. It stated that for 2023, a joint letter from the ICB and NHS England was planned to be sent by 13 March 2023, asking for a response by 27 March 2023 to the following questions:

- How effectively has the ICB worked with its NHS and wider system partners to implement the Joint Local Health & Wellbeing Strategy (JLHWS)?
- What steps has the ICB taken in implementing the JLHWS?
- What more could the ICB do to support implementation of the JLHWS?

The report noted that, as 2023 was the first year of the new BOB ICB, the deadline for the consultation on the BOB ICB Joint Forward Plan was 30 June 2023, and since the next scheduled meeting of the Board was not until July 2023, it proposed that an additional meeting of the Board should be held in June 2023 to consider the Joint Forward Plan.

The report explained that, once the BOB ICB published its Joint Capital Resource Use Plan, it would send a copy to the Chairs of the Integrated Care Partnership and Health and Wellbeing Boards. There was no requirement for the Board to formally respond but it could be reported to a future meeting of the Board for information.

## READING HEALTH & WELLBEING BOARD MINUTES - 17 MARCH 2023

### Resolved:

- (1) That the Executive Director for Adult Social Care & Health be delegated authority to respond, on behalf of the Health and Wellbeing Board, to consultations on the ICB Annual Report and NHSE performance assessment of the ICB, in consultation with the Chair of the Board;
- (2) That an additional meeting be held in June 2023 to allow an opportunity for the Board to respond to the BOB ICB Joint Forward Plan and approve its statement of opinion before the deadline of 30 June 2023;
- (3) That the position regarding the BOB ICB Joint Capital Resource Use Plan be noted.

### 59. COVID-19 AND READING VACCINATION UPDATE

Amanda Nyeke gave a presentation on the latest Covid-19 data and on Covid-19 and Flu vaccination uptake in Reading. The presentation slides had been included in the agenda papers.

The presentation provided statistics, including national, regional and Reading figures, for the number of Covid-19 infections, cases, hospital admissions, and deaths. The presentation also included statistics for the uptake of Covid-19 vaccinations, the Autumn Booster and flu vaccinations.

It was reported that it was not yet known who would be providing the Spring Covid-19 Booster and Amanda Nyeke said that she would find out.

It was noted that, at the meeting held on 7 October 2022 (Minute 19 (c) refers), a parent had reported that she had personally been unable physically to submit written consent for her child's vaccination but had also been unable to access an online permission facility and so her child had not received their vaccination; it was queried whether the process for permissions had now been improved. Amanda Nyeke said that she would take this back to colleagues and investigate.

It was suggested that, as Covid-19 vaccination was now becoming routine, with expected spring and autumn boosters, it would be sensible for the Board to receive six-monthly or annual updates on the situation on infections and vaccinations, instead of to every meeting. Before the pandemic, the Board had received an annual update on the seasonal flu campaign.

### Resolved -

- (1) That the position be noted;
- (2) That Amanda Nyeke find out more information about the Spring Booster programme delivery and whether the school vaccination permission programme had been improved;
- (3) That future updates on Covid-19 and Vaccinations be submitted either annually or six-monthly rather than to every meeting.

**60. READING COMMUNITY VACCINE CHAMPIONS - EVALUATION REPORT**

Further to Minute 4 of the meeting held on 15 July 2022, Amanda Nyeke presented a report with, attached, the Reading Community Vaccine Champions (CVC) Evaluation Report which had been published in February 2023 by the Public Health and Wellbeing Team.

The report explained that the Reading CVC programme had been funded by the DLUHC with the aim of increasing vaccination uptake, increasing visibility, awareness and interaction of CVC Champions within the local area and increase the reach and trust of public health messaging for target communities. The programme had taken place between January and October 2022.

The report set out the six workstreams which had been formed and gave details of five areas of key achievements. It presented the successes, challenges and key learning from the programme and made overarching and case study recommendations for the future, including looking for opportunities to develop a pathway to enable the CVC Champions network to continue.

The report stated that a further report about the recommendations within the Evaluation Report and the current developments in the Champions Network would be submitted to a future meeting.

**Resolved** - That the report be noted and a further report be submitted to a future meeting.

**61. DATES OF FUTURE HEALTH & WELLBEING BOARD MEETINGS**

**Resolved** - That the meetings for the Municipal Year 2023/24 be held at 2.00pm on the following dates:

- 14 July 2023
- 6 October 2023
- 19 January 2024
- 15 March 2024

(The meeting started at 2.00 pm and closed at 3.17 pm)