

# OFFICER DECISION NOTICE



**Reading**  
Borough Council  
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This notice is to be used for the following types of officer decisions. (Select one option).

**A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

**B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000 which materially affects that relevant local government body's financial position.

<b>1. Title of decision:</b>	Committee and Working Group Appointments
<b>2. Date of the decision:</b>	15 August 2023
<b>3. The decision maker:</b>	Michael Graham, Assistant Director of Legal and Democratic Services and Monitoring Officer in consultation with Cllr Jason Brock, Leader of the Council

#### 4. Decision details:

- (1) To appoint Councillor Finn McGoldrick to the Adult Social Care, Children's Services and Education (ACE) Committee.
- (2) To appoint Councillor Finn McGoldrick to the Audit and Governance (A&G) Committee in place of Councillor Debs Edwards.
- (3) To appoint Councillor Amjad Tarar to the Older People's Working Group.
- (4) To appoint Councillor Paul Gittings as acting Chair of the Older People's Working Group.

#### 5. Reasons for the decision:

Councillor McGoldrick was elected to represent Norcot Ward on 3 August 2023 and has been nominated by the Leader to be appointed to serve on the ACE and A&G Committees for the remainder of the 2023/24 municipal year. The appointments listed above have also been required to fill vacancies created by the sad and unexpected passing of Councillor Colette Dennis on 9 June 2023.

#### 6. Alternative options considered (if any) and rejected:

No further options have been considered.

#### 7. List of open Background Papers:

There are no unpublished background papers which are material to the preparation of this Officer Decision Notice.

#### 8. List of confidential or exempt Background Papers:

There are none.

**9. Any other matters taken into consideration:**

<input type="checkbox"/> Legitimate expectation of consultation	<input type="checkbox"/> Procedural requirements
<input type="checkbox"/> Public Health implications	<input type="checkbox"/> Environmental or Climate Change
<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Risk Management implications
<input type="checkbox"/> Transparency of Information (FOI etc)	<input type="checkbox"/> Privacy Impact Assessments
<input type="checkbox"/> Human Rights Act Duties	<input type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other

**Details of the matters taken into account:**

There are none.

**10. Legal considerations**

There are no legal considerations arising from this decision.

**11. Financial considerations**

There are no financial considerations arising from this decision.

**12. Internal consultations**

There are no internal consultations necessary for this decision.

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)

<b>13. The name of the Committee:</b>	Council
<b>14. Date of the meeting:</b>	16 May 2007
<b>15. Minute number:</b>	2007/7 (3)
<b>16. The delegation given by the Committee:</b>	To make changes to a political group's appointments to non-Cabinet Committees, Panels and Working Parties, during and for the remainder of the Municipal Year in question, on the recommendation of the Group Leader and specifically to fill a casual vacancy which has arisen or to address situations of long-term absence, and subject to: (1) the political balance of the Committee etc or the authority's basket of appointments not being affected; (2) the Monitoring Officer reporting the change to the next meeting of full Council.

<b>17. The name of any member of the committee who declared a conflict of interest in relation to the decision:</b>	None
<b>18. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.</b>	None - Cllr Jason Brock recommended the changes to appointments to the Monitoring Officer on 11 August 2023.