

# OFFICER DECISION NOTICE



**Reading**  
Borough Council  
Working better with you

This notice is to be used for the following types of officer decisions. (Select one option).

**A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

**B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £1000,000 which materially affects that relevant local government body's financial position.

<b>1. Title of decision:</b>	Outside Body Appointments
<b>2. Date of the decision:</b>	15 June 2023
<b>3. The decision maker:</b>	Michael Graham, Assistant Director of Legal and Democratic Services and Monitoring Officer in consultation with Cllr Jason Brock, Leader of the Council

#### 4. Decision details:

- (1) To appoint Emma Gee, Interim Executive Director for Economic Growth and Neighbourhood Services as Director of Homes for Reading Ltd
- (2) To appoint Jackie Yates, Chief Executive as Director for Reading UK CIC.

#### 5. Reasons for the decision:

- (1) Homes for Reading is a Council company. It must have an Officer of the Council as a Director of the Company for the Board to be quorate.
- (2) Reading UK CIC is Reading's Economy and Destination Agency, and the Council is entitled to a place on the Board.

Both these appointments follow because of the resignation of the former Executive Director of Economic Growth and Neighbourhood Services who left the Council in May 2023. Both these appointments will be reviewed again once a permanent appointment to the substantive Executive Director post is made.

#### 6. Alternative options considered (if any) and rejected:

No further options have been considered.

#### 7. List of open Background Papers:

There are no unpublished background papers which are material to the preparation of this Officer Decision Notice.

#### 8. List of confidential or exempt Background Papers:

There are none.

**9. Any other matters taken into consideration:**

<input type="checkbox"/> Legitimate expectation of consultation	<input type="checkbox"/> Procedural requirements
<input type="checkbox"/> Public Health implications	<input type="checkbox"/> Environmental or Climate Change
<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Risk Management implications
<input type="checkbox"/> Transparency of Information (FOI etc)	<input type="checkbox"/> Privacy Impact Assessments
<input type="checkbox"/> Human Rights Act Duties	<input type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other

**Details of the matters taken into account:**

There are none.

**10. Legal considerations**

There are no legal considerations arising from this decision.

**11. Financial considerations**

There are no financial considerations arising from this decision.

**12. Internal consultations**

A draft of this Officer Decision Notice was provided to the Chief Finance Officer and the Head of Paid Service on for comments. No comments were received.

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)

<b>13. The name of the Committee:</b>	Policy Committee
<b>14. Date of the meeting:</b>	12 June 2023
<b>15. Minute number:</b>	2023/6 (3)
<b>16. The delegation given by the Committee:</b>	That the Monitoring Officer, in consultation with the Leader of the Council and any relevant Group Leaders, be authorised to appoint the Council's representative(s) to any outside body vacancies arising mid-year or otherwise not filled in the annual round of appointments
<b>17. The name of any member of the committee who declared a conflict of interest in relation to the decision:</b>	None
<b>18. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.</b>	Cllr Jason Brock consulted by email on 15 June 2023. Cllr Brock indicated his agreement.