

OFFICER DECISION NOTICE



Reading
Borough Council
Working better with you

This notice is to be used for the following types of officer decisions. (Select one option).

- A.** Decisions taken by officers under a specific express delegation from Council or a Committee.
- B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over which materially affects that relevant local government body's financial position.

1. Title of decision:	Award The Reablement and Review Service
2. Date of the decision:	17 November 2023
3. The decision maker:	Christopher Greenway - Assistant Director (Interim) – Commissioning & Transformation Melissa Wise - Executive Director Communities & Adult Social Care

4. Decision details:

The decision made was to enter into contract with/agree the tender bid from:

- Royle Care Limited - for the provision of 70 block hours of reablement provision per week, which equates to 280 hours on a 4-weekly cycle, and 3,650 hours a year (based on 52.14 weeks). This will be at the present home care rate of £21.72 per hour (see s.11 for details of the financial implications).
- Surecare (Care Label Ltd) - for the provision of 70 block hours of reablement provision per week, which equates to 280 hours on a 4-weekly cycle, and 3,650 hours a year (based on 52.14 weeks). This will be at the present home care rate of £21.72 per hour (see s.11 for details of the financial implications).

The contract each Provider will enter in to is 'The Reablement and Review Service'. The service title echoes the dual functions of "re-abling" Individuals (otherwise referred to as 'service users') and reviewing their progress.

The service will end on the 31 March 2025. The contract allows for a [one (1) year] extension if so required and based on the availability of funds.

5. Reasons for the decision:

The Provider(s) listed under section 4 were selected on the merit of their bid on an open tender. Their bid was marked 100% on quality. Quality was determined by for instance the Provider's: support plans and risk assessments; how they will meet the essential service requirements; mobilisation plans; how they will deploy sufficient trained staff; how they will assist Council reviews and work in partnership; and how they will meet KPIs orientated around re-abling Individual's in a short timeframe.

As well, to award the contract, each Provider is registered with the Care Quality Commission (CQC) to deliver domiciliary care, with a 'good' CQC inspection rating, and based within a 45-minute drive of the Council Civic Building.

6. Alternative options considered (if any) and rejected:

Nine Providers in the homecare (domiciliary care) market bid on the Reablement and Review Service tender. Of those, only two were successful, as per the details listed under section 4. The remaining Providers were rejected either because they failed one or more of the requirements in the selection questionnaire, and/or because they scored lower than two successful Providers on their quality response.

7. List of open Background Papers:

DMT report
 PID (procurement instruction)
 Legal instruction
 Contract schedules 1-8 & Terms and Conditions

8. List of confidential or exempt Background Papers:**9. Any other matters taken into consideration:**

<input type="checkbox"/> Legitimate expectation of consultation	<input checked="" type="checkbox"/> Procedural requirements
<input type="checkbox"/> Public Health implications	<input checked="" type="checkbox"/> Environmental or Climate Change
<input checked="" type="checkbox"/> Health and Safety	<input type="checkbox"/> Risk Management implications
<input type="checkbox"/> Transparency of Information (FOI etc)	<input checked="" type="checkbox"/> Privacy Impact Assessments
<input checked="" type="checkbox"/> Human Rights Act Duties	<input checked="" type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input checked="" type="checkbox"/> Other

Details of the matters taken into account:External (Provider-led):

Health and Safety: organisational statement and best practice guidelines.

Human Rights: Modern Day Slavery implications/checks under UK law & Article 4.

Privacy impact assessment: data processing systems in place.

Equality Impact Assessment: staff code of conduct.

Internal (Council-led):

Procedural requirements: referrals and service user agreements.

Environmental or climate change: source local providers.

Privacy impact assessment: contractual requirements.

Equality impact assessment: age dependant (18+) to receive statutory adult social care.

10. Legal considerations

Care Act 2014, s.2 – Preventative services commissioned by the Council

Care Act 2014, s.42 – Safeguarding vulnerable adults

Public Services (Social Value) Act 2012 – Contractual Environmental, Social and Governance (ESG) considerations

Health and Social Care Act 2008 (Regulated Activities) Regulations 2014: Regulation 18 – Workforce training requirements

Public Contracts Regulations 2015 – Procurement/tender requirements

11. Financial considerations

The Reablement and Review Service will be funded using the Adult Social Care Discharge Fund. £390k has been ringfenced for reablement provision from contract commencement until the 31 March 2025. The current total for delivering the procured reablement block hours and the accompanying training is approx. £230k. The shortfall amount (£160k) can be used to procure additional block reablement hours over-time (in case of demand) and meet inflationary pressures on Provider costs.

The financial forecasts/budget has been screened and approved by RBC financial services on the 02 August 2023.

12. Internal consultations

RBC Procurement

RBC Legal

RBC Operational Management

RBC Operational Director

RBC Occupational Therapy Team

RBC Contracts and Commissioning

RBC Insurance

RBC Media and Communications

RBC Financial Services

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)

13. The name of the Committee:

14. Date of the meeting:	Click or tap to enter a date.
15. Minute number:	
16. The delegation given by the Committee:	
17. The name of any member of the committee who declared a conflict of interest in relation to the decision:	
18. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.	