Notification of a Critical Incident

A 'critical incident' is an unexpected death or serious injury within the school community or other significant event that requires the school to instigate its 'Rainbow Plan'

Date & Time of Incident				
Name of School				
Name of School Contact, Position Held Contact Details	Contact Name: Direct telephone number: Email address:		Role:	
Injured Staff Member ☐	**Injured CYP ☐**	**Other Person ☐**	**Work Activity ☐**	
Unexpected Staff Death ☐	**Unexpected CYP death ☐**	**Loss of premises/utility/IT ☐**	**Incident occurred on site ☐**	**Incident occurred during school hours ☐**
Description of Incident				

STAFF/CYP ONLY - Name	
CYP ONLY – Date of birth / Age	
Is the CYP known to any CYP Services?	

Support Services Required			
Educational Psychology ☐	Human Resources ☐	Public Health ☐	Emergency Services ☐
Media Support ☐	Emergency Planning ☐	Exec Director Children Services ☐	
H&S Team ☐	School Standards Team ☐	Director of Education ☐	

Please email this completed form to: *See accompanying guide*