

Traffic Management Sub-Committee

13 June 2024



Reading
Borough Council
Working better with you

Title	Cycle Forum Notes
Purpose of the report	To note the report for information
Report status	Public report
Report author	James Penman, Network Services Manager, Network Services
Lead councillor	John Ennis
Corporate priority	Healthy Environment
Recommendations	The Committee is asked to: 1. Note the attached actions from the Cycle Forum meeting held on 29 February 2024

1. Executive summary

- 1.1. The purpose of this report is to inform Members of the discussion and actions arising from the Cycle Forum held on 29 February 2024, and to receive a copy of the meeting notes per the constitution of the Council.

2. Policy context

- 2.1. The recommendations of this report will not directly lead to changes being introduced. However, the Cycle Forum supports the Council's transport strategy, as set out in its Local Transport Plan, and aligns with the following theme in the Council's Corporate Plan for the years 2022/25:
- Healthy Environment
- 2.2. Encouraging an increase in cycling is one of many ways that the Council is seeking to improve air quality, reduce carbon emissions and encourage healthy living within the Borough and beyond.

3. The proposal

- 3.1. The Cycle Forum meets at the Civic Offices twice-annually and notes/actions are produced. The last meeting took place on 29 February 2024, was Chaired by Councillor Paul Gittings and was attended by Councillors, Council officers and stakeholders/stakeholder groups.
- 3.2. The Council's Constitution states that the Traffic Management Sub-Committee receives the minutes from the Cycle Forum. The notes from the latest meeting are attached as Appendix 1.

4. Contribution to strategic aims

- 4.1. The Council's new Corporate Plan has established three themes for the years 2022/25. These themes are:
- Healthy Environment
 - Thriving Communities

- Inclusive Economy
- 4.2. These themes are underpinned by “Our Foundations” explaining the ways we work at the Council:
- People first
 - Digital transformation
 - Building self-reliance
 - Getting the best value
 - Collaborating with others
- 4.3. Full details of the Council’s Corporate Plan and the projects which will deliver these priorities are published on the [Council’s website](#). These priorities and the Corporate Plan demonstrate how the Council meets its legal obligation to be efficient, effective and economical.
- 4.4. The recommendation of this report does not directly deliver changes. The Cycle Forum notes are a record of ongoing discussions between the Council and local user groups that record progress in delivering the Local Transport Plan and improvements set out in the Local Cycling and Walking Infrastructure Plan. This forum also offers the opportunity to address issues raised by local representatives.

5. Environmental and climate implications

- 5.1. The Council declared a Climate Emergency at its meeting on 26 February 2019 (Minute 48 refers).
- 5.2. The recommendation of this report does not directly deliver changes, so a Climate Impact Assessment has not been considered necessary at this time.

6. Community engagement

- 6.1. The Cycle Forum offers Councillors, stakeholders and community groups direct access to officers. The forum typically involves updating members on current projects and gives members the opportunity to raise issues and ask questions.

7. Equality impact assessment

- 7.1. Under the Equality Act 2010, Section 149, a public authority must, in the exercise of its functions, have due regard to the need to—
- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
 - advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
 - foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 7.2. It is not considered that an Equality Impact Assessment is relevant for this report. Schemes discussed within the Cycle Forum will have Equality Impact Assessments and statutory consultation, as applicable.

8. Other relevant considerations

- 8.1. None expected from the recommendations and decisions for this report.

9. Legal implications

- 9.1. There are no foreseen legal implications relating to the recommendation of this report.

10. Financial implications

- 10.1. None arising from the recommendation of this report.

11. Timetable for implementation

11.1. Not applicable.

12. Background papers

12.1. There are none.

Appendices –

1. Cycle Forum Notes – 29 February 2024. Personal information for non-Council attendees have been removed.