

OFFICER DECISION NOTICE



Reading
Borough Council
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This notice is to be used for the following types of officer decisions. (Select one option).

A. Decisions taken by officers under a specific express delegation from Council or a Committee.

B. Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over which materially affects that relevant local government body's financial position.

1. Title of decision:	Award of a Contract for Community Wellness Outreach under Regulation 12 of the Public Contract Regulations 2015
2. Date of the decision:	20 November 2023
3. The decision maker:	Christopher Greenway, Assistant Director for Commissioning and Transformation

4. Decision details:

Authorisation for funding to be passported to the Meet PEET (Patient Experience and Engagement) service at RBFT (Royal Berkshire Foundation Trust) under Regulation 12 - transfer of funds to another public body (regulation 12(7)).

5. Reasons for the decision:

The Integrated Care Board have received funding from the Prevention and Inequalities fund, and have asked Reading Borough Council, through the Integration Board, to set up a Community Wellness Outreach programme that encompasses the NHS Health Checks as a core service and offering wrap around support from Voluntary and Community sector parties to provide a holistic support offer.

As part of the ICB grant, there is a requirement to commence the service as soon as possible, if there is any chance of meeting the target number of NHS Health Checks. The most reasonable option was to enact Reg 12 and build on an existing service in Reading.

6. Alternative options considered (if any) and rejected:

Consideration was given to running an Open tender process. However, this was not deemed an appropriate option due to the limited market for such a programme, this grant from the Integrated Care Board was to support and build on exiting services which meant Reg 12 was the most suitable option. Conducting an Open tender would have created unnecessary delays in the time it takes to run an Open tender process, including internal processes and external publication.

7. List of open Background Papers:

Community Wellness Outreach Funding Award Justification (Reg 12)

8. List of confidential or exempt Background Papers:

N/A

9. Any other matters taken into consideration:

<input type="checkbox"/> Legitimate expectation of consultation	<input type="checkbox"/> Procedural requirements
<input checked="" type="checkbox"/> Public Health implications	<input type="checkbox"/> Environmental or Climate Change
<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Risk Management implications
<input type="checkbox"/> Transparency of Information (FOI etc)	<input type="checkbox"/> Privacy Impact Assessments
<input type="checkbox"/> Human Rights Act Duties	<input type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other

Details of the matters taken into account:

The issue that has driven this proposal is that GPs have not had capacity to be able to deliver NHS Health Checks and data shows very few have been delivered across Reading and in particular those areas where people are more at risk of poor health outcomes due to deprivation and social inequalities.

10. Legal considerations

RBFT have drawn up a Memorandum of Understanding (in liaison with Reading Borough Council Procurement and Legal representatives) that would be in an acceptable format for both the Council, RBFT and the Integrated Care Board (ICB).

The Integrated Care Board are issuing a Letter of Intent to provide assurances in relation to the funding being transferred to Reading Borough Council in the first instance.

Reading Borough Council is permitted under Regulation 12(7) of the Public Contract Regulations (Public contracts between entities within the public sector) to award the contract to another public sector entity.

11. Financial considerations

This contract will award £482,480 of funding between 01/10/23 and 31/03/25. Therefore the annual cost of the contract does not exceed £500k per and does not require the delegated authority granted by Committee.

As per Reading Borough Council's Contract Procedure Rule (CPR) 17(3), a formal decision of an Assistant Director, for contracts under £500k per annum revenue or £2.5m capital (except rolling contracts (see key decision definition) is appropriate.

12. Internal consultations

Reading Borough Council Procurement and Legal representatives have been consulted and agreed with the decision to use Regulation 12(7) of the Public Contract Regulations 2015.

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)

13. The name of the Committee:

N/A

14. Date of the meeting:

Click or tap to enter a date.

15. Minute number:

16. The delegation given by the Committee:

17. The name of any member of the committee who declared a conflict of interest in relation to the decision:

18. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.