

READING HEALTH & WELLBEING BOARD MINUTES – 6 OCTOBER 2023

Present:

Councillor Ruth McEwan (Chair)	Lead Councillor for Education and Public Health, Reading Borough Council (RBC)
John Ashton	Interim Director of Public Health for Reading and West Berkshire
Councillor Paul Gittings	Lead Councillor for Adult Social Care, RBC
Alice Kunjappy-Clifton	Lead Officer, Healthwatch Reading
Gail Muirhead	Prevention Manager, Reading and West Berkshire, Royal Berkshire Fire and Rescue Service
Rachel Spencer	Chief Executive, Reading Voluntary Action
Sarah Webster	Executive Director for Berkshire West Place, Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board (BOB ICB)
Melissa Wise	Executive Director – Community & Adult Social Care Services, RBC

Also in attendance:

Ramona Bridgman	Reading Families Forum
Andy Ciecierski	Clinical Director for Caversham Primary Care Network
Alison Foster	Programme Director, Building Berkshire Together – Hospital Redevelopment, Royal Berkshire NHS Foundation Trust (RBFT)
Emma Garside	Local Policing Commander, Oxfordshire, Thames Valley Police
Roxanna Glennon	Strategic Lead, SEND, Brighter Futures for Children
Brian Grady	Director of Education, Brighter Futures for Children
Chris Greenway	Assistant Director for Commissioning and Transformation, RBC
Pauline Hamilton	Reading Families Forum
Christine Harding	Director of Midwifery, RBFT
Claire Holloway	Fifi's Vision SEND Support Group
Councillor Alice Mpofu-Coles	Chair of the Adult Social Care, Children's Services and Education Committee, RBC
Bev Nicholson	Integration Programme Manager, RBC
Amanda Nyeke	Public Health & Wellbeing Manager, RBC
Katie Prichard-Thomas	Chief Nursing Officer, RBFT
Andy Statham	Director of Strategy Transformation and Partnerships, RBFT
Martin White	Consultant in Public Health, RBC

Apologies:

Tehmeena Ajmal	Chief Operating Officer, Berkshire Healthcare NHS Foundation Trust (BHFT)
Councillor Jason Brock	Leader of the Council, RBC
Councillor Graeme Hoskin	Lead Councillor for Children, RBC
Steve Leonard	West Hub Group Manager, Royal Berkshire Fire & Rescue Service
Nicky Lloyd	Chief Finance Officer, RBFT
Steve Raffield	LPA Commander for Reading, Thames Valley Police
Belinda Seston	Interim Director of Place Partnership Development, BOB ICB

11. MINUTES

The Minutes of the meeting held on 14 July 2023 were confirmed as a correct record and signed by the Chair.

12. READING AREA SEND STRATEGY 2022-27 – UPDATE ON PROGRESS

Brian Grady submitted a report giving an update on the delivery of the Reading partnership Special Educational Needs and Disabilities (SEND) Strategy 2022-2027.

The report summarised the further progress made in 2023 on the ambitions and actions set out in the strategy. The over-riding key performance indicator for the new strategy, as previously reported to Health and Wellbeing Board in October 2022, was that any local area inspection in the future rated Reading as one of the best local areas in the country for children and young people with SEND and their families.

The strategy had gone 'live' from January 2022 and work strands had driven priority actions, reporting to the monthly SEND strategy group, co-chaired by the Brighter Futures for Children Director of Education, and the Designated Clinical Officer for SEND (0-25), Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board (BOB ICB).

The report explained that the Strategy was being delivered through the following work strands:

- Strand 1: Improving communication
- Strand 2: Early intervention through to specialist provision
- Strand 3: Consistent approaches to emotional wellbeing
- Strand 4: Preparing for adulthood
- Strand 5: Support for families – short breaks

Each work strand was overseen by a steering group, with representation from Reading Borough Council, Brighter Futures for Children, NHS, and parents and carers. Examples of the further progress made for children with SEND in 2023 on each strand was set out in the report, building on the strong partnership working recognised by Ofsted and CQC in the Local Area SEND inspection of June 2021, and the report also identified next steps for 2024. The report stated that the updated action plan for 2024 would be presented to the Adult Social Care, Children's Services and Education Committee in January 2024.

Ramona Bridgman, Pauline Hamilton and Claire Holloway attended the meeting and addressed the Board, and some of the points made included:

- Whilst there were lots of good things happening, a recent survey had shown that families were still having difficulty accessing the right support for their children at the right time.
- There was a significant issue on transition at 18, 19 or 25, especially for more complex cases who needed 24/7 care and stimulation and activity, as demand far outstripped provision.
- Fifi's Vision Support Group for SEND, which was voluntarily-run by Claire Holloway, had no funding and had an open-door policy for any additional needs of any age. The Group had seen an increase in school avoidance, both emotional or due to needs not being met, as well as mental health signposting to the wrong areas, or people being told there was no provision for them because of an Autism diagnosis. The Group was currently supporting 525 families.

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Roxanna Glennon gave a presentation on the 'RISE' programme – Reading Inclusion Support in Education, to help children with SEND to be better supported in mainstream schools. This had come out of the work done with the Department of Education on their Delivering Better Value (DBV) project to improve outcomes for children and young people with SEND. Reading had been successful in receiving a £1m grant from the DBV to improve the local offer by supporting the goals and aspirations of children and young people in mainstream education without an Education, Health and Care Plan (EHCP) or with an EHCP but preventing transfers into another provision type by improving school and parental confidence. She gave details of how the RISE programme would work to improve the quality of 'ordinarily available provision' for all children in Reading, and how it would support schools, families and children.

The meeting discussed the report and the points made included:

- The mental health crisis for young people was still both a local and national problem.
- CAMHS capacity, crisis response and support for children with Learning Disabilities and Autism was still a concern for parents and carers, but the new Specialist CAMHS service for Learning Disability and Autism was part of the partnership response and the partnership would continue to explore ways to support an improved CAMHS offer.
- It was suggested that a focused look at the work being carried out by the new Specialist CAMHS service for Learning Disability and Autism be brought to a future Board meeting, with Berkshire Healthcare NHS Foundation Trust.
- Due to the rising demand for SEND, there was insufficient money in the system for children with SEND, which is why the DBV programme had been commissioned.
- It was unclear what was causing the increase in demand for SEND and Public Health analysts had been asked to do some research on this, but it was not known how long this would take.

Resolved -

- (1) That the report, the progress on delivering the partnership SEND Strategy for Reading 2022-2027 and the key challenges for the year ahead be noted;
- (2) That the next steps to continue to deliver the 2022-2027 strategy through the end of 2023 and into 2024 be endorsed;
- (3) That a report be submitted to a future meeting with Berkshire Healthcare NHS Foundation Trust taking a focused look at the work being carried out by the new Specialist CAMHS service for Learning Disability and Autism;
- (4) That the Board's thanks to Reading Families Forum members for their work and for sharing their experiences be recorded.

13. HEALTH AND WELLBEING STRATEGY QUARTERLY IMPLEMENTATION PLAN NARRATIVE AND DASHBOARD REPORT

Amanda Nyeke submitted a report that provided an overview of the implementation of the Berkshire West Health and Wellbeing Strategy 2021-2030 in Reading and gave detailed information on performance and progress towards achieving local goals and actions set out in both the overarching strategy and the locally agreed implementation plans.

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The Health and Wellbeing Implementation Plans and Dashboard Update was attached at Appendix A and contained detailed narrative updates on the actions agreed for each of the implementation plans and included the most recent update of key information in each of the five priority areas:

- Priority 1 - Reduce the differences in health between different groups of people;
- Priority 2 - Support individuals at high risk of bad health outcomes to live healthy lives.
- Priority 3 - Help families and children in early years;
- Priority 4 - Promote good mental health and wellbeing for all children and young people;
- Priority 5 - Promote good mental health and wellbeing for all adults.

The report set out details of updates to the data and performance indicators which had been included since the last report.

Resolved – That the report be noted.

14. BETTER CARE FUN INTEGRATION UPDATE AND PLAN FOR 2023-25

Bev Nicholson submitted a report giving an update on the Integration Programme and its performance against the Better Care Fund (BCF) targets at the end of 2022/23 (Q4) and for April to June 2023 (Q1). The report also outlined the spend against the BCF Plan and the Adult Social Care (ASC) Discharge Fund Plan (2022/23), an additional fund provided by NHS England to be used to support hospital discharge over the Winter period, and the spend to date from the 2023/24 additional funding for discharge.

The report also gave an overview of the Better Care Fund End of Year return for 2022/23, which had met the four National Conditions and had been submitted by the deadline under delegated authority by the Executive Director of Adult Social Care, in consultation with the Lead Councillor for Education & Public Health. The full end of year return was attached at Appendix 1.

The Better Care Fund Plan for 2023/25 had been submitted in line with the national timeframe as set out in the BCF Policy Framework 2023/25 and had been signed off through the delegated authority process due to submission deadlines falling outside the Health and Wellbeing Board schedule of meetings. Confirmation that the plans had met national conditions and had been approved had been received on 18 September 2023. An overview of the Plan was set out in the report and the full plan and supporting narrative was attached at Appendices 2 and 3.

The report stated that a Section 75 Framework Agreement would be drawn up and signed off by 31 October 2023, in relation to the BCF Plan for 2023-25.

The report noted that the BCF metrics had been updated in the planning guidance for 2023/25 and the targets against the revised metrics had been agreed with system partners during the BCF Planning process. The outcomes as at the end of March 2023 (Quarter 4 – year end) and the position in Quarter 1 as at the end of June 2023 were as follows:

- The number of avoidable admissions (unplanned hospitalisation for chronic ambulatory care) (2022/23 Q4 Met, 2023/24 Q1 Met)

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- The number of emergency hospital admissions due to falls in people aged 65 and over, per 100,000 population. A new metric for 2023/24 (2023/24 Q1 Met)
- An increase in the proportion of people discharged home using data on discharge to their usual place of residence (2022/23 Q4 Met, 2023/24 Q1 Met)
- The number of older adults whose long-term care needs were met by admission to residential or nursing care per 100,000 population (2022/23 Q4 Met, 2023/24 Q1 Met)
- The effectiveness of reablement (proportion of older people still at home 91 days after discharge from hospital into reablement or rehabilitation) (2022/23 Q4 Not Met, 2023/24 Q1 Met)

Further details of the delivery against each of the targets were set out in the report demonstrating the effectiveness of collaborative work with system partners. Spend against the BCF Plan and the ASC Discharge Fund was also outlined in the report.

Resolved -

- (1) That the Quarter 4 (2022/23) and Quarter 1 (2023/24) performance and progress made in respect of the Better Care Fund (BCF) schemes as part of the Reading Integration Board's Programme of Work be noted;
- (2) That the contents of the End of Year Return for Better Care Fund (BCF) 2022/23 and the compliance with the BCF National Conditions be noted;
- (3) That the contents of the Better Care Fund (BCF) Plan and Narrative for 2023/25, including the National Conditions and Metrics against which BCF performance would be measured be noted;
- (4) That it be noted that the final BCF Plan and Narrative for 2022/23 had been formally submitted by the due date of 28 June 2023, using the delegated authority of the Executive Director for Adult Social Care, in consultation with the Lead Councillor for Education & Public Health, in order to comply with the national deadlines which fell outside the cycle of Board meetings;
- (5) That the Executive Director of Communities & Adult Social Care be authorised to enter into the Section 75 Framework Agreement in relation to the BCF Plan for 2023-25.

15. RIGHT CARE, RIGHT PERSON – PRESENTATION

Emma Garside gave a presentation on the roll out in Thames Valley of "Right Care, Right Person" (RCRP), a national initiative to ensure an appropriate response from the appropriate agency was given to incidents where there were concerns for welfare linked to mental health, medical or social care issues.

In many cases, the police were not the right agency to respond to calls related to mental health but were often the default first responder. There were many circumstances where partners in health or social care were best placed to offer the necessary help and support and people in need could feel stigmatised or criminalised by police involvement, and the presentation set out the changes in police responses in the new model. This did not mean that the police would stop attending incidents where there was a threat to life or of serious harm, as the police had a mission to protect communities and would continue to do so. RCRP was focused on situations where the skills and support needed were not

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those of a police officer, and health or social care practitioners would be better suited to address the incident.

The Thames Valley was one of three early evaluation forces which were rolling out RCRP with Home Office support, for evaluation and shared learning, and they would value feedback on what was going well and what was not. There was a phased roll out which had started in May 2023; TVP had gone live with three of the six areas of the RCRP model but was not currently applying the model to under 18s in the Thames Valley. TVP had created ten dedicated mental health officer posts to support the implementation, two of which were in Berkshire West.

The presentation covered the following areas:

- What is RCRP?
- RCRP Principles
- RCRP Model
- RCRP in Thames Valley
- Call Handler Toolkit
- RCRP in Thames Valley – Strategic Engagement
- Next Steps – Thames Valley

The meeting discussed the RCRP and the points made included:

- There were some concerns being expressed by partners about the lack of prior engagement, the demand shift and the impact of RCRP and it would be helpful for partners to know how they could feed back about decisions or ask for a review if necessary. It was noted that one of the identified next steps was to introduce feedback loops and formal review processes with partners.
- It was acknowledged that the police had taken the lead on starting the project and there was a need to formalise the stakeholder engagement across all partners, both strategic and operational. Locally, multi-agency implementation teams were being set up and the Berkshire one would be meeting soon.
- It would be helpful if there were clear measures being monitored to be able to judge whether the initiative was working.

Resolved –

- (1) That the presentation be noted;
- (2) That Emma Garside circulate further information to members of the Board on Right Care, Right Person (RCRP), including on how partners could provide feedback on or ask for a review of decisions made in relation to RCRP;
- (3) That Emma Garside bring back an update on the implementation and impact of the RCRP model to a future meeting of the Board.

16. INEQUALITIES AND PREVENTION: REDUCING PREMATURE PREVENTABLE MORTALITY PROJECT

Sarah Webster submitted a report on the developments to date on a Berkshire West joint project around a Community Wellness Outreach Programme, ultimately aiming to reduce premature mortality and improve residents' health and wellbeing, which was due to start

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in October 2023. The report had appended draft Key Performance Indicators and draft Health and Wellbeing checks training requirements.

The report set out how ICB 'prevention and inequalities' funding allocated to Berkshire West (covering Reading, Wokingham, and West Berkshire) totalling £2.6m over two financial years (23/24 and 24/25) would be deployed, including elements that would be consistent across the patch and elements that were tailored to the needs of local residents in each borough.

The pilot Community Wellness Outreach model would have a consistent 'core' offering across the three Local Authority areas to focus on adult cardiovascular disease prevention, the leading cause of all preventable premature deaths in the UK, along with supplementary 'local' offerings reflecting local need.

The report stated that an element of the funding was top-sliced for Berkshire West-wide elements, and the remaining funding was allocated to the three partnership Locality Integration Boards (LIBs) for Wokingham, Reading and West Berkshire to determine the most appropriate local delivery vehicle, local offerings, and the local residents/communities most in need. The expectation was that the model would complement/enhance existing arrangements in place rather than be a reinvention/uncoordinated addition. Funding allocated to the LIBs had been based on an approximate split of 52% to Reading and 24% each to Wokingham and West Berkshire using NHSE's national health outcomes calculation.

For Reading, this had resulted in £811k of funding over the two years being allocated directly to the Reading Integration Board to determine the best vehicle for taking enhanced health checks into the hearts of the communities most in need.

The LIBs had each developed an approach for implementing the Community Wellness Outreach health check pilot and further details would be submitted to the Board at a future meeting.

A supporting project co-ordinated by the Directors of Public Health would use the remaining funding from the £2.6m allocation (£270K) to invest in live Population Health and Prevention intelligence to inform future programmes of work, including undertaking an impact evaluation of the pilot.

Resolved – That the report be noted.

17. ACCESS TO MATERNITY SERVICES

Further to Minutes 3 and 4 of the previous meeting, when the Board had received reports which had included concerns regarding the provision of maternal healthcare services, including for ethnic minority communities, Christine Harding gave a presentation on access to maternity services.

The presentation covered the following areas:

- Continuity of Care Teams - a work stream to improve antenatal and postnatal continuity of care
- Staffing
- New role of Equality, Diversity and Inclusion Midwife, with the aim to achieve equity of health outcomes for all social groups accessing the Maternity Service

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- The Equality Delivery System - a tool to support active conversations between service users, the public, community groups and staff, used to review and develop an approach to address the inequalities in health access, experiences, impact and outcomes.
- The launch of 'Your Personalised Care and Support Plan' for women
- Cost and availability of classes
- Perinatal mental health referral pathway and next steps in maternal mental health support
- New role of Perinatal Equity Befriender

The meeting discussed the presentation and it was noted that, whilst it was positive that there was work going on to improve the situation, this needed to be better communicated to the public, especially those in the communities most affected by inequality, and it was also important that women's feedback was received. It was suggested that Healthwatch Reading could help with this and Christine Harding said that they would be happy to work with Healthwatch Reading on this large task, and with any organisation that could help reach women.

Resolved –

- (1) That the presentation be noted;
- (2) That Christine Harding bring back an update on the progress of the work on access to maternity services to a future meeting of the Board.

18. BUILDING BERKSHIRE TOGETHER - UPDATE

Further to Minute 42 of the meeting held on 20 January 2023, Alison Foster gave a presentation updating the Board on the Royal Berkshire NHS Foundation Trust's (RBFT) Building Berkshire Together (BBT) project for the redevelopment of the Royal Berkshire Hospital. A copy of the presentation slides had been circulated with the agenda papers.

The presentation explained that RBFT was in Cohort 4 of the national New Hospital Programme (NHP) which aimed to deliver 40 new hospitals across the country by 2030. This would mean that RBFT would be full adopters of the new approach to building new hospitals 'Hospital 2.0', with standardised designs, centralised processes and modern methods of construction, which should deliver economies of scale.

£20bn funding for the NHP had been announced in May 2023, of which £3.7bn had already been allocated, but five additional hospitals with Reinforced Autoclaved Aerated Concrete (RACC) had been added to the programme and some hospitals on the scheme would not be able to be delivered before 2030, due to funding allocation restraints and supply chain issues. RBFT did not have RACC and its scheduling had not yet been decided. This would depend on work with the NHP over the next five months to finalise the scheme and on the results of geotechnical surveys to understand the current site's suitability for a significant redevelopment using Hospital 2.0, with the final survey report expected in April 2024.

RBFT had received an initial funding allocation range in June 2023 which appeared to be aligned to a part redevelopment on the current site, and did not facilitate a move off site, but in June 2023 the RBFT Board had approved a proposal for the preferred way forward being a new hospital on a new site. Two possible sites – Thames Valley Science Park and Thames Valley Park – had been identified as most closely meeting criteria and further

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due diligence work was being carried out to understand their suitability. Discussions were being held with Council planners to explore options within the Borough and the aim was to identify other possible sites in the area by the end of October 2023.

The presentation gave details of engagement on the BBT and Alison Foster noted that the responses to the previous survey had not been as diverse or representative of the population as wanted, so some more focussed and targeted engagement was being carried out with groups not represented in the survey. It was also noted that hospital site visits were being arranged for Councillors to walk around the hospital and see some of the issues for themselves. The presentation also summarised the next steps, which included working with local integrated care system partners on how the hospital would support transformation.

Resolved:

- (1) That the presentation be noted;
- (2) That the plan for site visits to RBFT to be arranged for Councillors be welcomed.

19. ROYAL BERKSHIRE NHS FOUNDATION TRUST – INTEGRATED PERFORMANCE REPORT

Andy Statham submitted a report summarising the Royal Berkshire NHS Foundation Trust's performance as at 31 July 2023 against the eight strategic metrics measured for its five strategic objectives, three breakthrough priorities and a range of watch metrics.

The report stated that during the reporting period, the Trust had continued to experience high levels of demand across non-elective pathways. For eight days in July 2023, the Trust had been affected by consultant and junior doctor industrial action which had resulted in the cancellation of over 600 outpatient appointments and almost 180 inpatient and day case procedures. Despite the sustained pressure, staff had continued to provide high quality, safe care and the highest quality of care indicators had remained at expected levels.

The Trust had remained challenged across the Deliver in Partnership objectives and performance against the diagnostic waiting standard and cancer waiting times standards had continued to fall below national standards. The former continued to deteriorate, driven by high levels of demand and capacity challenges and, whilst actions including contracting for insourcing capacity were in place to address these areas, performance would remain challenged during 2023/24.

The Trust continued to perform well on the national elective care standard with the number of patients who had waited over 52 weeks on RTT pathways remaining at very low levels. This would come under pressure during the remainder of the year as the impact of capacity lost to industrial action took effect.

The Trust's vacancy rate remained above target. However, the rate of turnover had fallen further still below target, reflecting the increased focus on this area from across the organisation - at its lowest for over a year.

Financial performance at Month 4 was £0.61m behind plan, driven by continued spend on workforce and supplies and challenges in unlocking efficiency savings. Additional

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focus had been placed on this area by Trust senior management as indicated by a new breakthrough priority.

The report gave further details of performance against each of the metrics, also setting out actions and risks.

Resolved – That the report be noted.

20. ACCESS TO GP-LED SERVICES IN BERKSHIRE WEST – PROJECT SUMMARY

Alice Kunjappy-Clifton submitted a report on a Healthwatch Reading project being carried out to explore the public understanding of access to GP-led services in Berkshire West.

The report explained that GP access and quality of GP services had been found to be the top priorities for local people in a recent Healthwatch survey and that many people registered with local GPs were not aware of the new ways of working in GP practices and therefore their expectations did not match what they might experience when contacting their practice or seeking help.

The project would explore this further to understand what the public did know, where there were gaps and how communication could improve, in order to address the gaps.

The report explained what the new “GP-led services” way of working was and set out the project’s aims, processes, methodology, communications and timescales, which involved publication of the final report in February 2024 and a follow up in August/September 2024 to re-request data and ascertain changes made as a result of the project.

Alice Kunjappy-Clifton asked Board members to help raise public awareness of the project so that the public could contact Healthwatch and contribute to the project.

Resolved – That the report be noted.

21. EXPLORING THE ORAL HEALTH OF UNDER 10S IN NORCOT, CHURCH AND SOUTHCOTE

Alice Kunjappy-Clifton submitted a report on a Healthwatch Reading project being developed to find out more about the oral health of children in the Norcot, Church and Southcote areas of Reading as part of the Community Connectors programme funded by NHS England.

The report explained that in Reading 31.6% of 5 year olds had one or more obvious untreated dentally decayed tooth (national prevalence 29.3%) and 2.5% had had one or more teeth extracted due to dental decay (2022 National Dental Epidemiology Programme Survey).

As part of Core20PLUS5 targeted action, Healthwatch Reading, in partnership with BOB ICB, Healthwatch Bucks and Healthwatch Oxfordshire were undertaking a project to find out more about the oral health of children in three of the most affected areas of Reading, as part of the Community Connectors programme funded by NHS England.

The project had the following aims and outcomes:

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- To identify issues, including barriers and ‘what worked’, for parents, carers and children when: accessing oral health information; helping children with good dental hygiene and to develop good habits early; and experience of accessing regular dental checks.
- To understand what was/should be happening at Place and ICB-wide, mapping against NICE recommendations provided to NHSE on oral health promotion and disease prevention.
- To connect communities with decision-makers and make recommendations that would lead to change, for example in the way oral health advice and information was provided.
- To empower a group of Community Connectors to feel more able to speak up for themselves and others.

The report set out the project’s processes, methodology and timescales, which involved publication of the final report in February 2024 and seeking updates on changes made following the report in August 2024. The report stated that Reading Borough Council did not currently have an oral health strategy but it was hoped that the project would provide information to go into a new strategy.

Further to Minute 4 of the previous meeting, Sarah Webster informed that Board that an update on dentistry was going to be submitted to the next Adult Social Care, Children’s Services and Education Committee.

Resolved – That the report be noted.

22. COMMUNITY HEALTH CHAMPIONS PROGRAMME UPDATE

Martin White submitted a report providing an update on the Community Health Champions Programme (CHC), the next phase of the Reading Community Vaccines Champion programme (CVC) which had ended in October 2022. The CHC was a development of the previous CVC campaign which had been focussed on promoting the uptake of the Covid vaccination amongst disadvantaged communities; CHC would have a programme plan that included a wider range of health priorities in addition to the uptake of vaccines.

The report explained that, since the end of CVC, additional grant funding had been secured for the CHC programme. Planning for the next phase had progressed well, with increasing activity taking place in the second quarter of 2023-24 to recruit to the CHC support team, design programme branding and develop training for the network of champions. The intention was to have a fully-functioning supported network of around 50 champions by November 2023.

The report gave further details of current progress, noting that the CHC aimed to develop health knowledge of communities and to strengthen community action, self-help and engagement with health-promoting activities and interventions.

Resolved: That the report be noted.

23. SEASONAL BERKSHIRE INFLUENZA CAMPAIGN

Martin White submitted a report on the 2023-24 seasonal influenza (flu) campaign across Berkshire West and the arrangements for employees and frontline employees at Reading Borough Council.

The report explained that the seasonal flu and an accelerated Autumn Vaccination Programme had begun (accelerated as a precautionary measure due to the emergence of a new variant of Covid-19) and was supported by a communications campaign and equality projects that aimed to encourage uptake amongst eligible vulnerable groups. Further details of the programme were set out in the report.

The programme was supported in Reading through targeted projects, details of which were set out in Appendix 1 to the report, and a voucher reimbursement scheme available for Reading Borough Council frontline employees.

Resolved – That the report be noted.

24. BOB ICB UPDATE BRIEFING

Sarah Webster submitted a report presenting a briefing on the development of the BOB Integrated Care Board, its contribution to the delivery of the Integrated Care Strategy and the progress of place-based partnership structures. The report had appended the briefing and a summary of the ICB's Winter Communications Plan.

The report covered the following key areas:

- BOB NHS Joint Forward Plan
- Industrial Action
- Update on recent ICB executive appointments
- ICB Board Meeting
- Covid-19 and Flu Vaccination Campaign
- Berkshire West-focussed updates

Resolved – That the report be noted.

25. BOB ICB ANNUAL REPORT JULY 2022-MARCH 2023

Sarah Webster submitted a report presenting for information the final BOB ICB Annual Report covering the period July 2022 (when the ICB was formed) to March 2023.

The Annual Report incorporated the following key sections:

- Performance Report – consisting of a performance overview and a performance analysis and outlining the ICB's purpose and statutory duties, going on to describe how these duties had been executed. It looked at how the organisation had performed since its establishment in July 2022 and the key risks it faced.
- Accountability Report – incorporating Corporate Governance Report, Statement of Accountable Officer's responsibilities and Annual Governance Statement.
- Remuneration Report
- Staff Report

The report stated that a Parliamentary Accountability and Audit Report was not required, but the ICB had opted to include disclosures on remote contingent liabilities, losses and

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special payments, gifts and feeds and charges (none recorded for this period). Appendix 1 included the ICB's financial accounts for the period ended 31 March 2023.

Resolved – That the report be noted.

26. DATE OF NEXT MEETING

Resolved – That it be noted that next meeting would be held at 2.00pm on Friday, 19 January 2024.

(The meeting started at 2.00 pm and closed at 4.57 pm)