

Committee	Date of meeting	Minute number	Item title	Decision	Officer delegated to	Lead Councillor portfolio	Expected timescale for decision
Policy Committee	20/01/25 55(4)		Local Authority New Build Programme Update	That the Executive Director of Communities and Adult Social Care, in consultation with the Director of Finance and the Lead Councillor for Housing, be authorised to bid for Homes England grant funding for all appropriate schemes within the LANB programme and to approve details of the bids;	Exec Director of Community and Adult Social Care Services	Housing	Hexham, Amethyst and Dwyer scheme bids approved and ODN published May 2025. Other schemes as required, currently to 2028.
Policy Committee	20/01/25 55(6)		Local Authority New Build Programme Update	That the Executive Director of Communities and Adult Social Care, in consultation with the Director of Finance, the Assistant Director for Procurement and the Assistant Director of Legal and Democratic Services, be authorised to enter into contract with relevant parties to enable delivery of the schemes listed at paragraph 2.1 of the report;	Exec Director of Community and Adult Social Care Services	Housing	The LANB schemes listed in 2.1 of the report are expected to complete by 2028. We will need to reserve this delegation until then, with contracts for each scheme coming forward as required.
Policy Committee	20/01/25 55(7)		Local Authority New Build Programme Update	That the latest position on Dee Park be noted and that the Executive Director of Communities and Adult Social Care, in consultation with the Director of Finance, be authorised to procure an appropriate multi-disciplinary team as set out in the report;	Exec Director of Community and Adult Social Care Services	Housing	This delegation refers specifically to the procurement of an multi-disciplinary team to develop and submit a planning application for Dee Park Phase 3. Decision on this expected to be required Q2 2025/26.
Policy Committee	20/01/25 55(9)		Local Authority New Build Programme Update	That the Executive Director of Communities and Adult Social Care, in consultation with the Assistant Director of Legal and Democratic Services, be authorised to enter into collateral warranties as required on all phases of the LANB programme.	Exec Director of Community and Adult Social Care Services	Housing	The LANB schemes linked to this delegation are expected to complete by 2028. We will need to reserve this delegation until then, with CWS for each scheme coming forward as required.
Policy Committee	17/03/25 68 (3)		Closing the Gap 2 - Recommission of Community-based Preventative Services	That the Executive Director of Communities & Adult Social Care, in consultation with the Leader of the Council, be authorised to enter into contracts with the successful organisations for three years with the option to extend for up to two years, commencing on 1 November 2025.	Exec Director of Community and Adult Social Care Services	Leadership	Delegation will be exercised on 21 July 2025 when contracts will be awarded followed by a standstill. We will publish contract notices between 29/7/25 and 5/8/25 with a contract Go Live of 1 November 2025.
Policy Committee	17/03/25 69 (1)		Discretionary Licensing in the Private Rented Sector - Implementation Proposal	That the Assistant Director for Planning, Transport and Public Protection be authorised to procure a delivery partner to support the processing and compliance checks for the Council's agreed Discretionary Licensing scheme;	AD of Planning, Transport & Public Protection Services	Housing	Review of tenders expected by October 2025
Policy Committee	17/03/25 69 (2)		Discretionary Licensing in the Private Rented Sector - Implementation Proposal	That the Assistant Director for Planning, Transport and Public Protection, in consultation with the Director of Finance, Executive Director for Economic Growth and Neighbourhood Services and Lead Councillor for Housing, be authorised to enter into a 5-year contract plus 2 years to support the delivery of the licence processing and compliance checks element of the Discretionary licensing in the private rented sector scheme.	AD of Planning, Transport & Public Protection Services	Housing	Review of tenders expected by October 2025
Policy Committee	09/06/25 5(3)		Appointments to Outside Bodies	That the Monitoring Officer, in consultation with the Leader of the Council and the relevant Group Leader (if applicable), be authorised to appoint to AD of Legal & Democratic Services/Monitoring Officer/Returning any vacancies not appointed to at this meeting or arising mid-year;	Officer	Leadership	Delegation may be required at any point during the Municipal Year. Any appointments made using this delegation will be reported under Chair's Announcements at the next available meeting of the Committee and recorded in the Minutes.
Policy Committee	07/04/25 78		FLEXIBLE RESPONSE SERVICE FOR ROUGH SLEEPING / HOUSING FIRST AND COUPLES MOVE-ON ACCOMMODATION 2025/26	That the Interim Assistant Director for Strategic Housing, Housing Needs and Communities, in consultation with the Lead Councillor for Housing, the Assistant Director for Legal and Democratic Services and the Director of Finance, be delegated to: a) Award a 12-month contract extension with St Mungo's for the provision of a Flexible Response Service for Rough Sleeping up to the value of £0.673m. b) Award a 12-month contract extension with St Mungo's for the provision of Housing First and Couples Move-on Accommodation contract up to the value of £0.337m.	AD of Strategic Housing, Housing Needs	Housing	CPR waiver signed off by Procurement and contracts ready to be issued and signed.
Policy Committee	07/04/25 79 (1)		Disposal of Yeomanry House	That authority be delegated to the Assistant Director of Property and Asset management to sell the property to Bidder A on the terms set out in confidential appendix;	AD of Property & Asset Management	Leadership;#Plan	(July 2025) The sale is currently being progressed, documentation is with Legal Services and sale should complete in the next few months.
Policy Committee	07/04/25 79 (2)		DISPOSAL OF YEOMANRY HOUSE	That if the purchaser did not perform to an acceptable timescale the Executive Director for Economic Growth and Neighbourhood Services be given delegated authority, in consultation with the Leader of the Council and the Lead Councillor for Planning & Assets, to: a) Agree a revised offer price and terms where appropriate which secure Best Consideration; b) Re-engage with other bidders as appropriate or remarket the property for disposal at Best Consideration.	Exec Director of Economic Growth and Neighbourhood Services	Leadership;#Plan	This delegation is only required if purchaser does not perform to an acceptable timescale.
Policy Committee	07/04/25 82 (2)		Disposal of 16 Bennet Road	That, in the unlikely event that the proposed purchaser did not complete the transaction to an acceptable timescale, the Executive Director for Economic Growth and Neighbourhood Services be authorised, in consultation with the Leader of the Council and the Lead Councillor for Planning & Assets, to agree an alternative disposal to secure Best Consideration.	Exec Director of Economic Growth and Neighbourhood Services	Leadership;#Plan	This delegation is only required if the proposed purchaser does not complete the transaction to an acceptable timescale.
Policy Committee	21/07/25 10		Simpler Recycling - Glass Collections from Kerbside	That the Assistant Director of Environmental and Commercial Services be authorised to undertake a tender exercise including, in consultation with the Director of Finance, an award of contract of the required vehicles as set out in paragraph 10.2 of the associated report.	AD of Environmental and Commercial Services	Environmental Services and Community Safety	TBC

Policy Committee	21/07/25 12	Insurance Contract Tender	That the Director of Finance in consultation with the Lead Councillor for Corporate Services and Resources and the Assistant Director for Legal and Democratic Services be authorised to make relevant decisions regarding policy cover, levels of deductibles and award the contract at the end of the tender process to the winning tenderer/s.	Director of Finance/s151 officer;#AD of Legal & Democratic Services/Monitoring Officer/Returning Officer	Corporate Services and Resources	TBC
Policy Committee	21/07/25 12	Insurance Contract Tender	That the Director of Finance be authorised to approve the runoff insurance cover where appropriate for the decommissioned Children's Company 'Brighter Futures for Children'.	Director of Finance/s151 officer	Corporate Services and Resources	TBC
Policy Committee	21/07/25 14	Managed Stores Procurement 2025	That the Executive Director of Communities and Adult Social Care, in consultation with the Lead Councillor for Housing, the Director of Finance, and the Assistant Director of Legal and Democratic Services be authorised to: (a) Procure and award a contract with the successful tenderer(s) for the Managed Stores contract. The contract would be for up to 7 years (5 initial years and then up to 2 further years). (b) Negotiate with the successful tenderer to mobilise the contract, vary the contract, extend the contract at the appropriate time, and otherwise manage the contract throughout its lifecycle.	Exec Director of Community and Adult Social Care Services;#AD of Legal & Democratic Services/Monitoring Officer/Returning Officer;#Director of Finance/s151 officer	Housing	TBC
Policy Committee	21/07/25 15	Implications of Oxfordshire Local Government Reorganisation out in Appendix 3 of the report, and consultation with the Leader of the Proposals	That the Chief Executive be authorised to undertake all necessary activities to inform and evidence the request, in line with the initial proposal as set out in Appendix 3 of the report, and consultation with the Leader of the Council	Chief Executive	Leadership	November 2025
Policy Committee	21/07/25 17	Reading Hampshire Property Partnership Ltd - Company Closure	That the Assistant Director for Legal and Democratic Services be authorised to act as the shareholder representative with full authority to approve the Board resolution for the formal closure of Reading Hampshire Property Partnership Ltd and to deal with all miscellaneous and consequential matters.	AD of Legal & Democratic Services/Monitoring Officer/Returning Officer	Leadership	TBC
Policy Committee	21/07/25 18	Brighter Futures for Children Ltd - Waiver for Articles	That the Executive Director of Resources, be authorised to act on behalf of Policy Committee (as the representative of the sole member of the Company) from 1 October 2025 and deal with all company closure matters which were the responsibility of the members of the Company, in particular, to agree to the closure of the Company following the signing of the final accounts	Exec Director of Resources	Leadership	From 1 October 2025
Policy Committee	21/07/25 18	Brighter Futures for Children Ltd - Waiver for Articles	That the Executive Director of Resources, be authorised to act on behalf of Policy Committee (as representative of the sole member of the Company) from 1 October 2025 in consultation with the Leader of the Council and the Lead Councillors for Children's Services and Education, to deal with any other miscellaneous matters, including Reserved Matters, which arose whether about the closure of the Company or otherwise.	Exec Director of Resources	Leadership	From 1 October 2025
Policy Committee	21/07/25 20	Digital and IT Next Generation Operating Model Procurement	That the Executive Director Resources, in consultation with the Assistant Director Digital & IT, Director of Finance, Assistant Director of Legal and Democratic Services, and the Lead Councillor for Corporate Services & Resources, be authorised to award Digital and IT managed services contract at the end of the tender process to the winning bidders having followed compliant procurement processes.	Exec Director of Resources;#AD of Legal & Democratic Services/Monitoring Officer/Returning Officer;#AD Digital & IT;#Director of Finance/s151 officer	Corporate Services and Resources	TBC
Policy Committee	21/07/25 20	Digital and IT Next Generation Operating Model Procurement	That the Executive Director of Resources be authorised to extend existing contracts via short term direct award in order to mitigate the risk of business continuity.	Exec Director of Resources	Corporate Services and Resources	TBC